

Biennial Report Update Procedures

States and Regions who are implementer of record for Biennial Report may now revise previous Biennial Report submissions for cycle years 2001, 2003, 2005, and 2007. Biennial report data is stored in two schemas in RCRAInfo. The RCRAINFO_BR schema contains the biennial report data that was used to create the National Biennial RCRA Hazardous Waste Report. The RCRAINFO_WA schema contains the revised biennial report data. The revised submissions will add/change/delete data in the RCRAINFO_WA schema, but will not add/change/delete data in the RCRAINFO_BR schema. The RCRAINFO_WA schema is used for BR reports submitted through the RCRAInfo application and should be used for FOIA and ad-hoc BR requests.

Partial Submissions

To add or change existing biennial report data, the user must submit a complete set of BR flat files, which at a minimum is SI1, SI2, SI4 or SI5, SI6, SI7, SI9, GM1, GM2 or GM3, GM4 or GM5, WR1, WR2 or WR3 for the handler(s) to be added or revised. For the 2007 submissions, the data must conform to the 2007 Biennial Report Flat File Specifications. For cycles 2001, 2003, or 2005, the data must conform to the 2005 Biennial Report Flat File Specifications. The user must provide the reason for the addition / revision in the NOTES field of the SI1 file. These notes will be printed in the addendum and will be published with the National Report. Additionally, the SI1 record in the Control File must have a "P" (for partial) in column 33 (see Exhibit 1).

Exhibit 1. Sample Control File for a Partial Florida 2001 Submission

FLSI1001.FIL200803012	2001P
FLSI2001.FIL200803012	2001
FLSI4001.FIL2008030175	2001
FLSI6001.FIL200803012	2001
FLSI7001.FIL200803012	2001
FLSI9001.FIL200803012	2001
FLGM1001.FIL2008030159	2001
FLGM2001.FIL2008030112	2001
FLGM4001.FIL200803012	2001
FLGM5001.FIL200803015	2001
FLWR1001.FIL2008030115	2001
FLWR2001.FIL2008030165	2001

The user will process the submission via the production CDX web site (<http://cdx.epa.gov>) in the same manner as regular biennial report submissions (please refer to the Biennial Report Flat File Specifications for details). The data must meet the edit specifications in the 2005 Biennial Report Flat File Specifications for the 2001, 2003, or 2005 submissions or the 2007 Biennial Report Flat File Specifications for 2007 cycle submissions. Note: There are a few instances where the edit specifications are more stringent in 2005 than they were in 2001 and 2003. If the user chooses to revise data in 2001 and/or 2003, the data must still meet the edit specifications of 2005.

Once RCRAInfo receives the submission via CDX, the data will be verified against all data edits. If the data meets the edit specifications, the original data for the handler(s) will be captured in audit tables. The original data for the handler(s) will then be deleted and replaced with the data in the update submission.

If the data does not meet the edit specifications, no additions or revisions will be made. The results of the submission can be viewed in RCRAInfo under Utilities/Status Reports/Biennial Report.

Deletion Submissions

To delete an entire handler from a previous biennial report submission for cycles 2001, 2003, 2005, or 2007, the user must submit a SI1 file with the handler ID and notes fields only. The user must provide the reason for the deletion in the NOTES field of the SI1 file. These notes will be printed in the addendum and will be published with the National Report. Additionally, the SI1 record in the Control File must have a "D" (for deletion) in column 33 (see Exhibit 2).

Exhibit 2. Sample Control File for a Delete Florida 2001 Submission

FLSI1001.FIL200803012	2001D
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The user will process the submission via the production CDX web site (<http://cdx.epa.gov>) in the same manner as regular biennial report submissions (please refer to the Biennial Report Flat File Specifications for details). Once RCRAInfo receives the submission via CDX, the data will be verified that the handlers exist and the notes have been provided. If the data meets the edit specifications, the original data for the handler(s) will be captured in audit tables. The original data for the handler(s) will then be deleted. If the data does not meet the edit specifications, no deletions will be made. The results of the submission can be viewed in RCRAInfo under Utilities/Status Reports/Biennial Report.

The deletion processing deletes ALL of the data for a given handler. If the user wants to delete a specific waste stream, the partial submission above should be used, omitting the waste stream to be deleted. If the user wants to change a handler id, two submissions will be required. The user would submit a partial submission with all of the data for the correct handler id. The user would then submit a deletion submission with the incorrect handler id. The RCRAInfo Handler Merge Utility may also be used to correct handler ids.

Biennial Report Addendum Report

On a quarterly basis, the Office of Resource Conservation and Recovery will produce an addendum report which will show additions/revisions/deletions made to the original biennial report data. This report will be posted with the original National Biennial RCRA Hazardous Waste Report so that the public may see what effects the revisions to the data had on the national report.