

**State of Vermont**  
**Department of Environmental Conservation**  
**Waste Management Division**  
**103 South Main Street/West Building**  
**Waterbury, VT 05671-0404**  
**(802) 241-3888**  
**FAX (802) 241-3296**  
[marc.roy@state.vt.us](mailto:marc.roy@state.vt.us)

May 27, 2008

Ms. Marge Miranda  
EPA New England (SPP)  
1 Congress Street, Suite 1100  
Boston, MA 02114-2023

RE: Grant/Agreement Number: PI-83193701-0  
Title of Project: Retail Gasoline Sales Sector – Environmental Results Project

Dear Ms. Miranda:

The Vermont Department of Environmental Conservation (DEC) was awarded a State Innovations Grant for developing an Environmental Results Project for the Retail Gasoline Sector. This letter is our formal request to extend the time line of the project for an additional year. This request is a no-cost extension/working within current budgeted funds.

Current Project/Budget Dates: 10/01/04-9/30/08  
New Project/Budget Dates: 10/01/04-9/30/09

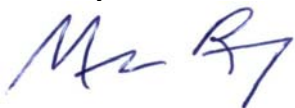
While we have successfully kicked off the self-certification program (the first round of self-certifications was due 12/31/08), our continuing struggle with limited internal IT resources necessitates extension of the grant beyond 9/30/08. Currently, VT Agency of Natural Resources Division of IT Services does not have the resources needed to make the database enhancements needed for full analysis of the ERP data. We conducted a search for a replacement programmer in 2007 that did not yield a qualified candidate. We then decided to hire a contractor to provide the needed service. That process is just now drawing near completion; we have selected Industrial Economics Inc. of Cambridge MA to provide the needed IT services.

The contractors bid came in at approximately \$60,000; we have approximately \$93,000 remaining in the grant. We hope to use the remaining money for additional IT services (either this contractor or another), but will not know the scope of work remaining or desired until after the current contractor meets the terms of their contract. Therefore, we would like to have the additional year to scope out the exact IT services we need, issue a contract (or contract extension), and get the work done.

I hope this is enough information for you to make a determination. Please call me at 241-3874 or email me at [marc.roy@anr.state.vt.us](mailto:marc.roy@anr.state.vt.us) if you need additional information.



Sincerely,

A handwritten signature in blue ink, appearing to read "Mr Roy". The signature is written in a cursive, slightly slanted style.

Marc Roy, Chief  
Technical Service Section