

Attachment 0

"March 7, 1995 Memorandum to Heidi Horahan, ARCS DPO  
re: CLP-SOW OLM03.1-New Contract Requirements."

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION I  
60 WESTVIEW STREET, LEXINGTON, MA 02173

MEMORANDUM

DATE: March 7, 1995

SUBJ: CLP SOW OLM03.1 - New Contract Requirements

FROM: Moira M. Lataille  
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CLP Technical Project Officers

TO: Heidi Horahan  
ARCS Deputy Project Officer

The new CLP Statement of Work for Organic Analyses, OLM03.1, is currently being awarded to laboratories. There are two issues associated with the new CLP SOW that all field contractors should be made aware of.

First, there is new contract language (Exhibit A, 4.2.1.2.3) that requires the laboratory to monitor and record the temperature of the sample shipping cooler using a temperature blank. The SOW requires that "the temperature blank be clearly labeled: USEPA COOLER TEMPERATURE INDICATOR".

Therefore, all field contractors should immediately begin to include a temperature blank with each sample shipment cooler sent to a CLP laboratory. And each temperature blank must be identified and clearly labelled as indicated above. The validators should assess the impact of non-compliant shipment temperatures on data quality and document this in the Data Validation Memorandum.

Secondly, under the new contracts missed holding times are no longer considered to be a charge assessed under liquidated administrative damages. Therefore, missed holding times will no longer be assessed as a defect under CCS which previously resulted in an automatic reduced payment to the laboratory. AOB has directed the regions to assess the actual cost of this non-compliance to the region on a case-by-case basis.

Therefore, all field contractors should immediately begin to review all CLP CSFs to assess the impact of

missed holding times on data quality taking into account site-specific data quality objectives. If the data quality is adversely impacted by missed holding times, the validators should submit a request for data rejection or reduced payment in accordance with the CLP-TPO regional guidance.

Please forward this information to the field contractors at your earliest convenience. If you have any questions, we can be reached at (617) 860-4312.