

**APPENDIX F
EXAMPLE
“NO POTENTIAL TO DISCHARGE” DETERMINATION REQUEST
TRACKING FORM**

**APPENDIX F. EXAMPLE “NO POTENTIAL TO DISCHARGE”
DETERMINATION REQUEST TRACKING FORM**

Facility Name or ID _____

- ' Request received
Date _____
Applicable Permit Application Deadline _____
Determination Deadline (90 days from receipt of request) _____
- ' Request Granted _____
- ' Request Denied _____
Date of notification _____
Permit application deadline (30 days from date of notification): _____

Section A

1. Required Information:

- ' Name
- ' Mailing address
- ' Location (including lat/long)
- ' Owner/Operator Information (name, address, and contact information)
- ' Listing of current permits
- ' Topographic map showing location of production area
- ' Number and type of animals confined
- ' Type(s) of containment and storage including total capacity
- ' Total number of land application acres
- ' Amount of manure, litter, process wastewater generated
- ' Amount of manure, litter, process wastewater transferred to other persons

2. Is the “no potential to discharge” determination request complete (all required information included)?

- ' Yes
- ' No

Missing information:

- ' Additional information requested from applicant - Date: _____
- ' Additional information received from applicant - Date: _____
- ' Revised determination deadline (90 days from date when all information is received) -
Date: _____

3. Is an on-site inspection required?

- ' No
- ' Yes
 - ' Producer notified of inspection date
 - Date of Inspection _____
 - Inspector _____
 - ' Attach inspection report

4. Is a “No Potential to Discharge” designation appropriate for this facility?

- ' Yes (complete section B)
 - ' No (complete section C)
- Explanation:

5. Attach any supporting information necessary to document the determination.

Section B - Determination Request Granted

- ' Public notice issued with fact sheet
 - Date _____
 - Medium (newspaper, web site, etc.) _____
 - (Attach copy of public notice and copies of all public comments received)
- ' Producer notified of “No Potential to Discharge” determination
 - Date _____

Section C - Determination Request Denied

- ' Producer notified
 - Date of notification _____
 - Permit application deadline (30 days from date of notification) _____