

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE	PAGE 1 OF 7 PAGES
2. AMENDMENT/MODIFICATION NO. <b>PR-CI-07-10375/0001</b>	3. EFFECTIVE DATE <b>AUG. 27, 2008</b>	4. REQUISITION/PURCHASE REQ. NO. <b>PR-CI-07-10375</b>	5. PROJECT NO. (if applicable)
6. ISSUED BY	CODE	7. ADMINISTERED BY (if other than item 6)	CODE
		<b>Not Applicable.</b>	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		9A. AMENDMENT OF SOLICITATION NO.	
<b>To All Offerors/Bidders.</b>		<b>PR-CI-07-10375</b>	
		9B. DATED (SEE ITEM 11)	
		<b>08/11/08</b>	
		10A. MODIFICATION OF CONTRACT/ORDER NO.	
		10B. DATED (SEE ITEM 13)	
CODE	FACILITY CODE		

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
 (a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (if required)**

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

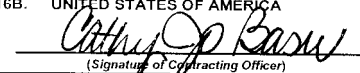
<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

The purpose of this amendment is to (1) respond to technical questions submitted, and (2) make the noted changes to the RFP which are indicated on the following pages.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		<b>CATHY J. BASU</b>	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
 <i>(Signature of person authorized to sign)</i>			<b>8/27/08</b>
		<i>(Signature of Contracting Officer)</i>	

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV 10-83)  
Prescribed by GSA  
FAR (48 CFR) 52.243

**AMENDMENTS TO THE SOLICITATION**

1. The Section B clause entitled "WORK ASSIGNMENTS (EPAAR 1552.211-74) (APR 1984) ALTERNATE I (MAY 1994) DEVIATION" has been modified. The text is as follows:

(a) The Contractor shall perform work under this contract as specified in written work assignments issued by the Contracting Officer.

(b) Each work assignment will include (1) a numerical designation, (2) the estimate of required labor hours, (3) the period of performance and schedule of deliverables, and (4) the description of the work.

(c) The Contractor shall acknowledge receipt of each work assignment by returning to the Contracting Officer a signed copy of the work assignment within 5 calendar days after its receipt. The Contractor shall begin work immediately upon receipt of a work assignment.

Within **15 calendar days** after receipt of a work assignment, the Contractor shall submit one copy each of a work plan to the Project Officer and the Work Assignment Manager, and one copy to the Contracting Officer. The work plan shall include a detailed technical and staffing plan and a detailed cost estimate.

Within **15 calendar days** after receipt of the work plan, the Contracting Officer will provide written approval or disapproval of it to the Contractor.

If the Contractor has not received approval on a work plan within **30 calendar days** after its submission, the Contractor shall stop work on that work assignment. Also, if the Contracting Officer disapproves a work plan, the Contractor shall stop work until the problem causing the disapproval is resolved. In either case, the Contractor shall resume work only when the Contracting Officer finally approves the work plan.

(d) This clause does not change the requirements of the "Level of Effort" clause, nor the notification requirements of either the "Limitation of Cost" or "Limitation of Funds" clauses.

(e) Work assignments shall not allow for any change to the terms or conditions of the contract. Where any language in the work assignment may suggest a change to the terms or conditions, the Contractor shall immediately notify the Contracting Officer.

(f) Within 20 days of receipt of the work assignment or similar tasking document, the Contractor shall provide a conflict of interest certification.

Before submitting the conflict of interest certification, the contractor shall search its records accumulated, at a minimum, over the past three years immediately prior to the receipt of the work assignment or similar tasking document. In the COI certification, the Contractor must certify to the best of the Contractor's knowledge and belief, that all actual or potential organizational conflicts of interest have been reported to the Contracting Officer or that to the best of the Contractor's knowledge and belief, no actual or potential organizational conflicts of interest exist. In addition,

the Contractor must certify that its personnel who perform work under this work assignment or relating to this work assignment have been informed of their obligation to report personal and organizational conflicts of interest to the Contractor. The certification shall also include a statement that the Contractor recognizes its continuing obligation to identify and report any actual or potential conflicts of interest arising during performance of this work assignment.

2. The Section L clause entitled "PROPOSED CONTRACT START DATE--LEVEL OF EFFORT CONTRACT (EP 52.212-180) (AUG 1984)" has been modified. The text is as follows:

For proposal preparation purposes, offerors may assume a contract start date of **January 30, 2009** and that the required effort will be uniformly incurred throughout each contract period.

4. The attachment entitled "PERFORMANCE WORK STATEMENT" has been modified as noted in Question 9 below.

Questions/Responses in reference to Solicitation PR-CI-07-10375, " MONITORING, OUTREACH, TECHNICAL, AND LOGISTICAL SUPPORT FOR EPA'S WATERSHED APPROACH"

1. In regards to the personnel who will be evaluated for the following key positions in Section C of the Technical Evaluation Criteria: Project Manager, Quality Control/Quality Assurance Manager, Logistics Coordinator, and Senior Taxonomist; will EPA evaluate only one person per key position, or will EPA allow us to present for evaluation more than one person per key position?

**RESPONSE: The Key Personnel positions are limited to one person each, with the exception of the Field Sampling Crew Leader(s) position.**

2. If more than one person can be offered and evaluated per key personnel position for Project Manager, Quality Control/Quality Assurance Manager, Logistics Coordinator, and Senior Taxonomist, is there a limit to how many people may be offered for evaluation per key position?

**RESPONSE: Note the response to Question #1 above.**

3. For managing this contract, we propose to use a Co-Project Manager approach taking advantage of the experience of two personnel. Therefore, for evaluation Sections C.1 and C.2 for the Project Manager, our intention is to present the technical and managerial qualifications of both individuals. Would EPA accept this approach, or are we limited to presenting only one individual in Sections C.1 and Section C.2.?

**RESPONSE: Note the response to Question #1 above. Only one person will be considered for the Project Manager position.**

4. In regards to personnel who will be evaluated for Field Sampling Crew Leader(s) in Section C of the Technical Evaluation Criteria, we assume that EPA will evaluate more than one person for this category due to the "(s)" following the job title. Please confirm or correct this assumption and indicate if there is a limit to how many people may be offered for evaluation a Field Sampling Crew Leader(s).

**RESPONSE: The offeror may propose more than one person for this job title. No upper limit is established for the Field Sampling Crew Leader position. All proposed personnel for this position should meet the education/experience requirements noted in Attachment #5, Definition of Labor Classification .**

5. The performance work statement has significant GIS work requirements under 2.3 Geographic Information Systems, but there is no labor discipline provided in the Appendix I LOE table for a GIS position (such as GIS Analyst/Programmer, GIS Manager, or GIS Specialist). Does EPA intend hours for GIS work to fall into one or more of the labor disciplines provided in Appendix I? If so, which labor discipline(s) has EPA identified for GIS hours? To address this question, would it be appropriate for our proposal to append/rename the labor disciplines in Appendix I to identify GIS expertise? [Page 8-5 of

10 third paragraph in Development of Cost Proposal allows change of titles].

**RESPONSE: It would be appropriate to include estimates for the GIS work requirements under the P2 labor category "Systems Analyst/Programmer" to cover the GIS requirements.**

6. The RFP performance work statement and our experience with similar national surveys indicate that several areas of taxonomic expertise may be required to complete the proposed work. These areas include macroinvertebrates, fish, diatoms, algae, phytoplankton, and zooplankton. We are not aware of any taxonomists who are proficient in all the potential areas of expertise. For the Key Personnel category P3 Senior Taxonomist, does EPA intend to evaluate a specific taxonomic area(s) of expertise, and if so, which area(s)? Or, should offerors present our best example of a taxonomist from any of the areas of expertise?

**RESPONSE: EPA recognizes that taxonomic expertise is very specialized, and expects the Senior Taxonomist to be the source of expertise in one of the areas noted in the question, but also be a person suited to identify and acquire expertise in specialized areas when needed.**

7. On page 6-2 of 4 of the Technical Evaluation Criteria, "Demonstrated Corporate Experience" is listed as item "B" in the outline, but written as item "2" in the text. We assume that the correct designation for this section is "B. Demonstrated Corporate Experience". Please confirm/clarify.

**RESPONSE: The correct designation for this section is "B. Demonstrated Corporate Experience"**

8. For Section B Demonstrated Corporate Experience, is there a limit to the number of project examples that can be provided for each sub-criterion?

**RESPONSE: Project examples are only limited by the page limits to the proposal.**

9. Section 2.6.3 of the performance work statement requires "support for filming videos", but section 2.6.4.2 states that "no actual video production is required". Please clarify the distinction between these two requirements.

**RESPONSE: Due to the contradiction noted above, the parenthetical statement noted in Section 2.6.4.2: "No actual video production is required under this contract" is hereby deleted.**

10. The technical proposal instructions indicate a page limit of 150 pages. Section L.10 of the RFP requires that all proposals be reproduced as double sided copies. Does this mean that the proposal printed page limit is effectively 300 pages ( 150 sheets of paper with double sided print)? Or, does the page limit mean 75 sheets of paper printed on both sides (150 printed pages)?

**RESPONSE: The page limit is 75 sheets of paper printed on both sides (150 printed pages).**

11. The technical proposal instructions require that fold-out pages be "kept to an absolute minimum". Please quantify what is meant by "absolute minimum".

**RESPONSE: The fold-out pages are only meant to be used for tables and/or graphs which are unable to fit on the regular 8.5" X 11" page.**

12. Section H.8 – Option to Extend the Term of the Contract – Cost Type Contract reads: "The Government has the option to extend the term of this contract for 4 additional period(s)." However, only 3 option periods are listed under H.8 (a) and shown in Appendix II. Please clarify which is correct: 3 or 4 Option Periods.

**RESPONSE: Clause H.8, OPTION TO EXTEND THE TERM OF THE CONTRACT, is hereby corrected to read "The Government has the option to extend the term of this contract for 3 additional period(s)."**

13. Appendix II – Other Direct Costs: We would like confirmation that the category "Other ODCS" includes the following: Copying/Report Reproduction, Telephone/Conference Calls, Equipment Rental, Meeting Room / Audio Visual Rental, and Shipping.

**RESPONSE: Attachment 8, Page 8-7 of 10, further clarifies the Other Direct Costs.**