

Notice to Offerors:

Thank you for your interest in this Solicitation PR-CI-07-11333. The following information is provided to you to assist in your proposal preparation and in EPA's intent of award on initial proposals.

- (1) Offerors shall provide an original and four (4) copies of their technical proposal.
- (2) Offerors shall provide an original and two (2) copies of their cost proposal.
- (3) Offerors should closely review Technical Evaluation Criterion II, Demonstrated Qualifications and Availability of Key Personnel, and the provision for proposing a team rather than a single individual for a key personnel position.
- (4) In the Cost Proposal, the offeror should include their DUNS number and Taxpayer Identification Number (TIN). The offeror shall ensure that they are registered in the Contractor's Central Registration (CCR) database and that the data in the CCR database corresponds to the DUNS number provided and the vendor information provided on the Standard Form 33.
- (5) Although the use of Uncompensated Overtime is allowed under the solicitation, it is **highly** discouraged.
- (6) Offerors are reminded that submission of their VETS100 annual filing is required prior to any contract award.