

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE	PAGE OF PAGES 1   5
2. AMENDMENT/MODIFICATION NO. <b>PR-CI-08-10066/0001</b>	3. EFFECTIVE DATE <b>07/01/08</b>	4. REQUISITION/PURCHASE REQ. NO. <b>PR-CI-08-10066</b>	5. PROJECT NO. (If applicable)
6. ISSUED BY <b>Environmental Protection Agency Cincinnati Procurement Operations Division 26 W. Martin Luther King Drive Cincinnati, OH 45268</b>		7. ADMINISTERED BY (If other than item 6) CODE <b>Not Applicable.</b>	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) <b>To All Offerors/Bidders.</b>		(✓)	9A. AMENDMENT OF SOLICITATION NO. <b>PR-CI-08-10066</b>
		✓	9B. DATED (SEE ITEM 11) <b>06/17/08</b>
			10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE		

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
 (a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

**The purpose of this Amendment is to answer questions received in relation to the solicitation. See attached pages.**

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) <b>BILLY J. ODEN</b>	
15B. CONTRACTOR/OFFEROR  <i>(Signature of person authorized to sign)</i>	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  <i>(Signature of Contracting Officer)</i>	16C. DATE SIGNED

**AMENDMENTS TO THE SOLICITATION**

1. The attachment entitled "AMENDMENT 1 RESPONSE TO VENDOR QUESTIONS" has been added. Questions and Answers regarding the solicitation are follows:

**1. Page H-21 Key Personnel**

**Question a.** Will the named key personnel (Program Manager, Senior Scientist, Senior Analyst, Chemist, Toxicologist, and Biologist) be scored or evaluated?

**ANSWER: Yes, the Key Personnel listed in the clause will be evaluated.**

**Question b.** There are specific evaluation criteria for evaluating the adequacy of the Program Manager. However, there are no specific criteria listed for evaluating the adequacy of the other named key personnel. If these other key personnel are evaluated, how will they be scored and what criteria will be used?

**ANSWER: Reference page 3-5 of Attachment 3, Technical Proposal Instructions. Paragraph B. under Criterion II, Demonstrated Qualifications and Availability of Key Personnel, gives a list of the minimum information that should be included in your proposal for the Professional Levels 3 and 4.**

**2. Attachment 2, Page 2-4 Small Disadvantaged Business Plan**

**Question a.** In "NOTE: THE OFFEROR'S RESPONSE TO THIS SUB-CRITERION MUST ALSO BE INCLUDED IN THE OFFEROR'S COSTS PROPOSAL, IN THE COST PROPOSAL, OFFERORS SHALL PROVIDE THEIR PROPOSED TARGETS EXPRESSED AS BOTH DOLLARS AND PERCENTAGES OF THE TOTAL PROPOSED CONTRACT AMOUNT FOR (a), (b), and (c)." Do the references to (a), (b), and (c) refer to the text items located on the top of page 3-6 (Attachment 3) under the instructions for Small Disadvantaged Business Plan?

**ANSWER: The wording in the "NOTE" refers to items (a), (b), and (c) in the Small Disadvantaged Business Plan, Criterion IV, of the Technical Evaluation Criteria. The criterion as stated in the solicitation omitted item (c). The Small Disadvantaged Business Plan criterion is hereby corrected to read as follows.**

**SMALL DISADVANTAGED BUSINESS PLAN**

The Offeror shall demonstrate commitment to the use of Small Disadvantaged Business (SDB) concerns, demonstrated by the specificity with which offerors identify SDB concerns to be used in the performance of work under the contract, as well as the complexity and variety of the work the SDB concerns are to perform. Offerors shall submit specific examples which shall provide:

- (a) proposed targets expressed only as percentages of total proposed contract amount in each of the applicable North American Industry Classification System (NAICS) Major Groups, as determined by the Department of Commerce, and to the extent authorized by law;
- (b) a total target expressed only as percentages, for SDB participation by the prime contractor, including joint venture partners and team members; and

(c) a total target expressed only as percentages for SDB participation by subcontractors.

NOTE: THE OFFEROR(S) RESPONSE TO THIS SUBCRITERION MUST ALSO BE INCLUDED IN THE OFFEROR(S) COST PROPOSAL. IN THE COST PROPOSAL, OFFERORS SHALL PROVIDE THEIR PROPOSED TARGETS EXPRESSED AS BOTH DOLLARS AND PERCENTAGES OF THE TOTAL PROPOSED CONTRACT AMOUNT FOR (a), (b), AND (c) ABOVE. Guidelines and applicability of this program are outlined in Part 19 of the FAR.

**3. Attachment 3, Page 3-1**

**Question a.** Should offers submit one original and seven hardcopies of the technical proposal AND eight CDs?

**ANSWER: That is correct. Please provide one (1) Original copy and seven (7) hardcopies along with eight (8) copies of the CD.**

**Question b.** How many copies of the cost proposal does EPA require?

**ANSWER: Please provide one (1) original copy and two (2) hardcopies of your cost proposal.**

**Question c.** Are all copies of the cost proposal submitted as hardcopy only?

**ANSWER: Yes.**

**Question d.** Are there any special packaging instructions for the Technical and/or cost proposal?

**ANSWER: No, no special packaging is required.**

**Question e.** Does "100 double-sided typewritten pages" mean 100 sheets, double sided (for an effective page count of 200 pages)?

**ANSWER: Yes, that is correct.**

**Question f.** If "100 double-sided typewritten pages" means 50 sheets double sided, we do not think this is enough space to provide all of the information requested by EPA for this proposal. If the effective page count is 100 pages total, can the page count be increased to 150?

**ANSWER: See answer to Question 3.e above. An effective page count of 200 pages is the limit.**

**4. Attachment 3, Page 3-5, Part II Demonstrated Qualifications and Availability of Key Personnel**, subpart B lists that "the sub-criterion is established to evaluate the qualifications (experience, expertise, and education) and availability of the proposed QA Officer and Professional Level 3 and 4 personnel..."

**Question a.** Does this mean that the QA Officer is a named key personnel also? If so, are

there any additional criteria which will be used to evaluate the QA Officer other than those listed for other Professional Personnel?

**ANSWER: Yes, the QA Officer should be named as well. There are no other criteria other than those listed for the other professional personnel.**

*Question b.* Are the Professional Level 3 and 4 Personnel all proposed Professional Level 3 and 4 personnel or just the 5 named Key Technical Personnel?

**ANSWER: All P-Level 3 and 4 personnel are Professional personnel; however, only the positions listed in the Key Personnel clause will be evaluated.**

*Question c.* The last sentence of this paragraph refers to Attachment 2 of the RFP for definitions of labor categories, should this be Attachment 5?

**ANSWER: Yes, it should read Attachment 5.**

#### **5. Attachment 4, Page 4-7**

Question a. The totals for the P2 labor category add up to 3,000 hours for the base and qty option of each year, not 3,600 hours, for a total of 30,000 P2 labor hours specified. Is this correct?

**ANSWER: That is correct. The totals should be 3,000 hours with a possible total of 30,000 hours. The 3,600 total is incorrect.**

**6. The RFP states,** "The technical proposal shall be limited to 100 double-sided typewritten pages". Are we correct in concluding that this means 100 sheets of paper with 200 pages using both sides?

**ANSWER: See Answer to Question 3.e. above. You are correct in concluding that it is 100 sheets of paper with 200 pages using both sides.**

**7.** Should the COI plan be placed in the Technical proposal or the Cost proposal? Also, will the COI Plan count in the 100 "double-sided" page count?

**ANSWER: The COI Plan should be placed with the Technical proposal information. The COI Plan is not included in the 100 double-sided page count; it is a separate document.**

**8.** How many copies of the Cost proposal should the offeror provide?

**ANSWER: See the Answer to Question 3.b. above. Please provide one (1) original and two (2) copies of the Cost Proposal.**

2. The date for receipt of proposals remains Thursday, August 7, 2008 at 2:00 P.M. EDT.
3. All other terms and conditions of subject solicitation remain the same.