

Question 70: What is the current number of licenses that Region 7 has for each software project?

Answer 70: We have Agency purchased software and software purchased by the region. Software purchased by the Agency (Microsoft Projects, Lotus Notes) for all employees is done at HQ. They manage it and the license information. Software purchased for the region varies in number by need. We have a number of them (Adobe, Dream Weaver) for 1 to approximately 40 people.

Question 96: Would there be a physical inventory during the transition to verify assets on hand versus reports?

Answer 96: Yes we will do a physical inventory at transition

Question 127: The technical evaluation criterion identifies a management approach with a quality assurance plan within the staffing plan. Does this refer to general project management or staff management only? If this section is staff management only, should such issues as communication with EPA, training, deliverables, meeting performance standards, et cetera, be addressed in the technical approach? How would general project management be evaluated? How will the quality assurance plan be evaluated?

Answer 127: The technical evaluation criterion identifies under Staffing Plan a Management Approach. It refers to staff management used to adequately ensure all tasks of the PWS are met. The quality assurance plan will be evaluated by comparing it with the proposal to see if the product or services being developed meet the requirements.

Question 132: What are the current staffing levels?

Answer 132: Current staffing level is decided by the contractor. The contract is performance based and the contractor is to meet all requirements of the contract.

Question 135: Task 3.4, perform problem isolation, diagnosis, and minor repair or replacement. Can the government provide a clear written definition of what they believe to be as minor?

Answer 135: Minor repair could be anything from a handset, phone or cable replacment.

Question 144: For the track indicators, would the government provide the appropriate numbers for each of the performance standards?

Answer 144: I am not sure what is meant by a track indicator.