

**REGION 7 INFORMATION  
TECHNOLOGY (IT) SERVICES  
GOVERNMENT FURNISHED PROPERTY LIST**

<b>EQUIPMENT TYPE</b>	<b>QTY</b>
Desktop PC (Computer/ Laptop)	A desktop will be assigned to each on-site employee; 2 desktops will be at the Business Center location where phones are answered. Desktops in Business Center for employee use will be assigned to the contractor.
Software	All standard software and licenses will be provided by EPA for desktop equipment.
Monitors	A monitor will be assigned to each desktop.
Printers	There will be a printer assigned for contractor use. Printer in Business Center for employee use will be assigned to the contractor.
BlackBerry	Blackberry's will be assigned for support purposes. Please note: Not every contract employee will receive a BlackBerry. Currently there are only 2 available for the contract.
Phones (desktop & cell)	Every desktop will be assigned a VoIP phone. There will be a limited number of cell phones that will be assigned to Help Desk that will be used in the office. Please Note: Not every employee will be issued a cell phone.
Equipment carts	There will be equipment carts available for use.
Desk space	Every on-site employee will be assigned a work area and desk space with cabinet and drawers.
Shelves, cabinets, & drawers	All shelving and cabinets will be provided by the government for storing IT equipment hardware and software.
PC Training Room	There will be a PC Training Room equipped with 14 workstations of hardware and software. Equipment/workstations are used to provide regular training sessions. Workstations will be assigned to the contractor.
Miscellaneous supplies	EPA will provide the supplies and tools needed.
Copier & Fax Machines	Contractor will have access to agency copier & fax machines that are located in a centralized location for Official Government Business use.
Shop vac	There is a Shop Vac that is available for use by the contractor.
Ladder	There is a ladder available for use by the contractor.