



**U.S. ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, DC 20460**

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**REQUEST FOR INFORMATION (RFI) FOR PLANNING PURPOSES ONLY:**

**DESCRIPTION OF INFORMATION REQUESTED**

The purpose of this RFI is to gather industry input on the proposed pricing structure of the Scientific, Engineering, Response & Analytical Services Contract (SERAS) contract, previous known as the Response, Engineering & Analytical Contract (REAC). EPA is in the early stages of developing the Request for Proposal (RFP) for this re-compete contract.

This contract will be solicited under NACIS code #541620 – Environmental Consulting Services, which comprises establishments primarily engaged in providing advice and assistance to businesses and other organizations on environmental issues, such as the control of environmental contamination from pollutants, toxic substances, and hazardous materials. These establishments identify problems (e.g., inspect buildings for hazardous materials), measure and evaluate risks, and recommend solutions. They employ a multidisciplinary staff of scientists, engineers, and other technicians with expertise in areas, such as air and water quality, asbestos contamination, remediation, and environmental law.

The Government requests that industry review the proposed contract pricing structure, the attached PWS and provides comments. The Government intends to review the comments and consider them when developing the final RFP.

**PROPOSED PRICING STRUCTURE**

The proposed pricing structure will include a Cost Plus Fixed Fee with Level of Effort Contract and Award Terms. The anticipated period of performance of the contract is for a total of seven (7) years to include, three (3) year base period and two (2) – two (2) year award terms.

- **Cost Plus Fixed Fee:** The proposed cost plus fixed fee work assignment will be issued each contract year to provide technical, analytical, and information technology support to Emergency Response Team (ERT) in its development and oversight of clean up activities and evaluation of specific sites identified in individual work assignments. The contractor will be reimbursed for site-specific travel and other direct costs on a cost reimbursement basis. Travel costs will be reimbursable as an Other Direct Cost in accordance with FAR Part 31.205-46. The Government anticipates providing Government Furnished Property (GFP) under this contract. A cost plus fixed fee shall be provided for the three (3) year base period.
- **Award Term:** It is anticipated that the base period of the contract will be three (3) years and the Government will have the option to extend that period of performance through award terms. First and second award terms will each be a 2-year period. The maximum period of

performance of this contract will be seven (7) years. Whether the Government chooses award terms, the decision to extend the period of performance will be made by the Government and will be based on contractor performance, availability of funding, and the Government's continued need for the requirement.

## **WHAT SHOULD BE PROVIDED IN RESPONSE TO THIS RFI**

Responders to this RFI are asked to provide comments on the pricing structure as set forth above and/or the PWS. You should also provide any other substantive comments you feel are relevant.

**Capability statements, white paper or other brochure materials should not be provided. The Government is interested in substantive comments on the proposed pricing structure and/or PWS. Information should be as succinct as possible. Elaborate responses describing a responder's capabilities are neither wanted nor desired.**

## **DISCLAIMER**

This RFI is issued solely for information and planning purposes and does not constitute a Request for Proposal (RFP). In accordance with FAR 15.209(c), responses to this RFI are not offers and will not be accepted by the Government to form a binding contract. The Environmental Protection Agency (EPA) will not award a contract based on this RFI. Although "proposal" and "offeror" are used in this Request for Information, responses will be treated as information only. Responses to this RFI will not be returned. All information regarding this RFI will be posted at: <http://www.epa.gov/oamsrpod/ersc/SERAS/rfi.pdf>.

## **ATTACHMENTS**

The attachment(s) and other items for this RFI will be posted on the EPA website at <http://www.epa.gov/oam/srpod/index.htm>. Once at the website, select the "Scientific, Engineering, Response & Analytical Services Contract (SERAS) RFI." link to see the DRAFT Performance Work Statement (PWS).

## **CONTACT INFORMATION**

Please submit all clarifications and questions regarding this RFI by 4:00 P.M. EST on **September 16, 2008**. Answers to all questions regarding this RFI will be posted on our website. All responses to this RFI can submitted via email by 4:00 P.M. EST on **September 25, 2008** to Sherman Farves, Contract Specialist at [farves.sherman@epa.gov](mailto:farves.sherman@epa.gov), Michael Barton, Contract Specialist at [barton.michael@epa.gov](mailto:barton.michael@epa.gov) and Sandra Rivera, Contract Specialist at [rivera.sandra@epa.gov](mailto:rivera.sandra@epa.gov). Electronic submission is highly encouraged. No Faxes.

*Note: All mail sent to EPA via US Postal Service is irradiated prior to delivery; anticipate 1-2 weeks for delivery and damage similar to exposure to high heat.*

## **NO PHONE CALLS WILL BE ACCEPTED**