

Attachment 14
Regional Checklist for FY 2011 NPM Guidance

October 2009:

- Regions work with NPMs and OCFO to resolve any outstanding FY 2010 annual commitments

February 12, 2010:

- Draft FY 2011 NPM guidance documents including FY 2011 Measures Attachment (reflecting results of measures review), FY 2011 State Grant Measures Appendix, and Explanation of Key Changes between FY 2010 and FY 2011) posted on OCFO's internet webpage by the 19th.

February 19 – March 19, 2010:

- Regions, states, and tribes provide comments on Draft FY 2011 NPM Guidance to appropriate NPMs and OCFO contacts using Attachment 6: Comments and Response to Comments Summary

March – October 2010:

- Regions engage NPMs, states, and tribes in determining FY 2011 regional performance commitments

By April 30, 2010:

- NPMs finalize text of FY 2011 commitments in ACS and open commitment measures for bidding

By April 30, 2010:

- Final FY 2011 NPM guidance documents, including finalized documents included in draft submission and the Response to Comments summaries, posted on OCFO's internet webpage

Late April – mid-May 2010:

- Regions enter FY 2010 mid-year results data into ACS

May 28 - June 11, 2010:

- ACS re-opens for **limited** mid-year adjustments on commitments not associated with APGs or the EPA's FY 2010 Budget. Regions work with NPMs, who retain discretion for approving or denying adjustments

By July 9, 2010:

- Regions put FY 2011 draft regional performance commitments reflecting DRA approval in the ACS
 - o Draft commitments should include draft state-by-state breakouts, to the extent possible

July 12, 2010:

- Regions send an email to OCFO indicating that draft regional performance commitments have been entered in ACS and have been approved by DRAs

July - October 22, 2010:

- Regions continue to engage with NPMs, states, and tribes in determining FY 2011 regional performance commitments
 - o State and tribal comment period on draft commitments ends **September 17, 2010**

July 23, 2010:

- FY 2011 draft annual regional commitments are posted on EPA Quickplace site
 - o Regions and NPMs review ORBIT reports produced by OCFO to insure accuracy of data entry in ACS

By October 1, 2010:

- Regions input final FY 2011 commitment information reflecting DRA approval due in ACS

October 22, 2010:

- NPMs and regions enter data on all agreements reached for FY 2011 performance commitments in ACS
 - o Final commitments should include draft state-by-state breakouts to the extent possible

By October 29, 2010:

- Regions and NPMs notify OCFO of any outstanding issues with unresolved bids for dispute resolution
 - o Issues identified should have been raised to the DAA/DRA level
- Regions send an email to OCFO indicating that final regional performance commitments have been entered in ACS and have been approved by DRAs

By November 19, 2010:

- FY 2011 final commitments (for which agreement was reached) are posted on the EPA Quickplace website
 - o NPMs and regions review ORBIT reports produced by OCFO to insure accuracy of data entry in ACS

October – Early November, 2010

- Regions enter FY 2010 end-of-year results data in ACS

November 26, 2010:

- ACS is locked to prevent any adjustments to FY 2011 commitments