OSDBU NEWS

United States Environmental Protection Agency

Spring 2007

Director's Note

In this issue, we focus on OSDBU's achievements over the past year and its goals for the coming year. Over the last few months, OSDBU celebrated its small businesses and employees with the Administrator's 18th Annual Small and Disadvantaged Business Awards Ceremony. We also began to implement measures that will help small businesses secure more government contracts.

The Administrator's 18th Annual Small and Disadvantaged Business Awards Ceremony recognized employees, regions, and businesses that made outstanding contributions to EPA's Small Business Program over the previous year. The Awards Ceremony was distinguished by the Keynote Speaker, Dr. Irving McConnell. An associate of EPA since his college days, McConnell is now President and CEO of his own very successful small, veteran-owned, 8(a) business, The McConnell Group (TMG). He says he owes a great deal of his success – in life and in business – to EPA. Dr. McConnell commended OSDBU for its performance, and challenged the Agency to improve its performance regarding Service-Disabled Veteran-Owned Small Businesses, a current Agency priority.

We enjoyed celebrating our successes and recognizing those who contributed to them. Our mission is to support the protection of the environment and human health by fostering opportunities for partnerships, contracts, subagreements, and grants for small and socioeconomically disadvantaged concerns. With this in mind, we welcome the regulations set forth by the U.S. Small Business Administration that will foster small business growth while collecting accurate data on business size. We also embrace the

Inside This Issue

Administrator's Small Business Awards Ceremony page 2

EPA's Annual Performance Plan page 4

New SBA Regulations and Agency Scorecards page 6

EPA/OSDBU Has Moved! page 8

opportunity to employ the Small Business Procurement Scorecard, which is intended to increase transparency and accountability in small business procurement and highlight successes that can be shared among agencies. Additionally, OSDBU is eager to increase the number of contracts competitively awarded to small businesses, and we plan to provide quarterly recognition to program offices and regions that meet EPA's small business procurement goals. We look forward to the challenges the year will bring.

Although we are always looking ahead, it is gratifying to look back at our past achievements as well.

Read and Reflect,

Jeanette L. Brown, Director
Office of Small and Disadvantaged Business Utilization

Administrator's Small Business Awards Ceremony

The U.S. Environmental Protection Agency (EPA) held the Administrator's 18th Annual Small and Disadvantaged Business Awards Ceremony on Thursday, November 2, 2006, in the Rachel Carson Great Hall of the Ariel Rios Building. The event was sponsored by the Office of Small and Disadvantaged Business Utilization (OSDBU).

OSDBU Director Jeanette Brown opened the ceremony by commending the attendees for their efforts and achievements during Fiscal Year 2005 (FY 2005). Ms. Brown was followed by Deputy Chief of Staff Ray Spears, who underscored the importance of OSDBU's work by observing that small businesses employ 98% of the national workforce. He also noted EPA's renewed commitment to Service-Disabled Veteran-Owned Small Businesses. Mr. Spears reported that the number of contracts awarded to all small businesses – 8(a), women-owned, small, and small disadvantaged businesses – increased across the board in FY 2005. Additionally, awards to Service-Disabled Veteran-Owned Small Businesses tripled in FY 2005 and, by the end of FY 2006, increased an additional 583 percent. Overall, Mr. Spears said, the Agency was making great strides in providing increased contracting opportunities for small businesses.

Ms. Brown then introduced the Keynote Speaker, Dr. Irving McConnell, who addressed the attendees regarding his association with the EPA and his commitment to small businesses—both his own and those of others, particularly veterans. (See related article.)

Following Dr. McConnell's address, Ms. Brown, Mr. Spears, and OSDBU Deputy Director Cassandra Freeman presented the FY 2005 Small Business Awards. The following individuals, businesses, offices, and regions received awards:

Outstanding HQ Program Achievement:
RTP Procurement Operations Division

Outstanding Regional Office Program Achievement:
Region IV Water Infrastructure Financing Program Team

Outstanding State Performance Achievement:
PA Department of Environmental Protection

GA Small Business Environmental Assistance Program

Outstanding Accomplishments by a Prime Contractor:
RTI International

Outstanding Accomplishments by an 8(a) Business:
G2 Engineering and Management, Inc.

Outstanding Accomplishments by a Minority Business:
SFA Architects, Inc.

Outstanding Accomplishments by a Woman-Owned Business:
IntelliTech Systems, Inc.

Outstanding Accomplishments by a Service-Disabled Veteran-Owned Small Business:
The McConnell Group, Inc.

Outstanding Accomplishments by a Group:
Region III Office of Infrastructure and Assessment including teammates from the Region III Office of Regional Counsel Office of Wastewater Management and OSDBU

Outstanding Accomplishments by an Individual:
James M. Bzdusek, Cincinnati Procurement Operations Division

Paul M. Witthoeft, Region VI Office of Regional Counsel

OSDBU Director's Award Recipients:

Outstanding Accomplishments in Exceeding SB, SDB, 8(a), and WOSB Goals:
Region II

Region VII

Office of Prevention, Pesticides, and Toxic Substances

Office of Research and Development

Outstanding Accomplishments by a MBE/WBE Coordinator:
Chester E. Stovall, Jr., Region VII

Outstanding Accomplishments by a Procurement Analyst:
Edward N. Chambers, OAM

Crystal Duck Award:
Larry Kalwei, Region VII

Cassandra R. Freeman, OSDBU

The prestigious Crystal Duck Award is a competitive effort within the Agency. It is presented to individuals who have made truly outstanding contributions to EPA's Small Business Program.

Ms. Brown closed the ceremonies by praising the OSDBU staff and the MBE/WBE Coordinators for their work, which profoundly impacts both individual lives and the entire country in innumerable ways.

Administrator's Awards Ceremony

Keynote Speaker Dr. Irving McConnell

Attendees at the Administrator's 18th Annual Small and Disadvantaged Business Awards Ceremony were addressed by Keynote Speaker Dr. Irving McConnell, a veterinarian, U.S. Army veteran, President and CEO of his own very successful small, veteran-owned, 8(a) business, The McConnell Group (TMG), and a long-time associate of the EPA. Dr. McConnell, a graduate of the University of Maryland and Tuskegee University, has an extensive background in research and development (R&D), biomedical research, toxicology, laboratory animal medicine, new product development, sales, and training. His company, which focuses mainly on health science services and products, employs 230 people in its offices in Dublin, PA; Cincinnati,

OH; San Antonio, TX; Washington, DC; and its new branch in Rockville, MD.

Dr. McConnell's long association with the EPA began when he was an undergraduate student at the University of Maryland. During that time, he worked part-time at EPA's Blue Plains wastewater treatment plant in the District to finance his schooling. Dr. McConnell said that his work there taught him a great deal about chemistry, which served him well when he was a student at Tuskegee University's School of Veterinary Medicine, at various assignments during his active military service, during his career as an Army Reservist, and in both the private and government business sectors.

After having founded TMG in 1996, Dr. McConnell's second contract was with the EPA. He emphasized the positive nature of his dealings with the Agency, stating that there were "people who made you feel like you could win" on every contract. Conversely, "there was always good feedback" when a contract was lost. TMG is still an EPA contractor. The company also works with other Government Agencies, including the Federal Bureau of Investigation, the National Institutes of Health, and the U.S. Navy, Air Force, and Army.

Dr. McConnell, who was deployed to Iraq in his capacity as a reservist in 2003 (he was the leader of a Special Operations Unit that saved the animals at the Baghdad Zoo, among other missions), emphasized that for members of the armed forces, life is not the same when they return from active duty. Each individual makes great sacrifices while serving their country, and each needs a helping hand to reestablish a level of normalcy in their lives when they come home. This is particularly true for business-owning veterans. From his own experience, Dr. McConnell wholeheartedly supports Executive Order 13360, the Service-Disabled Veterans Executive Order, which directs "heads of agencies [to] provide the opportunity for service-disabled veteran businesses to significantly increase the Federal contracting and subcontracting of such businesses." The EPA OSDBU has committed itself to maximizing opportunities for these veterans by implementing a six-point plan, the specifics of which can be found at http://www.epa.gov/osdbu/disabledvets.htm. Dr. McConnell both commended EPA for its performance and challenged the Agency to improve its performance regarding this very special category of small businesses.

In closing, Dr. McConnell said that "luck is being prepared when opportunity comes." He is a living example of that preparedness, which leads to success.

EPA's Annual Performance Plan for Fiscal Year 2007

The 1993 Government Performance and Results Act (GPRA) holds Federal agencies accountable for using resources wisely and for achieving program results. Agencies are required to develop:

- A five-year Strategic Plan, which includes a mission statement and long-term goals and objectives;
- Annual Performance Plans (budgets), which provide annual performance commitments intended to achieve the goals and objectives presented in the Strategic Plan; and

- Annual Performance Reports (including financial statements), which evaluate an agency's progress toward achieving performance commitments.

These requirements forge links between planning, to achieve goals and objectives; budgeting, to ensure that resources are available to carry out plans; measuring, to assess progress and link resources actually used to achieve results; and reporting, to present progress achieved and assess its impact on future efforts.

EPA's Annual Performance Plan focuses on the Agency's five goals:

- Clean Air and Global Climate Change;
- Clean and Safe Water;
- Land Preservation and Restoration;
- Healthy Communities and Ecosystems; and
- Compliance and Environmental Stewardship.

Regarding the first goal, Clean Air and Global Climate Change, EPA will protect and improve the air so it is healthy to breathe, reduce risks to human health and the environment, and reduce greenhouse gas intensity by enhancing partnerships with businesses and other sectors. Target dates for meeting these initiatives are set one, three, and five years into the future. The Agency intends to achieve these goals through national and regional programs designed to provide healthier outdoor and indoor air for all Americans, protecting the stratospheric ozone layer, minimizing risks from radiation releases, reducing greenhouse gas intensity, and enhancing science and research.

The Clean and Safe Water goal requires the Agency to ensure that drinking water is safe; restore and maintain oceans, watersheds, and their aquatic ecosystems to protect human health; support economic and recreational activities; and provide healthy habitats for fish, plants, and wildlife. EPA has made great strides in this area since the Clean Water and Safe Drinking Water Acts became law thirty years ago. The Agency has not only protected human health by improving the quality of drinking water and ensuring that fish and shellfish are safe to eat, but has also protected and, in some cases, restored water-related recreational activities such as swimming, boating, sport fishing, and hunting in some areas of the country. EPA's efforts in meeting this goal touch every citizen of the United States.

The third goal, Land Preservation and Restoration, requires the Agency to preserve and restore the land by using innovative waste management practices and cleaning up contaminated properties in order to reduce risks to human, animal, and aquatic life posed by releases of harmful substances. EPA leads the country's activities to prevent and reduce risks posed by releases of harmful substances and by contaminated land. The Agency's plans encompass revitalizing contaminated properties; recycling, minimizing waste, and recovering energy through an array of stakeholder partnerships, new technologies, and education; reducing risks to human health and the environment posed by accidental or intentional releases of harmful substances and oil; and helping states to meet their new responsibilities regarding Federal and state underground storage tanks under the Energy Policy Act of 2005.

The Healthy Communities and Ecosystems goal requires the Agency to protect, sustain, or

restore the health of people, communities, and ecosystems by using integrated and comprehensive approaches and partnerships. EPA will focus on reducing chemical and pesticide risks; protecting human health and the environment by identifying, assessing, and reducing potential risks presented by thousands of chemicals and pesticides on which our society and economy have come to depend; and addressing the emerging challenges posed by a growing array of biological organisms—naturally occurring and, increasingly, genetically engineered—used in industrial and agricultural processes, some of which are potential weapons that could be deployed by terrorists against the United States.

Finally, the fifth goal, Compliance and Environmental Stewardship, involves improving environmental performance through compliance with environmental requirements, preventing pollution, and promoting environmental stewardship; and protecting human health and the environment by encouraging innovation and providing incentives for governments, businesses, and the public that promote environmental stewardship. The Agency will work to bring about a performance-oriented regulatory system that develops innovative, flexible strategies that will achieve measurable results. It will also lead the nation in taking responsibility for our environment through partnerships with, and education of, states, Tribes, local governments, businesses, and consumers.

The Annual Performance Plan establishes goals and interim objectives that are critical to the well-being of our land, health, ecosystems, and wildlife, and that affect and involve every citizen of our nation.

New SBA Regulations and Agency Scorecards

In late 2006, the U.S. Small Business Administration (SBA) announced several measures that will help small businesses secure more government contracts. Most important of the measures, developed in conjunction with the Office of Federal Procurement Policy, is a new regulation requiring small businesses to recertify their size status on long-term contracts when a contract option is exercised, when a small business is purchased by or merged with another business, or at the end of the first five years of a contract.

The regulation is designed to strike a balance between fostering growth and collecting accurate data on business size. However, it does not require that contracts be terminated or that contract terms and conditions change if size status changes.

Additionally, a Small Business Procurement Scorecard, modeled after that used to assess the President's Management Agenda, has been proposed for 24 Federal agencies. The scorecard is intended to increase transparency and accountability in small business procurement, as well as highlight successes that can be shared among agencies to increase success in small business contracting.

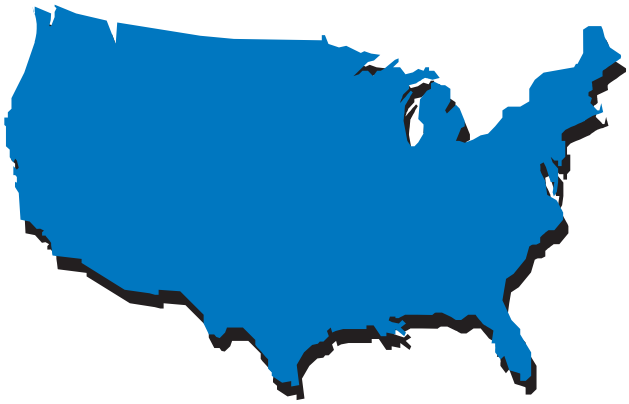
EPA has a number of standards to meet in order to reach green status; however, steps are being taken to accomplish that goal. For example, annual small business goals are being included in the performance standards of EPA employees who spend 25% or more of their time during the evaluation period involved in the procurement process. EPA plans to increase the number of contracts competitively awarded to small businesses and plans to provide quarterly recognition to program offices and regions that meet EPA goals.

OSDBU strives to support the protection of the environment and human health by fostering opportunities for partnerships, contracts, subagreements, and grants for small and socioeconomically disadvantaged concerns. Its new strategies and initiatives will help the Agency perform its duties even more effectively.

Sullivan International Group Receives Two EPA Contracts

Sullivan International Group (SIG), a Service-Disabled Veteran-Owned Small Business (SDVOSB), a Small Disadvantaged Business, and an 8(a) firm, has been awarded a $21 million EPA Region 5 START contract under a Service-Disabled Veteran-Owned small business joint venture named STN Environmental. SIG will be working with TN & Associates, a woman-owned business, as its joint venture partner. The Superfund Technical Assessment and Response Team (START) contract is designed to provide EPA with advisory and technical assistance services associated with the threat or release of oil, hazardous substances, or pollutants, and response to other chemical emergencies or spills. The contract covers all of Region 5, which includes Michigan, Minnesota, Illinois, Wisconsin, Ohio, and Indiana, and allows for support nationally and internationally.

SIG was also selected as a small business member of the SulTRAC small business joint venture. On this contract, SIG will be partnering with Tetra Tech EM Inc. SIG will be supporting the EPA Remedial Action Contract 2 (RAC2), which will provide professional architect/engineer, technical, and management services to EPA that will support remedial response, enforcement oversight, and non-time-critical removal activities under the Comprehensive Environmental Response Compensation and Liability Act of 1980 (CERCLA) and other laws to help address and/or mitigate endangerment to the public health, welfare or environment, and to support states and communities in preparing for responses to releases of hazardous substances, as well as counter-terrorism.



OSDBU's Region 7 Shines

For the last few years, Region 7 has had the distinction of both meeting and exceeding the majority of EPA's designated socioeconomic goals. However, during FY 2006, Region 7 exceeded a record 5 of the 6 goals, thus defining the region as a leader at EPA in developing, refining, and implementing methods to increase opportunities for contracting with small businesses, including HUBZone and SDVOSBs.

The Region 7 Contracts Office also provides placement and management services for Region 10's contracts. In both regions, almost all contracts are awarded to small businesses, many of which are 8(a), HUBZone, woman-owned, and/or SDVOSBs. The primary reason for this success is the contracting office's adoption of the "Rule of 2 Philosophy," which is promulgated in the Federal Acquisition Regulation (FAR). FAR, Part 19.502-2(b), states that Contracting Officers (COs) shall set aside acquisitions over $100,000 for small business when there is a reasonable expectation of obtaining offers from 2 or more responsible small business concerns that are competitive in terms of market prices, quality, and delivery. Utilizing Agency Small Business Specialists, the Region has been successful not only in locating responsible small businesses, but also in obtaining very competitive, responsive, and responsible offers from such concerns, ensuring they receive the services and supplies they require.

Another critical element of Region 7's success is the relationship that has developed over the years with their customers and the programs. Building on success after success, program personnel have become very receptive to partnering with Region 7 to pursue contract opportunities with small businesses. The contracting office has demonstrated that the term "small business" does not mean inferior or expensive work. The COs work closely with program officials and contractor personnel to ensure efficient and economical contract performance.

Also integral to Region 7's success in the attainment of socioeconomic goals is the use of site-specific Superfund construction contracts. When Regions 7 and 10 planned for the re-compete of their Regions' Remedial Action Contracts (RAC), a conscious decision was made to remove the remedial action component. It was decided instead to contract for this activity using site-specific construction contracts. It was believed that this strategy would allow the program more flexibility in how requirements would be satisfied. Adoption of this strategy has not only saved our limited Superfund dollars (a conservative estimate of savings for 2006 is well over a million dollars) in attaining the important "construction complete" status, but greatly increased opportunities for meeting and exceeding the Agency's socioeconomic contracting goals.

One example of site-specific construction contracting is the FY2006 contract that Region 7 awarded competitively to a firm located in Lincoln, NE. The successful contractor was a small, HUBZone-certified, 8(a) program graduate. The contract awarded was a performance-based, fixed-price contract that qualifies by its dollar value of over $5M as one of the largest HUBZone contract awards in EPA history. Performance has been very good, encouraging the program to approve the use of a HUBZone set-aside for the FY2007 acquisition of similar services.

The Region 7 Contracting Office is encouraged by the results of its site-specific contracting efforts to date and anticipates continued success in partnering with the program to locate worthy small businesses that will accomplish project requirements in an efficient and economical manner in the years to come.

EPA/OSDBU Has Moved!

Please note our new location:

U.S. Environmental Protection Agency
Office of Small and Disadvantaged
Business Utilization
1301 Constitution Avenue, NW – Room 1329
Washington, DC 20004

Our mailing address is:

U.S. Environmental Protection Agency
Office of Small and Disadvantaged
Business Utilization
1200 Pennsylvania Avenue, NW – 1230T
Washington, DC 20460

EPA/OSDBU Mission

The mission of the U.S. Environmental Protection Agency's Office of Small and Disadvantaged Business Utilization is to support the protection of the environment and human health by fostering opportunities for partnerships, contracts, subagreements, and grants for small and socioeconomically disadvantaged concerns.

Calendar of Events

(pages 9–13)

OSDBU has identified meetings, conferences, and forums being provided across the country that may be of interest to the small business community. Events where OSDBU will sponsor or support are identified in blue with the lead OSDBU staff person who can be contacted for additional information. The Calendar of Events is maintained by Elnora Thompson. Elnora can be reached at (202) 566-2709. The Calendar is also available on EPA's website at www.epa.gov/osdbu (click on the calendar).

June

DATE	EVENT	LOCATION	CONTACT
June 7-9	***2007 National Historically Black Colleges & Universities (HBCUs) Schools of Business Summit***	Savannah, GA	www.ed.gov
June 13-16	***National Association of Hispanic Journalists 2007 Convention and Media & Career Expo***	San Jose, CA	www.nahj.org
June 18-20	***Inaugural Blue Conference Coast Small Business Training & Business Opportunities Conference***	New Orleans, LA	703-695-3220
June 18-21	***Small Business Ombudsman/ Small Business SBEAP National Conference***	St. Paul, MN	www.sbeapconference.com
June 25-28	***3rd Annual National Veteran Small Business Conference & Expo***	Caesars Palace Las Vegas, NV	www.nationalveteransconference.com
June 25-29	***Society of American Indian Government Employees (SAIGE) National Training Conference***	Tucson, AZ	www.saige.org
June 26-27	***American Indian Chamber of Commerce Native American Inaugural Business Expo***	Charleston, SC	Teresa Gore / 843-875-8428
June 26-28	***U.S. Department of Energy 8th Annual Small Business Conference***	Washington, DC	www.smallbusiness-outreach.doe.gov
June 27-30	***6th Annual Professional Growth & Dev. (Power Networking) Conference***	Atlanta, GA	www.frasernet.com
June 28-30	***National Association of Latino Elected Officials 24th Annual Conference***	Orlando, FL	www.naleo.org

Calendar of Events

July

DATE	EVENT	LOCATION	CONTACT
July 3	***6th Annual Alliance Texas Small Business Procurement Fair***	Gaylord Texan Resort Grapevine, TX	www.allianceforbiz.com
July 5-8	***2007 Greater Washington DC Hispanic Youth Symposium***	Washington, DC	www.hispanicyouth.org
July 7-12	***98th Annual NAACP National Convention***	Detroit, MI	www.naacp.org
July 9-10	***Congressman Todd Tiahrt Wichita-area 2007 Federal Procurement Conference***	Wichita, KS	Ardena Schienbein / 316-262-8992
July 9-12	***2007 POCO Conference***	Albuquerque, NM	Coming Soon
July 9-14	***78th League of United Latin American Citizens Annual Conference***	Chicago, IL	www.lulac.org
July 10-12	***Navy Small Business/Mentor-Protégé Training Conference***	Garden Grove, CA	Coming Soon
July 19	***EPA OSDBU Small Business Counseling HubZone Businesses***	Washington, DC	**Lamont Norwood / 202-566-2933**
July 19-22	***Community Involvement Conference And Training***	Jacksonville, FL	www.epanic.org
July 21-24	***National Council of La Raza Annual Conference***	Miami, FL	www.nclr.org
July 25-28	***32nd Annual TAMACC Convention And Business Expo***	San Antonio, TX	www.tamacc.org
July 27-31	***Organization of Chinese Americans National Conference***	Las Vegas, NV	www.ocanatl.org
July 28–30	***National Urban League Convention***	Washington, DC	www.nul.com

Calendar of Events

August / September

DATE	EVENT	LOCATION	CONTACT
August (TBD)	***National Hispanic Environmental Council Minority Youth Environmental Training Institute***	Glorieta, New MM	www.nheec.org
August 8-10	***4th Annual National Convention of Small and Disabled Veteran Businesses***	West Point, NY	www.elitedvbe.org
August 12-13	***CHCI Issues Conference***	Washington, DC	www.hispanicbusiness.com
August 13-17	***Black in Government National Conf.***	Nashville, TN	www.bignet.org
August 28	***SBA Business Matchmaking 2007 Midwestern Regional***	Chicago, IL	www.businessmatchmaking.com
August (TBD)	***Small Business Regional & State Liaison Meeting***	Washington, DC	**Angela Suber / 202-566-2827**
September 9-12	***2007 National Historically Black Colleges and Universities Week Conference***	Washington, DC	Charles Greene / 202-502-7900
September 13	***EPA OSDBU 2007 Small Business Counseling/Business HBCU/MIs***	OSDBU - Headquarters Washington, DC	**Lamont Norwood / 202-566-2933**
September 14	***Congressional Hispanic Caucus Gala***	Washington, DC	www.chci.org
September 19-22	***USHCC 2007 Annual National Convention & International Pavilion***	San Juan, PR	www.ushcc.com
September 21-22	***Veterans Business Journal VOBE East 2007 Conference***	Hampton Roads Convention Center Hampton, VA	www.vobexpo.org
September 24-27	***USHCC 29th Annual National Convention***	Sacramento. CA	www.ushcc.com
September 26-29	***Black Caucus Foundation, Inc. 37th Annual Legislative Conference***	Washington, DC	www.cbcfinc.org
September (TBD)	***Procurement Technical Assistance Center 8th Annual Procurement Expo***	University of Delaware Newark, DE	Juanita Beauford / 302-571-1555

Calendar of Events

October

DATE	*EVENT*	*LOCATION*	*CONTACT*
October 11-13	***Hispanic Engineer National Achievement Award Corporation Annual Conference***	San Diego, CA	www.henaac.org
October 11-14	***SACNAS National Conference Stretching the Imagination to Support Leadership and Sustainability***	Kansa City, MO	www.sacnas.org
October 18	***EPA OSDBU 2007 Small Business Counseling Session /Environmental Cleanup/ Brownfields Business***	OSDBU - Headquarters 1201 Constitution Avenue, NW Washington, DC	**Lamont Norwood / 202-566-2933**
October 18-21	***Mexican American National Association, Las Primeras Gala***	Houston, TX	www.hispanicbusiness.com
October 20-22	***HACU'S 21 Annual Conference Hispanic Association of Colleges & Universities Championing Hispanic Higher Education Success***	Chicago, IL	www.hacu.net
October 23-24	***GovLink 2007 Conference***	Sacramento, CA	www.theftc.org
October 24-27	***National FFA Agricultural Conference***	Indianapolis, IN	www.ffa.org
October 25-27	***33rd Annual Society of Mexican American Engineers & Scientists International Symposium & Career Fair***	Albuquerque, NM	www.sacnas.org
October 27	***15th Annual Baltimore/ Washington Area Government Procurement Fair***	Greenbelt, MD	Shirley Redd / 301-725-4000
October 28-31	***2007 National Minority Supplier Development Council Conference & Bus. Opportunity Fair***	Miami, FL	www.nmsdc.org

Calendar of Events

November / December

DATE	*EVENT*	*LOCATION*	*CONTACT*
November 1-2	***Diversity and Women Leadership Summit and Gala***	Washington Hilton Hotel Washington, DC	www.diversitybestpractices.com
November 1-3	***American Indian Science & Engineering Society Conference***	Phoenix, AZ	www.aises.org
November 3-7	***American Public Health Association Politics, Policy and Public Health Annual Meeting and Expo***	TBD	www.arpa.org
November 5-8	***National Hispanic Environmental Council***	Seattle, WA	www.nheec.org
November 15	***EPA OSDBU 2007 Small Business Counseling Session/ Service Disabled Veteran Owned Small Business***	Washington, DC	**Lamont Norwood / 202-566-2933**
November (TBD)	***NAHFE Conference***	San Antonio, TX	www.nahfe.org
November 27-28	***US Maritime Security Expo***	New York, NY	www.maritimesecurityexpo.com
December 5	***City of San Antonio & Bexar County 7th Annual Small Minority & Women Business Owners Conference***	San Antonio, TX	Gabriela Canales / 210-335-0671
December 11	***SBA Business Matchmaking 2007 Southcentral Regional***	Little Rock, AR	www.businessmatchmaking.com

Agency Goals

Fiscal Year 2006 and 2007 Agency Goals

EPA's small business contracting goals for Fiscal Year 2006 and 2007 are based on estimated contract obligations of **$1.2 billion** for direct contracts and **$200 million** for subcontracts.

EPA FY 2006/2007 AGENCY GOALS

Estimated Obligations	*Negotiated*	
Direct	*Dollar Value*	*Goal*
Small Businesses	$432M	36.0%
8(a) Businesses*	$9M	*7.5%
Non 8(a) Small Disadvantaged Businesses	$36M	*3.0%
Women-Owned Businesses	$66M	5.5%
HUBZone Businesses	$36M	3.0%
Service Disabled Veteran Owned Small Businesses	$36M	3.0%
Subcontract	*Dollar Value*	*Goal*
Small Businesses	$100M	50.0%
Small Disadvantaged Businesses	$40M	20.0%
Women-Owned Businesses	$15M	7.5%
HUBZone Businesses	$6M	3.0%
Service Disabled Veteran Owned Small Businesses	$6M	3.0%

NOTE: Subcontracting goals are subject to increase in individual solicitations in an effort to meet overall Agency goals.

*Since 8(a)s are SDBs, EPA in essence has an SDB goal of 10.5%.

The Federal Government purchases billions of dollars in goods and services each year that range from paper clips to complex space vehicles. It is the policy of the United States, as stated in the Small Business Act, that all businesses have the maximum practicable opportunity to participate in providing goods and services to the government. To ensure that small businesses get their fair share, the SBA negotiates annual procurement preference goals with each Federal agency and reviews the results.

OSDBU Employee Contact List

Jeanette L. Brown, *Director*	(202) 566-2075	brown.jeanettel@epa.gov
Cassandra R. Freeman, *Deputy Director*	(202) 566-1968	freeman.cassandra@epa.gov
Susan Galliher, *Special Assistant*	(202) 566-1894	galliher.susan@epa.gov
Kimberly Patrick, *Attorney Advisor*	(202) 566-2605	patrick.kimberly@epa.gov
Lamont Norwood, *Program Analyst*	(202) 566-2933	norwood.lamont@epa.gov
Angela Suber, *Program Analyst*	(202) 566-2827	suber.angela@epa.gov
Paula Zampieri, *Program Analyst*	(202) 566-2496	zampieri.paula@epa.gov
Teree Henderson, *Program Analyst*	(202) 566-2222	henderson.teree@epa.gov
Tammy Thomas, *Management Analyst*	(202) 566-1209	thomas.tammy@epa.gov
Denean Jones, *Information Specialist*	(202) 566-1578	jones.denean@epa.gov
Bridgette Dent, *Program Assistant*	(202) 566-2819	dent.bridgette@epa.gov
Elnora Thompson, *Office Automation Assistant*	(202) 566-2709	thompson.elnora@epa.gov
Jonathan Newton, *Minority Academic Coordinator*	(202) 566-1981	newton.jonathan@epa.gov

SEE Enrollees

Samuel Peterson, *Advisor*	(202) 564-7921	peterson.samuel@epa.gov
Thelma Harvey, *Secretary*	(202) 564-4138	harvey.thelma@epa.gov
Barbara Overton, *Secretary*	(202) 564-4237	overton.barbara@epa.gov
Esther McCrary, *Secretary*	(202) 566-2824	mccrary.esther@epa.gov
Tom Nakley, *Civil Engineer*	(202) 566-2826	nakley.thomas@epa.gov
Joseph Albright, *Biologist*	(202) 566-2817	albright.joseph@epa.gov

OSDBU Main Number	(202) 566-2075	osdbu@epa.gov
OSDBU Toll Free Number	(866) 618-7870	
Ombudsman Hotline Number	(800) 368-5888	

www.epa.gov/osdbu

Small Business Vendor Profile System

EPA's Small Business Vendor Profile System is designed to collect and display information concerning businesses registered with EPA's Office of Small and Disadvantaged Business Utilization (OSDBU). The system captures information on small; small disadvantaged; 8(a) certified; women-owned; Hubzone; veterans; service disabled veterans; and Tribal businesses (Federally or State recognized). Information is also available on Historically Black Colleges and Universities (HBCUs), Hispanic Association of Colleges and Universities (HACUs), and Minority Academic Institutions.

If you would like to be included in EPA/OSDBU's automated database, go to: cfpub.epa.gov/sbvps, or complete the form located on page 17 and fax it to Denean Jones at (202) 566–1578.

Small Business Vendor Profile System

Date: _____

Company Name*: _____

Contact*: _____

Title: _____

Address*: _____

City*: _____ State*: _____ Zip Code*: _____

Phone #*: _____ Fax #: _____

E-mail Address*: _____

Internet Address: _____

NAICS Code(s)*: _____

_____

Capabilities: _____

_____

Have you done business with the EPA before* ❑ NO ❑ Yes, as a Prime ❑ Yes, as a Subcontractor

Classification

- ❑ Large
- ❑ Mid-Size
- ❑ Small

Tribal

- ❑ Federally Recognized
- ❑ State Recognized

- ❑ SDB
- ❑ Small WOB
- ❑ 8(a) Certified
- ❑ Service Disabled Veteran
- ❑ HUBZone
- ❑ HBCU
- ❑ HACU
- ❑ Tribal College/ University
- ❑ Other Minority

Ethnicity

- ❑ African American
- ❑ Asian-Indian
- ❑ Asian-Pacific
- ❑ Caucasian American Female
- ❑ Hispanic
- ❑ Native American
- ❑ Other Minority
- ❑ None

The fields marked by * are required and must be filled in.

www.epa.gov/osdbu

Small Business Ombudsman

Regulatory Assistance and Outreach Program

Major Functions/Products:

- Serve as a port of entry "gateway" for small businesses to EPA
- Advocate for small business regulatory issues and relief inside EPA
- Coordinate small business issues with program offices, regions, and states
- Focus on asbestos regulatory requirements/handle questions
- Operate and maintain a Small Business hotline
- Participate on regulatory development workgroups representing small business interests
- Semi-annual Newsletter
- Facilitate annual meeting between the Deputy Administrator and Small Business Trade Associations
- Prepare an annual report to Congress on the status of CAAA State Section 507 Programs
- Sponsor annual Small Business Regional Liaison Conference
- Develop guidance and policies for small businesses
- Resolve disputes between small businesses and EPA dealing with policies and regulations
- Distribute small business publications, regulations, guidance, and tools

Customers:

- Small Businesses/Small Business Trade Associations
- State Small Business Ombudsmen and Small Business Environmental Assistance Programs
- EPA senior managers, media offices and Agency staff, EPA regions and states
- Private Citizens
- EPA Administrator and Deputy Administrator
- Congressional representatives and staff, Governors, Environmental Council of the States (ECOS)
- Assistance providers, i.e., EPA Compliance Centers, Pollution Prevention Programs (P2), Small Business Development Centers (SBDCs), Manufacturing Extension Partners (MEPs)

Small Business Ombudsman Contact Info:

Toll Free Hotline: (800) 368-5888
Fax: (202) 566-1505

www.epa.gov/osdbu

Request For Publications

U.S. Environmental Protection Agency
Office of Small and Disadvantaged Business Utilization
1200 Pennsylvania Ave., NW (1230T)
Washington, DC 20460
(202) 566-2075
(202) 566-0266 (Fax)

Name:_____

Firm:_____

Address:_____

_____

City:_____ State:_____ Zip Code:_____

Phone #:_____

Fax #:_____

Please Check Publications Requested

- ☐ Mentor-Protege Program
- ☐ Forecast of Contract Opportunities
- ☐ Contract Opportunities Under Superfund (five basic categories)
- ☐ The 8(a) Program
- ☐ HUBZone Fact Sheet

www.epa.gov/osdbu

Regional MBE/WBE Coordinators

REGION I
(CT, ME, RI, MA, NH, VT)
Sharon Molden (617) 918-1062
U. S. Environmental Protection Agency
New England Region
One Congress Street (MGM), Suite 1100
Boston, MA 02114-2023

REGION II
(NJ, NY, PR, VI)
Michele Junker (212) 637-3418
U. S. Environmental Protection Agency
290 Broadway- 27th Floor
New York, NY 10007-1866

REGION III
(DE, VA, MD, PA, DC, WV)
Romona McQueen (215) 814-5155
U. S. Environmental Protection Agency
1650 Arch Street
Philadelphia, PA 19103

REGION IV
(AL, FL, GA, KY, MS, NC, SC, TN)
Josephine Brown (404) 562-9634
U. S. Environmental Protection Agency
61 Forsyth Street, S.W.
Atlanta, GA 30303-8960

REGION V
(IL, IN, MI, MN, OH, WI)
Adrianne Callahan (312) 353-5556
U. S. Environmental Protection Agency
77 West Jackson Boulevard (MC-10J)
Chicago, IL 60604-3507

REGION VI
(AR, LA, NM, OK, TX)
Debora N. Bradford (214) 665-7406
U. S. Environmental Protection Agency
First Interstate Bank Tower at Fountain Place
1445 Ross Avenue, 12th Floor, Suite 1200
Dallas, TX 75202-2733

REGION VII
(MO, NE, IA, KS)
Chester Stovall (913) 551-7549
U. S. Environmental Protection Agency
901 North 5th Street
Kansas City, KS 66101

REGION VIII
(CO, MT, WY, SD, ND, UT)
Marshell Pullman (303) 312-6499
U. S. Environmental Protection Agency
999 18th Street, Suite 500
Denver, CO 80202-2405

REGION IX
(AZ, HI, CA, NV)
Joe Ochab (415) 972-3761
U. S. Environmental Protection Agency
75 Hawthorne Street (PMD-1)
San Francisco, CA 94105

REGION X
(AK, ID, OR, WA)
Valerie Badon (206) 553-1141
U. S. Environmental Protection Agency
1200 Sixth Avenue (OMP-145)
Seattle, WA 98101

CINCINNATI
Norman G. White (513) 487-2024
U. S. Environmental Protection Agency
Contracts Management Division
26 West Martin Luther King Drive
Cincinnati, OH 45268

NORTH CAROLINA
Jerry Dodson (919) 541-2249
U. S. Environmental Protection Agency
Contracts Management Division
Research Triangle Park, NC 27711

HEADQUARTERS
Veronica Squirrell (202) 564-5347
U. S. Environmental Protection Agency
Grants Administration Division
1300 Pennsylvania Avenue (3903R)
Washington, DC 20460

United States Environmental Protection Agency
(1230T)
Washington, DC 20460

Official Business
Penalty for Private Use $300

EPA 180-N-01-002

First Class Mail
Postage and Fees Paid
EPA
G-35