

The detail for each object class category must be provided. Formats may vary, but all information below should be included in your application.

**a. PERSONNEL**

POSITION	NUMBER	SALARY	WORK YEARS	AMOUNT
<b>a. Personnel Total</b>				

**b. FRINGE BENEFITS**

BASE	
RATE	%
<b>b. FRINGE BENEFITS TOTAL</b>	

**c. TRAVEL – List trips planned, destination, dates, and the amounts per trip. Please separate local travel and out-of-state travel.**

TRAVEL EXPENSES	AMOUNT
<b>Explain:</b> _____	
_____	
_____	
_____	
<b>c. TRAVEL TOTAL:</b>	

**d. EQUIPMENT:** Tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Applicant’s definition of equipment may be used provided the definition at least includes all items previously defined above.

ITEM	NUMBER	COST PER UNIT	TOTAL

<b>d. EQUIPMENT TOTAL</b>			

**e. SUPPLIES**

ITEM	NUMBER	COST PER UNIT	TOTAL
<b>e. SUPPLIES TOTAL</b>			

**f. CONTRACTUAL** [List each planned contract separately, type of service to be procured, **proposed procurement method** (i.e. small purchase, sealed bids, competitive proposals) and the estimated cost]

ITEM	PROCUREMENT METHOD	TOTAL
<b>f. CONTRACTUAL TOTAL</b>		

**g. CONSTRUCTION (N/A)**

**h. OTHER**

ITEM	NUMBER	COST PER UNIT	TOTAL

<b>h. OTHER TOTAL</b>			

<b>i. TOTAL DIRECT COSTS</b>		<b>\$</b>
<b>j. INDIRECT COSTS</b>	(BASE \$ _____ x RATE ____ % = INDIRECT COSTS)	
<b>k. TOTAL PROPOSED COSTS</b>		<b>\$</b>
<b>FEDERAL FUNDS REQUESTED</b>		<b>\$</b>
<b>RECIPIENT SHARE (MATCH)</b>		<b>\$</b>
<b>RECIPIENT SHARE OF TOTAL PROPOSED COSTS</b>		<b>%</b>
<b>FEDERAL SHARE OF TOTAL PROPOSED COSTS</b>		<b>%</b>