UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
SOLID WASTE AND EMERGENCY
RESPONSE

AUG 10 2000

MEMORANDUM

SUBJECT: Transmittal of final guidance titled "A Guide to Developing and Documenting Cost Estimates During the Feasibility Study," EPA 540-R-00-002, OSWER 9355.0-075.

FROM: Larry G. Reed, Acting Director
Office of Emergency and Remedial Response

TO: Superfund Regional Policy Managers
Regions 1 - 10

The purpose of this memorandum is to transmit the final guidance document titled: "A Guide to Developing and Documenting Cost Estimates During the Feasibility Study," EPA 540-R-00-002, OSWER 9355.0-075. Please direct this to the attention of appropriate managers and staff.

This guidance document addresses cost estimates of remedial alternatives developed during the remedial investigation/feasibility study process. The goals of this guidance are to improve the consistency, completeness, and accuracy of cost estimates developed to support the Superfund remedy selection process. To help achieve these goals, the document presents clear procedures and expectations, a checklist of cost elements, and example formats. It also identifies resources for estimating costs during the feasibility study. This guide is designed to help those with varying levels of cost estimating expertise, including: cost estimators, design engineers, technical support contractors, remedial project managers, and program managers. In addition, this document may also be a resource for EPA Work Assignment Managers (WAMs) to use in support of the Independent Government Cost Estimates (IGCEs) required by Federal contracting procedures.

This guidance updates and clarifies our expectations for developing and documenting remedial alternative cost estimates during the Superfund remedial investigation and feasibility study (RI/FS) process. Previous guidance superceded by this document are Chapter 3 of Remedial Action Costing Procedures Manual, October 1987 (EPA/600/8-87/049), and Section 6.2.3.7 of Guidance for Conducting Remedial Investigations and Feasibility Studies under CERCLA, October 1988 (EPA/540/G-89/004).

Thank you for the support your staff provided in reviewing and commenting on this product. If you have any questions, please contact Mike Goldstein at (509) 376-4919 (goldstein.mike@epa.gov) or Bruce Means at (703) 603-8815 (means.bruce@epa.gov). Additional copies of this guidance will soon be available from the Superfund Docket at (703) 603-9232. It will also be available on the Internet at http://www.epa.gov/superfund.

Attachment

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