United States Environmental Protection Agency

Section 8(a) PAIR and FYI Reporting Webinar

September 18, 2012

Office of Chemical Safety and Pollution Prevention

Agenda

- Welcome and Overview
- Section 8(a) PAIR and FYI highlights
  - Browser-based Application
  - Security
  - Roles
  - Industry Beta Testing
- Demo of CDX Registration and Section 8(a) PAIR and FYI Web Tool
- Resources
- Questions and Answers

Section 8(a) PAIR and FYI Highlights & Security

- Browser-based Application
- Submission of Section 8(a) PAIR and FYI Data facilitated via EPA's Central Data Exchange (CDX)
  - Enables companies to electronically submit data
  - Provides secure exchange of confidential business information (CBI) data
  - Improves security using digital encryption
    - All data is encrypted in transit to Federal Standards
    - Sensitive data is encrypted at rest to Federal Standards
    - All sensitive data remains encrypted at rest until it is behind at least 2-3 firewalls

Section 8(a) PAIR and FYI Roles & Responsibilities

- Primary Authorized Official (AO)
  - User who has the ability to authorize and sign a submission
  - Start a form
  - Edit/Delete information on a form
  - Submit a form
  - Retrieve Copy of Record
  - Unlock a form for editing
  - Assign Supports
- Primary Support
  - Enter and edit information for in progress and unlocked forms

Demo of CDX Registration, Section 8(a) PAIR, and FYI Tool

Demo of CDX Registration

Primary Authorized Official

Central Data Exchange

Contact Us

Log in to CDX

User ID

Password

Log In | Register with CDX

Forgot your password?
Warning Notice and Privacy Policy

Welcome

Welcome to the Environmental Protection Agency (EPA) Central Data Exchange (CDX) – the Agency's electronic reporting site. The Central Data Exchange concept has been defined as a central point which supplements EPA reporting systems by performing new and existing functions for receiving legally acceptable data in various formats, including consolidated and integrated data.

Notices

RADNET: For more information on radiation and accessing radiation monitoring data click here

CDX: Welcome CDR users. As a reminder, please register using the CSPP flow.

Warning Notice and Privacy Policy

Warning Notice

EPA's Central Data Exchange Registration procedure is part of a United States Environmental Protection Agency (EPA) computer system, which is for authorized use only. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be monitored, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including law enforcement. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.

Privacy Statement

EPA will use the personal identifying information which you provide for the expressed purpose of registration to the Central Data Exchange site and for updating and correcting information in internal EPA databases as necessary. The Agency will not make this information available for other purposes unless required by law. EPA does not sell or otherwise transfer personal information to an outside third party. [Federal Register: March 18, 2002 (Volume 67, Number 52)][Page 12010-12013].

Terms and Conditions

Contact Us

The access and use of CDX Registration for the electronic submittal of environmental information require the creation of a user ID and password that I must maintain and keep confidential. I will review the following steps concerning the creation and maintenance of a user ID and password.

Warning Notice

EPA's Central Data Exchange Registration procedure is part of a United States Environmental Protection Agency (EPA) computer system, which is for authorized use only. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be monitored, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including law enforcement. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.

Privacy Statement

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Choosing a CDX Password

- I Accept
- I Decline

Proceed | Cancel

Core CDX Registration

Contact Us

1. Request Program Service | 2. Request Role Access | 3. Provide User and Organization Information | 4. Confirmation

Begin typing a program service name or related keywords to filter the list of available services (e.g., air quality system, AQS, or Clean Air Act).

Active Program Services List

Enter search criteria

- ACRES: Assessment Cleanup and Redevelopment Exchange System
- ARCS: Aircraft Reporting and Compliance System
- CEDRI: Compliance and Emissions Data Reporting Interface
- CROMERRLiteTest: CROMERR Lite Testing Utility
- CROMERRSubmitNow: CROMERR Submit Now
- CROMERRTEST: CROMERR Test Sandbox
- CSPP: Submissions for Chemical Safety and Pesticide Programs
- DEMO2: EPA Demonstration 2
- DEMO3: Submit Now 1
- DEMO4: Submit Now 2
- e-NEPA: NEPA Electronic Filing System
- EAB: Environmental Appeals Board
- eDisclosure: Audit Policy Self-Disclosure
- eNOI: Electronic Notice of Intent for the PGP, 2012 CGP, and VGP VOTR
- eNOIRSO: eNOI Reduced Sign On
- EV-ACE: EV-ACE Form
- FOND: Fuel Oil Non-Availability Disclosure
- GLENDA: Great Lakes Environmental Database Query System

Core CDX Registration

Contact Us

1. Request Program Service ✓ | 2. Request Role Access | 3. Provide User and Organization Information | 4. Confirmation

Registration Information

Program Service: Submissions for Chemical Safety and Pesticide Programs

Role: Not selected

Select a role from the drop down list and provide any required additional information, if applicable.

Select Role: Primary Authorized Official

Click Search EPA Facilities or enter N/A to skip this step

Facility ID *

Search EPA Facilities

Request Role Access | Cancel

Search EPA Facilities

Find Existing Facility

Use the search form below to search for existing EPA facilities. Fill in at least two search criteria to improve the search results.

EPA Registry ID:

Facility Name:

Facility Address:

City:

State:

ZIP Code:

Get Facility Details | Close

For more advanced searching options, please locate your EPA Registry ID using EPA's Envirofacts Search.

Facility Search Results

Select your facility from the list below then click the "Select" button. If you do not see the facility in the results, you may search again.

	EPA Registry ID	Facility Name	Facility Address	EPA Programs Reporting
☐	110019461367	ANDREAS WOLFF PIT	6701 SHERMAN RD WESTFIELD, NY 14787	FIS
☐	110019746523	ARNOLD PROPERTY	CHAUTAUQUA CREEK WESTFIELD, NY 14787	FIS
☐	110028212618	BABCOCK'S SERVICE CENTER	134 WEST MAIN STREET WESTFIELD, NY 14787-1218	ICIS
☐	110019696863	BARCELONA HARBOR	23 ELM ST WESTFIELD, NY 14787	FIS
☐	110030730840	BARCELONA HARBOR HOUSE	WATER ST WESTFIELD, NY 14787	FIS
☐	110019696890	BARCELONA HARBOR MARINA	ST RTE 5 - EAST LAKE RD WESTFIELD, NY 14787	FIS
☐	110019662612	BECKMAN & EVERTS FORD MERCURY INC	RR1 WEST MAIN ROAD WESTFIELD, NY 14787	FIS, RCRAINFO

If you are certain your facility does not already exist, click the "Create New Facility" button.

Select | Search Again | Create New Facility | Close

Core CDX Registration

Contact Us

1. Request Program Service ✓ | 2. Request Role Access | 3. Provide User and Organization Information | 4. Confirmation

Registration Information

Program Service: Submissions for Chemical Safety and Pesticide Programs

Role: Not selected

Select a role from the drop down list and provide any required additional information, if applicable.

Select Role: Primary Authorized Official

Click Search EPA Facilities or enter N/A to skip this step

Facility ID *: Multi-Facilities [Search EPA Facilities]

EPA Registry ID	Facility Name	Facility Address	
110019461367	ANDREAS WOLFF PIT	6701 SHERMAN RD WESTFIELD, NY 14787	Remove

[Request Role Access] [Cancel]

EPA United States Environmental Protection Agency

CENTRAL DATA EXCHANGE CDX

CDX Home | About CDX | Recent Announcements | Terms and Conditions | FAQs | Help

Core CDX Registration

Contact Us

1. Request Program Service ✓ 2. Request Role Access ✓ 3. Provide User and Organization Information 4. Confirmation

Registration Information

Program Service: 3rd Party Validation Test Application **Role**: CDX ESA Only

Essential information is marked with an asterisk(*)

Part 1: User Information

User ID *

Title Mr

First Name *

Middle Initial

Last Name *

Suffix

Primary Email *

Re-type Primary Email *

Password *

Re-type Password

Secret Question 1 *

Secret Question 2 *

Secret Question 3 *

Part 2: Organization Information

CGI

Mailing Address
100 main
Fairfax, VA 22033

Provide Additional Contact Information:

Email

Re-enter Email

Phone Number

Phone Number Ext

Fax Number

Wrong organization information? Back to Search Results, Use advanced search or request that we add your organization.

Submit Request for Access

Cancel

Part 1: User Information

User ID *

Title Mr

First Name *

Middle Initial

Last Name *

Suffix

Password *

Re-type Password

Secret Question 1 *

Secret Question 2 *

Secret Question 3 *

Part 2: Organization Information

Search for your organization using the text box below.

CGI Federal Group

Search

Select your organization from the table below.

Organization Name	Address
CGI Federal Group Company	1
CGI Federal Group	
CGI Federal Group Inc..	12601 Fai

Can't find your organization? Use advanced search
or request that we add your organization.

Clicking a matching search result will display organization details fields, where user will enter contact information

CGI Federal Group

Mailing Address
12601 Fair Lakes Circle
Fairfax, VA 22033

Provide Additional Contact Information:

Email *

Re-enter Email *

Phone Number *

Phone Number Ext

Fax Number

Part 2: Organization Information

CGI FEDERAL

Mailing Address
12601 FAIRLAKES CIRCLE
FAIRFAX, VA 22033

Provide Additional Contact Information:

Email *

Re-enter Email *

Phone Number *

Phone Number Ext

Fax Number

Wrong organization information? Back to Search Results, Use advanced search or request that we add your organization.

Submit Request for Access

Cancel

EPA United States Environmental Protection Agency

CENTRAL DATA EXCHANGE CDX

CDX Home | About CDX | Recent Announcements | Terms and Conditions | Help

Confirmation

Contact Us

A few more steps...

You will soon receive an email confirmation message (at andrea.jaynes@cgifederal.com) asking you to follow a link to activate your user account. Follow that link to complete your registration. Please contact the help desk if you have any issues at 888-890-1995 or (970) 494-5500 for callers from Puerto Rico and Guam.

Confirmation Number: 15f7a608-ec80-4b08-9548-31db48822d36

Return to CDX Home

Your Central Data Exchange (CDX) user account status is pending and will be activated after you access the system through the confirmation hyperlink below.

We received a recent request from john.smith@examplesite.com to access the following data flow and role in CDX.

Data Flow: CSPP
Role: Submitter

To access this data flow and role, please click the link below to confirm your request:

https://cdx.epa.gov/confirm_email&confirmation=1234

If you click the link and it appears to be broken, please copy and paste it into a new browser window.

Please do not respond to this message. If you have questions concerning this request, you may contact us by email at devlannotice@epacdx.net or by calling the CDX Technical Support Staff through our toll free telephone support on 888-890-1995 between 8:00 am to 6:00 pm (EST) Monday through Friday.

Sincerely,
CDX Help Desk

EPA United States Environmental Protection Agency

CENTRAL DATA EXCHANGE CDX

CDX Home | About CDX | Recent Announcements | Terms and Conditions | Help

Central Data Exchange

Contact Us

Login or Register for CDX

User ID

The User ID field is required.

Password

Log In to CDX

Forgot your password? | Help

CDX Registration: Additional Verification

Contact Us

Last Login: 9/6/2012 11:48:00 AM

1. Identity Verification | 2. Electronic Signature Agreement

This particular registration requires additional proof of identity. Your options are to print and submit a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency, or optionally use LexisNexis®, an independent 3rd-Party electronic identity proofing service.

Note: By clicking [Proceed to Verification] you understand the service is totally voluntarily and that you are validating personally identifying information including last 4 digits of SSN against a 3rd-Party service LexisNexis®, which will return evidence of validation of your personally identifying information back to the U.S. Environmental Protection Agency. The U.S. EPA will not collect or retain sensitive, personally identifying information such as SSN; however, EPA will receive evidence of identity and organization affiliation validation which may be used to identify you and your organization affiliation for legal purposes.

EPA uses third party sites to provide EPA content in a different format that may be useful or interesting to you. When we use these sites, the information we provide is consistent with the intended purpose of the EPA website. Please be aware that the privacy protection provided on third party sites that are not a part of the epa.gov domain may not be the same as the privacy protection described here.

You may sign the paper form if you do not want to use the automatic verification process.

EXIT Disclaimer | Proceed to Verification | Cancel

Please click "OK" to perform identity verification conducted by LexisNexis® on behalf of the US Environmental Protection Agency.

Canceling this process may require additional information be mailed to the US Environmental Protection Agency in order to continue your CDX registration process.

OK Cancel

LexisNexis® Privacy Policy

LexisNexis®

Verification for EPA

* Required Fields

Authorized Representative

Last Name *
Doe

First Name *
Jane

Middle Name

SSN (Last 4) *

Home Address *

Home City *

Home State *
– State –

Home Zip *

Home Phone

Date of Birth *

Submit Cancel

CDX Registration: Additional Verification

Contact Us

Last Login: 9/6/2012 11:48:00 AM

LexisNexis® Results

1. Identity Verification | 2. Electronic Signature Agreement

Your identity verification scores have been received from LexisNexis® and will be processed after you click the Continue button. If your scores do not meet the minimum requirements set by the program office, then you will be directed to print, sign, and mail the electronic signature agreement (ESA).

Continue

LexisNexis® | *Verification for EPA*

Thank you for completing the LexisNexis verification process on behalf of the U.S. Environmental Protection Agency.

Please click the "OK" button below or close this window to return to CDX to continue with registration.

Ok

CDX Registration: Additional Verification

Contact Us

Last Login: 9/6/2012 12:09:08 PM

1. Identity Verification | 2. Electronic Signature Agreement

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the CDX Help Desk.

U.S. Environmental Protection Agency
ELECTRONIC SIGNATURE AGREEMENT

In accepting the electronic signature credential issued by the U.S. Environmental Protection Agency (EPA) to sign electronic documents submitted to EPA's Central Data Exchange (CDX), and as a representative for:

Electronic Signature Holder Company Information

Organization Name:	CGI FEDERAL GROUP INC
Address:	12601 FAIR LAKES CIRCLE
City, State, Zip:	FAIRFAX, VA 22033
Province:	
Country:	US
Phone Number:	(222) 333-3333
E-mail Address:	rbolden@cgifederal.com
Registrant's Name:	Mr Regis Bolden
CDX User Name:	RBOLDENEAB2

Sign Electronically | Cancel

U.S. Environmental Protection Agency
ELECTRONIC SIGNATURE AGREEMENT

In accepting the electronic signature credential issued by the U.S. Environmental Protection Agency (EPA) to sign electronic documents submitted to EPA's Central Data Exchange (CDX), and as a representative for:

I certify, under penalty of law that the information provided in this document is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Accept Decline

Central Data Exchange

Contact Us

Last Login: 9/6/2012 12:09:08 PM

CDX Registration: Additional Verification

1. Identity Verification
2. Electronic Signature Agreement

You are registered for a program that requires eSignature PIN Verification. Please select five (5) challenge questions and answers. The questions that you select should be questions that you can remember, but difficult for anyone else to guess.

Select 5 Challenge Questions and Answers

What is the first and middle name of your oldest sibling?	hank
What is your favorite book?	animals
Where did you first meet your spouse?	store
What is your favorite vacation destination?	hawaii
What is the name of your home town newspaper?	daily times

Save Answers

1. Login into CDX

User:
JaneDoe11

Password:
••••••••

Welcome Regis Bolden

2. Answer Secret Question

Question:
Where did you first meet your spouse?

Answer:
store

Correct Answer

3. Sign File

Sign

Demo of Section 8(a) PAIR Web Tool

Primary Authorized Official

EPA United States Environmental Protection Agency

CENTRAL DATA EXCHANGE CDX

CDX Home | About CDX | Recent Announcements | Terms and Conditions | FAQs | Help

Logged in as JaneDoe11 (Log out)

Central Data Exchange

Contact Us

Last Login: 9/6/2012 12:57:26 PM

MyCDX | Inbox (4) | My Profile | Submission History

Services

Manage Your Program Services

Status	Program Service Name	Role(s)
	CROMERRTEST: CROMERR Test Sandbox	Development Sandbox
	CSPP: Submissions for Chemical Safety and Pesticide Programs	Primary Authorized Official
	CSPP: Submissions for Chemical Safety and Pesticide Programs	Primary Support

Add Program Service

News and Updates

No news/updates.

Chemical Information Submission System

Please Choose a Submission Type

Section 8(a) PAIR Reporting

OK

TSCA 8(a) gives EPA the broad authority to require, by rulemaking, manufacturer (includes importers) and processors of chemical substances to maintain records and/or report such data as EPA may reasonably require to carry out the TSCA mandates.

Section 8(a) regulations can be tailored to meet unique information needs (e.g., via chemical-specific rules) or information can be obtained via use of "model" or standardized reporting rules. One example of a model TSCA Section 8(a) reporting rule is the "Preliminary Assessment Information Rule" (or PAIR).

Paperwork Reduction Act Notice

The information collection requirements contained in this proposed rule have been submitted for OMB approval under PRA, 44 U.S.C. 3501 et seq. The ICR document prepared by EPA, identified under EPA ICR No. 2412.01 and OMB control number 2070-NEW, is available in the docket for the proposed rule. The ICR addresses the incremental changes to the currently approved ICR documents that cover the existing reporting and record keeping programs that are approved under OMB control numbers 2070-0004, 2070-0033, and 2070-0054. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The amended information collection activities contained in this proposed rule are designed to assist the Agency in meeting its responsibility under TSCA to receive, process, and review reports, data, and other information. As such, responses to the collection of information covered by this ICR would still be mandatory, but with the final rule, respondents would be required to use the CISS reporting tool.

Authority

The Government Paperwork Elimination Act (GPEA) (44 U.S.C. 3504) provides that, when practicable, Federal organizations use electronic forms, electronic filings, and electronic signatures to conduct official business with the public. EPA's Cross-Media Electronic Reporting Regulation (CROMERR) (40 CFR part 3) (Ref. 2), provides that any requirement in title 40 of the CFR to submit a report directly to EPA can be satisfied with an electronic submission that meets certain conditions once the Agency published a document in the **Federal Register** announcing that EPA is prepared to receive certain documents in electronic form. For more information about CROMERR, go to http://www.epa.gov/cromerr.

HOME

Forms

Under PAIR, producers and importers of a listed chemical are required to report the following site-specific information:

- Quantity of chemical produced and/or imported
- Amount of chemical lost to the environment during production to importation
- Quantity of enclosed, controlled and open releases of the chemical
- Per release, the number of workers exposed and the number of hours exposed

User Management

Manage the access rights of Supports for each 8(a) PAIR form. For every Support, the Authorized Official may grant him/her the ability to edit (but not unlock, create, delete, or submit) the form.

Resources

A helpful guide that describes the 8(a) PAIR system and provides useful links for further usability instruction.

Authorized Official

An Authorized Official has the ability to create, amend and unlock 8(a) PAIR forms. The Authorized Official may also submit completed forms electronically.

USER MANAGEMENT

The Authorized Official is responsible for restricting a Support's access to select forms by assigning or unassigning them to each Federal Register Notice. The Support can access and edit only those forms for which the Authorized Official has granted access. Select a federal register notice from the **Federal Register Notice** drop-down menu, and assign a Support to the form by highlighting the individual and clicking the **add** link. To unassign a Support, highlight the individual and click the **remove** link. To highlight and assign or unassign multiple Supports, hold down the **Ctrl** or **Shift** keys on the keyboard and click each Support before moving. You must click the **Save** button after each federal register notice assignment.

Federal Register Notice:

75 FR 4759

75 FR 4759

CASRN: 11120-29-9

Assign Supports

Unassigned		Assigned
John Doe (JDoe14)	add >> << remove	

Save

HOME

Forms

Under PAIR, producers and importers of a listed chemical are required to report the following site-specific information:

- Quantity of chemical produced and/or imported
- Amount of chemical lost to the environment during production to importation
- Quantity of enclosed, controlled and open releases of the chemical
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Resources

A helpful guide that describes the 8(a) PAIR system and provides useful links for further usability instruction.

Authorized Official

An Authorized Official has the ability to create, amend and unlock 8(a) PAIR forms. The Authorized Official may also submit completed forms electronically.

SECTION 8(a) PAIR

- If starting a Section 8(a) PAIR form for the first time in CDX, select the appropriate Federal Register Notice from the drop-down menu and click the **Start New Submission button.**
- To edit an **In Progress** form, click the federal register notice link in the **Federal Register Notice** column in the table below.
- To access and edit a form previously **Submitted** through CDX, unlock the form by clicking the lock icon ( ) and enter your passphrase originally associated with the selected form. All additional changes made to a submission will be submitted as an amendment. Click the green arrow icon ( ) to download a copy of record for a submitted form.
- You may delete any form that has not yet been submitted by clicking the delete icon ( ).

7 items found. Page 1 of 1 Items Per Page: 25

Federal Register Notice	CASRN	Status	Modify Date	Submission Date	Copy of Record	Action
75 FR 17645	27323-18-8	Submitted	08/20/2012	08/20/2012		
75 FR 34076	1336-36-3	In Progress	08/21/2012			
75 FR 34076	1336-36-3	In Progress	08/20/2012			
75 FR 34076	1336-36-3	Submitted	08/20/2012	08/20/2012		
75 FR 34076	1336-36-3	In Progress	08/21/2012			
75 FR 4759	11120-29-9	In Progress	08/20/2012	08/20/2012		
75 FR 4759	11120-29-9	In Progress	08/21/2012			

Export options: CSV | Excel | XML | PDF

Select Federal Register Notice:

Start New Submission

CREATE PASSPHRASE

Please create a passphrase that is at least 8 characters in length and does not exceed 20 characters. To protect your account, your passphrase should contain a combination of letters and numbers. The passphrase you create may include spaces but should not contain special characters (for example, +,?, and *). You can associate the same passphrase with multiple submissions.

New Passphrase: ••••••••••
Confirm New Passphrase: ••••••••••

A passphrase can only be created by an Authorized Official for an individual submission. Your passphrase will be used as an encryption key to protect the contents of your data. As an Authorized Official, you are responsible for remembering your passphrase and distributing it to only authorized Supports.

Note: You will be responsible for remembering the passphrase and distributing it to only authorized Supports for the federal register notice. If you forget the passphrase, you will not be able to access the Section 8(a) PAIR submission to print, submit, or make changes.

Cancel Next

Section 8(a) PAIR Reporting
Primary Authorized Official
Contact Information
Technical Contact
Chemical Report
Plant Site Physical Location
Mailing Address
Preliminary Assessment Information - Part A
Preliminary Assessment Information - Part B

TECHNICAL CONTACT

Identify the technical contact who is capable of answering questions related to the chemical(s) submitted to EPA within this form. Identify if this submission is being submitted on behalf of another company by checking the checkbox. Click the Copy button below to import your CDX registration contact information.

This is a submission on behalf of another company: ☐

Copy

CBI: ☐

Prefix:

First Name:

Middle Initial:

Last Name:

Suffix:

Company Name:

Phone Number: Ext:

(Do not enter any dashes (-) in Phone Number field above.)

Email Address:

Mailing Address 1:

Street address, P.O. box, company name, etc.

Mailing Address 2:

Apartment, suite, etc.

City:

State:

Zip Code:

Country:

Next

Section 8(a) PAIR Reporting
Primary Authorized Official
Contact Information
- Technical Contact
- Submitting On Behalf Of Company

Chemical Report
- Plant Site Physical Location
- Mailing Address
- Preliminary Assessment Information - Part A
- Preliminary Assessment Information - Part B

SUBMITTING ON BEHALF OF COMPANY

Please fill out the fields below for the manufacturing or processing establishment on whose behalf this submission is being made.

CBI:
Prefix:
First Name:
Middle Initial:
Last Name:
Suffix:
Company Name:
Phone Number: Ext:
(Do not enter any dashes (-) in Phone Number field above.)
Email Address:
Mailing Address 1:
Street address, P.O. box, company name, etc.
Mailing Address 2:
Apartment, suite, etc.
City:
State:
Zip Code:
Country:

Previous Next

Section 8(a) PAIR Reporting
Primary Authorized Official
Contact Information
Technical Contact
Submitting On Behalf Of Company
Chemical Report
Plant Site Physical Location
Mailing Address
Preliminary Assessment Information - Part A
Preliminary Assessment Information - Part B

PLANT SITE PHYSICAL LOCATION

Enter the name, physical location address, and Dun & Bradstreet Number of the plant site for which the data are reported.

CBI: ☐
Plant Site:
Company:
Address 1:
Address 2:
City:
State:
Zip Code:
Dun & Bradstreet:

Previous Next

Section 8(a) PAIR Reporting
Primary Authorized Official
Contact Information
Technical Contact
Submitting On Behalf Of Company
Chemical Report
Plant Site Physical Location
Mailing Address
Preliminary Assessment Information - Part A
Preliminary Assessment Information - Part B

MAILING ADDRESS

Select the appropriate radio button to show whether the plant site or corporate headquarters is submitting this form. Enter the corresponding name and mailing address. Click the Copy button to import information from the Plant Site Physical Location.

- ○ Plant Site
- ○ Corporate Headquarters

CBI: ☐

Company:

Address 1:
Street address, P.O. box, company name, etc.

Address 2:
Apartment, suite, etc.

City:

State:

Zip Code:

Previous | Next

Section 8(a) PAIR Reporting
Primary Authorized Official
Contact Information
Technical Contact
Submitting On Behalf Of Company
Chemical Report
Plant Site Physical Location
Mailing Address
Preliminary Assessment Information - Part A
Preliminary Assessment Information - Part B

PRELIMINARY ASSESSMENT INFORMATION

Part A - Plant Site Activities

Please complete all fields below. Information in part A must be your best estimate from readily obtainable data.

☐ This company is not involved in any manufacturing activity and imports a chemical at one site and processes it at another facility.

					CBI
1.	Total Quantity Imported		kg		☐
2.	Quantity manufactured for sale or use		kg		☐
3a.	Quantity lost to the environment		kg	± %	☐
3b.	Quantity in wastes treated to destroy the chemical		kg	± %	☐
3c.	Quantity in wastes not treated to destroy the chemical		kg	± %	☐
3d.	Quantity lost during manufacture		kg		☐

	Activity	Process Category	Quantity (kg)	Total Quantity (kg)	Total Workers	Total Worker-Hours	CBI
4.	Manufacture of the Chemical	Enclosed					
		Controlled Release					☐
		Open					

Section 8(a) PAIR Reporting
Primary Authorized Official
Contact Information
Technical Contact
Submitting On Behalf Of Company
Chemical Report
Plant Site Physical Location
Mailing Address
Preliminary Assessment Information - Part A
Preliminary Assessment Information - Part B

5.	On-Site Use as a Reactant	Enclosed					
		Controlled Release					☐
		Open					
6.	On-Site Nonreactant Use of the Chemical Substance	Enclosed					
		Controlled Release					☐
		Open					
7.	On-Site Preparation of Products	Enclosed					
		Controlled Release					☐
		Open					

CBI: ☐

8. Manufacturer's Products

g. Products for Export _____ kg

	Domestic Industrial Products	Domestic Consumer Products
Chemical or Mixture	a. _____ kg	d. _____ kg
Article with Some Release	b. _____ kg	e. _____ kg
Article with No Release	c. _____ kg	f. _____ kg

Previous Next

Section 8(a) PAIR Reporting
Primary Authorized Official
Contact Information
Technical Contact
Submitting On Behalf Of Company
Chemical Report
Plant Site Physical Location
Mailing Address
Preliminary Assessment Information - Part A
Preliminary Assessment Information - Part B

PRELIMINARY ASSESSMENT INFORMATION

Part B - Chemical Substance Processing by Customers

Please complete all fields below. Information in part B must be accurate to within ±50%.

CBI: ☐

9. Customer Uses and Products

g. Products for Export _____ kg

h. Quantity of Chemical Consumed as Reactant _____ kg

	Domestic Industrial Products	Domestic Consumer Products
Chemical or Mixture	a. _____ kg	d. _____ kg
Article with Some Release	b. _____ kg	e. _____ kg
Article with No Release	c. _____ kg	f. _____ kg

Specify Unknown if you do not know within ±50%

i. Unknown Customer Uses 21 kg

CBI: ☐

10. Market Names

Name	Actions

Consumed as Reactant

	Domestic Industrial Products		Domestic Consumer Products	
Chemical or Mixture	a.	kg	d.	kg
Article with Some Release	b.	kg	e.	kg
Article with No Release	c.	kg	f.	kg

Specify Unknown if you do not know within ±50%

i. Unknown Customer Uses 21 kg

CBI: ☐

10. Market Names

Name	Actions

CBI: ☐

11. Customer Process Categories

a.	Enclosed Processes	kg
b.	Controlled Release Processes	kg
c.	Open Processes	kg
d.	Unknown	kg

Previous

Demo of FYI Submission Web Tool

Primary Authorized Official

Chemical Information Submission System

Please Choose a Submission Type

FYI Submission

OK

FYI submissions are submissions from a classification system that was established by EPA to distinguish voluntary submissions from substantial risk notices, also known as Section 8(e) Notice, that are formally submitted to EPA under TSCA Section 8(e). The FYI classification was created by EPA to capture submissions by people and organizations not subject to the reporting requirements, but who desire to inform EPA of a potential toxic substance that may pose a risk to human health or to the environment.

The software includes embedded help files and downloadable user manual to guide you through the FYI submission process.

Paperwork Reduction Act Notice

The information collection requirements contained in this proposed rule have been submitted for OMB approval under PRA, 44 U.S.C. 3501 et seq. The ICR document prepared by EPA, identified under EPA ICR No. 2412.01 and OMB control number 2070-NEW, is available in the docket for the proposed rule. The ICR addresses the incremental changes to the currently approved ICR documents that cover the existing reporting and record keeping programs that are approved under OMB control numbers 2070-0004, 2070-0033, and 2070-0054. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The amended information collection activities contained in this proposed rule are designed to assist the Agency in meeting its responsibility under TSCA to receive, process, and review reports, data, and other information. As such, responses to the collection of information covered by this ICR would still be mandatory, but with the final rule, respondents would be required to use the CISS reporting tool.

Authority

The Government Paperwork Elimination Act (GPEA) (44 U.S.C. 3504) provides that, when practicable, Federal organizations use electronic forms, electronic filings, and electronic signatures to conduct official business with the public. EPA's Cross-Media Electronic Reporting Regulation (CROMERR) (40 CFR part 3) (Ref. 2), provides that any requirement in title 40 of the CFR to submit a report directly to EPA can be satisfied with an electronic submission that meets certain conditions once the Agency published a document in the **Federal Register** announcing that EPA is prepared to receive certain documents in electronic form. For more information about CROMERR, go to http://www.epa.gov/cromerr.

HOME

Submissions

The "For Your Information" (FYI) submission classification system was established by EPA to distinguish these voluntary submissions from "substantial risk" notices submitted formally to EPA under Section 8(e), a mandatory reporting provision of TSCA. The FYI classification was created by EPA to capture submissions by persons or organizations not subject to the reporting requirements.

User Management

Manage the access rights of Supports for each FYI Submission. For every Support, the Authorized Official may grant him/her the ability to edit (but not unlock, create, delete, or submit) the data.

Resources

A helpful guide that describes the FYI Submission system and provides useful links for further usability instruction.

Authorized Official

An Authorized Official has the ability to create, amend, and unlock FYI Submissions. The Authorized Official must also submit completed data electronically. Finally, the Authorized Official has the ability to assign Supports to individual submissions.

USER MANAGEMENT

The Authorized Official is responsible for restricting a Support's access to select forms by assigning or unassigning them to each case number. The Support can access and edit only those forms for which the Authorized Official has granted access. Select a case number from the **Case Number** drop-down menu, and assign a Support to the form by highlighting the individual and clicking the **add** link. To unassign a Support, highlight the individual and click the **remove** link. To highlight and assign or unassign multiple Supports, hold down the **Ctrl** or **Shift** keys on the keyboard and click each Support before moving. You must click the **Save** button after each case number assignment.

Case Number: FYI-1208-50130

FYI-1208-50130

Chemical Alias: N/A

Assign Supports

Unassigned		Assigned
John Doe (JDoe11)	add >> << remove	

Save

HOME

Submissions

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FYI

- If starting an FYI Submission for the first time in CDX, click the **Start New Submission** button.
- To edit an **In Progress** submission, click the case number link in the **Case Number** column in the table below.
- To access and edit a **Completed** submission, unlock the submission by clicking the lock icon ( ) and enter your passphrase originally associated with the selected submission. All additional changes made will be submitted as an amendment. Click the green arrow icon ( ) to download a copy of record for a submission.
- You may delete any **In Progress** submission by clicking the delete icon ( ).

4 items found.

Page 1 of 1

Items per page: 25

Case Number	Chemical Alias	Status	Modify Date	Submission Date	Copy of Record	Action
FYI-1208-00242	Formaldehyde	Submitted	08/07/2012	08/07/2012		
FYI-1208-13045		In Progress	08/07/2012			
FYI-1208-50130		In Progress	08/08/2012			
FYI-1208-59505	Testing Alias	Submitted	08/06/2012	08/06/2012		

Export options: CSV | Excel | XML | PDF

Start New Submission

CREATE PASSPHRASE

Please create a passphrase that is at least 8 characters in length and does not exceed 20 characters. To protect your account, your passphrase should contain a combination of letters and numbers. The passphrase you create may include spaces but should not contain special characters (for example, +,?, and *). You can associate the same passphrase with multiple submissions.

New Passphrase ••••••••••

Confirm New Passphrase ••••••••••

A passphrase can only be created by an Authorized Official for an individual submission. Your passphrase will be used as an encryption key to protect the contents of your data. As an Authorized Official, you are responsible for remembering your passphrase and distributing it to only authorized Supports.

Note: You will be responsible for remembering the passphrase and distributing it to only authorized Supports for the case number. If you forget the passphrase, you will not be able to access FYI Submissions to print, submit, or make changes.

Cancel Next

TECHNICAL CONTACT

Identify the technical contact who is capable of answering questions related to the chemical(s) submitted to EPA within this submission. Identify if this submission is being submitted on behalf of another company or consortium by selecting the appropriate radio button. If submitting on behalf of is not applicable, select the **N/A** radio button. Click the **Copy** button below to import your CDX registration contact information.

- ○ N/A:
- ○ This is a submission on behalf of a consortium:
- ○ This is a submission on behalf of another company:

Copy

Prefix:
First Name:
Middle Initial:
Last Name:
Suffix:
Company Name:
Phone Number: Ext:
(Do not enter any dashes (-) in Phone Number field above.)
Email Address:
Mailing Address 1:
Street address, P.O. box, company name, etc.
Mailing Address 2:
Apartment, suite, etc.
City:
State:
Zip Code:
Country:

Next

SUBMITTING ON BEHALF OF CONSORTIUM

Provide the consortium name and click the **Add** button to enter member contact information.

Consortium Name:

Expand All | Collapse All

CGI Federal (Andrea Jaynes) Cancel

Prefix:
First Name:
Middle Initial:
Last Name:
Suffix:
Company Name:
Phone Number: Ext:
(Do not enter any dashes (-) in Phone Number field above.)
Email Address:
Mailing Address 1:
Street address, P.O. box, company name, etc.
Mailing Address 2:
Apartment, suite, etc.
City:
State:
Zip Code:
Country:

Save

Click the **Add** button to add a new consortium member. Add

Previous Next

FYI Submission
Primary Authorized Official
- Submitter Information
  - Technical Contact
  - Submitting on Behalf of Company
- FYI-1209-62925
  - Chemical Identification
  - Document Management

SUBMITTING ON BEHALF OF COMPANY

Fill out the fields below for the manufacturing or processing establishment on whose behalf this submission is being made.

Prefix:
First Name:
Middle Initial:
Last Name:
Suffix:
Company Name:
Phone Number: Ext:
(Do not enter any dashes (-) in Phone Number field above.)
Email Address:
Mailing Address 1:
Street address, P.O. box, company name, etc.
Mailing Address 2:
Apartment, suite, etc.
City:
State:
Zip Code:
Country:

Previous Next

CHEMICAL IDENTIFICATION

The Chemical Alias can be used to help identify each FYI Submission when there is more than one.

Chemical Alias:

Is this a submission for a mixture? ○ Yes ○ No

Previous Next

CHEMICAL IDENTIFICATION

The Chemical Alias can be used to help identify each FYI Submission when there is more than one.

Chemical Alias:

Is this a submission for a mixture? ○ Yes ◉ No

Click the button below to search EPA's Substance Registry Services (SRS) for the desired chemical.

SRS Search

Chemical Identifying Number:
Chemical Name:
Synonym:

Previous Next

CSPP

SUBSTANCE REGISTRY SERVICES SEARCH

Enter the specific or partial, currently correct Chemical Abstracts (CA) Index name as listed on the TSCA Inventory **and/or** the exact corresponding Chemical Abstract Services Registry Number (CASRN) for each reportable chemical substance at your site. Click Search and select the appropriate CA Index name/ CASRN combination from EPA's Substance Registry Services (SRS).

Please search by CASRN or CA Index Name

1. CASRN: Matches exactly
2. CA Index Name or Other Synonym: Matches Exactly

Search

OR

Enter the specific or partial, currently correct Accession Number as listed on the TSCA Inventory **and/or** the exact or partial corresponding Generic Name for each reportable chemical substance at your site. Click Search and select the appropriate Accession Number/ Generic Name combination from EPA's Substance Registry Services (SRS).

Please search by Accession Number and/or Generic Name

1. Accession Number: Matches Exactly
2. Generic Name: Matches Exactly

Search

CHEMICAL IDENTIFICATION

The Chemical Alias can be used to help identify each FYI Submission when there is more than one.

Chemical Alias:

Is this a submission for a mixture? ○ Yes ◉ No

Click the button below to search EPA's Substance Registry Services (SRS) for the desired chemical.

SRS Search

Chemical Identifying Number: **CASRN: 50-00-0**
Chemical Name: **Formaldehyde**
Synonym:

Previous | Next

CHEMICAL IDENTIFICATION

The Chemical Alias can be used to help identify each FYI Submission when there is more than one.

Chemical Alias:

Is this a submission for a mixture? Yes No

Please provide the mixture, compound, or product name:

Expand All | Collapse All

Cancel

Click the button below to search EPA's Substance Registry Services (SRS) for the desired chemical.

Search SRS

Chemical Identifying Number:
Chemical Name:
Synonym:
Mixture %:

Save

Click the **Add** button to add a new mixture component. Add

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FYI Submission
Primary Authorized Official
- Submitter Information
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- FYI-1209-62925
  - Chemical Identification
  - Document Management

DOCUMENT MANAGEMENT

Upload the corresponding FYI Submission document(s) by clicking on the **Add Document** button below.

Add Document

File Name	Document Type	Attachment Date	Action

Once you have completed all required data, please click the **Submit** button to submit your data.

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CSPP

DOCUMENT MANAGEMENT

Select the document type and browse for the document. If the document to be attached is not a study or an abstract/summary, it is to be identified as a supplemental document.

*Note: For security purposes, documents are only saved when there are no validation errors. If there are any validation errors, all documents must be reattached.

Document Type:

Document: Browse

OK Cancel

FYI Submission
Primary Authorized Official
- Submitter Information
  - Technical Contact
  - Submitting on Behalf of Company
- FYI-1209-62925
  - Chemical Identification
  - Document Management

DOCUMENT MANAGEMENT

Upload the corresponding FYI Submission document(s) by clicking on the **Add Document** button below.

Add Document

File Name	Document Type	Attachment Date	Action
OPPT TSCA eReporting brochure.docx	Cover Letter	09/05/2012	✖

Once you have completed all required data, please click the **Submit** button to submit your data.

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SUBMITTING OFFICIAL INFORMATION

CBI:	☐
Prefix:	
First Name:	Jane
Middle Initial:	H
Last Name:	Doe
Suffix:	None
Company Name:	ABC Inc.
Job Title:	
Phone Number:	5555555555
Email Address:	Jane.Doe@mail.com
Mailing Address 1:	12345 Main Street
Mailing Address 2:	
City:	Fairfax
State:	VA
Zip:	22033

Home Next

SUBMISSION PROCESS: VALIDATION

Running validation on your Form U data

Processing. Please wait...

(Please disable any pop-up blockers within your internet browser settings to allow for the validation pop-up to be displayed if validation errors are present.)

Resources

- Resources
  - Resources screen within Section 8(a) PAIR application
  - Resources screen within FYI application
  - Provides useful links and user guides
- Contacts
  - CDX Helpdesk:
    - 888-890-1995
    - helpdesk@epacdx.net
  - TSCA Hotline:
    - 202-554-1404
    - TSCA-Hotline@epacdx.net
- Industry Beta Testing (September 24th – September 28th)
    - Email tscareporting@epa.gov to participate

Questions