**QAPP Worksheet #22: Field Equipment Calibration, Maintenance, Testing, and Inspection**

**(UFP-QAPP Manual Section 3.1.2.4)**

**(EPA 2106-G-05 Section 2.3.6)**

This worksheet should document procedures for calibrating, maintaining, testing, and/or inspecting all field equipment (e.g., tools, pumps, gauges, magnetometers, pH meters, water-level measurement devices, etc.). If these activities are documented in an SOP or manufacturer’s instructions, and the relevant SOP or instruction is attached, then the frequency, acceptance criteria and corrective action columns may be left blank. Note that all the information summarized in this worksheet should be recorded in the field notes/logs.

| **Field Equipment** | **Activity** | **SOP Reference** | **Title or position of responsible person** | **Frequency** | **Acceptance Criteria** | **Corrective Action** |
| --- | --- | --- | --- | --- | --- | --- |
| pH meter | Calibration | Tech 001 | Field Crew Chief |  |  |  |
| pH meter | Maintenance | Operators Manual | Equipment Coordinator |  |  |  |
| pH meter | Testing | Tech 001 | Field Crew Chief |  |  |  |
| pH meter | Inspection | Tech 001 | Field Crew Chief |  |  |  |