QAPP Worksheet #19 & 30: Sample Containers, Preservation, and Hold Times

**(UFP-QAPP Manual Section 3.1.2.2)**

**(EPA 2106-G-05 Section 2.3.2)**

The purpose of this worksheet is to serve as a reference guide for field personnel. It is also an aid to completing the Chain of Custody form and shipping documents. Complete this table for each laboratory used. If laboratory accreditation/certification is required for this project, the project team must verify that the laboratory maintains current accreditation/certification status for each analyte/matrix/method combination, as applicable, throughout its involvement with the project. If the accreditation expiration dates are the same for all entries then a global expiration date can be added at the top of the table as appropriate.

Laboratory (Name, sample receipt address, POC, e-mail, and phone numbers):

List any required accreditations/certifications:

Back-up Laboratory:

Sample Delivery Method:

| **Analyte/**  **Analyte Group** | **Matrix** | **Method/**  **SOP** | **Accreditation**  **Expiration**  **Date** | **Container(s)**  **(number, size & type per sample)** | **Preservation** | **Preparation Holding Time** | **Analytical Holding Time** | **Data Package Turnaround** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Volatile Organic Compounds | Soil | 5035/8260C | 12 Nov 2011 | 2, 40-ml VOA vials w/ PTFE-faced silicone septum | 4 ± 2°C | 14 days | 14 days | 28 days |
| Chlorinated Herbicides | Ground  water | 8151A | 12 Nov 2011 | 1 L amber glass | 4 ± 2°C | 7 days | 40 days | 28 days |