

# 9

## Reporting

Various documents may be prepared throughout the assessment, removal, and restoration process. These documents will present data and interpretations to define removal strategies and monitor stream recovery. The following is a list of the documents that may be submitted in accordance with the schedule of activities described in Section 10.

### 9.1 Monthly Progress Report

MCCC will supply a monthly report to EPA within 30 days of receipt of EPA's approval of the Work Plan and within the first two weeks of each month thereafter until termination of the Order. The report will include a discussion of all significant developments during the proceeding reporting period including a description of:

- Actions performed;
- Problems encountered, and
- Analytical data received.

The report will also contain a description of anticipated developments during the next reporting period including:

- Schedule of actions to be performed;
- Anticipated problems; and
- Planned resolution of past or anticipated problems.

### 9.2 Final Report

MCCC will complete and submit to EPA for review and approval a final report within 60 days of completion of all removal and restoration activities completed under this Order. The final report shall include:



- A **summary** of all **actions** completed under this Order;
- A list of estimated quantities and types of materials removed;
- A discussion of the removal or restoration and disposal options considered for those materials;
- A list of the ultimate destination of those materials;
- A summary of the analytical results of all sampling and **analy-**  
**sis** performed as part of this Order;
- A statement of all cost incurred by MCCC for all work per-  
formed under this Order.

The final report will include the following certification signed by a person who supervised or directed the preparation of the final report:

*Under penalty of law, I certify that to the best of my knowledge, after appropriate inquires of all relevant persons involved in the preparation of the report, the information submitted is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of **fine** or imprisonment for knowing violations.*

### **9.3 Additional Documents, Plans, and Reports**

- Sampling Plan including QA/QC procedures;
- Screening-Level Ecological Risk Assessment: and
- Final Stream/Floodplain Restoration Plan.

Other data presentations or technical memorandums may be required depending on information needs, particularly where unexpected site conditions are encountered.

### **9.4 Record Retention**

MCCC will preserve all documents and information related to the Work performed under this Order, or related to the waste material found on or released from the Site, for three years following completion of the work.