

How Do I Retrieve My Quality Assurance Feedback?

Introduction

Each time you submit an EIS CERS XML file to the Emissions Inventory System through the CDX Node, whether it is to the QA or Production environments, you will receive feedback. The purpose of this section of the EIS Users Manual is to provide instructions on how to locate on the EIS Gateway and download your quality assurance feedback.



Step 1:

From within the EIS Gateway, you will see on the left side of the page a heading entitled "Account Data." Under this heading, select the option "My Agency."







Step 2:

From within the Agency Organization Detail page, select Submission History from the blue menu bar.

EIS Gatewa	y nt of Environment and Natural Resources; Authenticated Role, S/L/T User Role
FACILITY INVENTORY	Home » Agency Organization Detail
» View and Edit Data	Agency Organization Detail
» Inventory Snapshot » View Potential	CURRENT AGENCY
Duplicate Facilities	Anancy Description North Carolina Department of Environment and Natural Recourses
 Reporting Code Tables 	Agency Description. Notific carolina Department of Environment and Natural Resources AVAILABLE ACTIONS
LOCATION BASED EMISSIONS	Agency Responsibilities Agency Members Program System Codes Inventory Snapshot Allow Access Submission History
» View by Reporting Period	ACTIVE AGENCY RESPONSIBILITIES
REPORTS	704 items found, displaying 1 to 25.[First/Prev] 1, 2, 3, 4, 5, 6, 7, 8 [Next/Last]
» Facility Aggregate	Geopolitical Region 🔶 Data Category 🔶 Effective Date ≑
Emissions	Alamance, North Carolina Onroad 20090522
» Geographic	Alamance, North Carolina Facility Inventory 20080411
Emissions Summary	Alamance, North Carolina Nonpoint 20090522
	Alamance, North Carolina Nonpoint 20090610
ACCOUNT DATA	Alamance, North Carolina - Norindadi 20090010 Alamance, North Carolina - Norindadi 20090010
» My Account	Alamande North Carolina Noncod 20090522
» My Agency	Alexander, North Carolina Nonroad 20090522
Toolo	Alexander, North Carolina Nonroad 20090610
TOOLS	Alexander, North Carolina Onroad 20090610





Step 3:

The Submission History window will appear containing a table of all the submissions made for your agency. The table contains:

- The CDX tracking number
- Status of the submission
- The name of the person who submitted the file
- The category of data in the file
- The type of submission, either QA or Production
- When the file was submitted
- A link to download the report

Each column within the table can be sorted by clicking on the column header. At the bottom of the page is a link to download the table in CSV format.

FACILITY INVENTORY	Home » Agency Organization Detail	
» View and Edit Data	Agency Organization Detail	
» Inventory Snapshot		
» View Potential Duplicate Facilities	CURRENT AGENCY Agency Description: North Carolina Department of Environment and Natural Resources	
» Reporting Code Tables	Agency Type: State	13
LOCATION BASED EMISSIONS	Agency Responsibilities Agency Members Program System Codes Inventory Snapshot Allow Access Submission History	
» View by Reporting Period	SUBMISSION HISTORY	
REPORTS	CDX Tracking # 🔶 Status 💠 Submitter 💠 Data Category 💠 Type 💠 Submitted 🌩	
» Facility Aggregate Emissions	_0777d562-d5ad-49e1-886b- 24208a04ec52 COMPLETED Denise Hale Facility PRODUCTION 2009-06-26 06:35 Download AM Report	
» Geographic	_127c285b-eb8c-4e41-b918- f7732a07079c COMPLETED Denise Hale Facility Inventory PRODUCTION 2009-06-26 06:35 Download AM Report	
Emissions Summary	44bfcc75-fc62-4b82-be75- f577c16665f1 COMPLETED Denise Hale Facility Inventory PRODUCTION 2009-06-25 04:40 Download PM Report	
	_5659d7eb-cfc0-4ad8-ba66- 574ab4b47931 COMPLETED Denise Hale Facility Inventory PRODUCTION 2009-06-25 04:40 Download PM Report	
» My Agency	_7108c5cf-01c8-46dc-a818- b625b2fe3780 COMPLETED Denise Hale Facility Inventory PRODUCTION 2009-06-25 04:40 Download PM Report	
Tools	_c203d14a-6ab8-4924-829a- a9f63beb294a COMPLETED Denise Hale Facility Inventory PRODUCTION 2009-06-25 04:39 Download PM Report	
»	_39589005-19ee-4f97-a48d- 1562c2b9e178 COMPLETED Denise Hale Facility PRODUCTION 2009-06-25 04:39 Download Inventory PRODUCTION PM Report	





Step 4:

To download the feedback, click on the link on the far right, Download Report.

Agen	cy Descriptic Agency Tyj	on: North Ca pe: State	rolina Departr	nent of Environ	ment and Natural	Resources <u>4</u>	AVAILABLE ACTION
Agency Responsibilities	Agency Me	embers Pro	ogram System	Codes Inv	entory Snapshot	Allow Access	Submission History
UBMISSION HISTORY			Data				/
	All the second sec			A T	Conferentiation of the		
:DX Tracking # 🔶	Status 🌲	Submitter 🌩	Category	¢Type ≎	Submitted 🌲	\sim	
UX Tracking #	COMPLETED	Denise Hale	Category Facility Inventory	PRODUCTION	Submitted 2009-06-26 06:36 AM	Download Report	
DX Tracking # ← 0777d562-d5ad-49e1-886b- 4208a04ec52 127c285b-eb8c-4e41-b918- 7732a07079c	COMPLETED COMPLETED	Denise Hale	Category Facility Inventory Facility Inventory	PRODUCTION PRODUCTION	2009-06-26 06:36 AM 2009-06-26 06:35 AM	Download Report Download Report	
UX Tracking # ← 0777d562-d5ad-49e1-886b- 4208a04ec52 f27c285b-eb8c-4e41-b918- 7732a07079c 44bfcc75-fc62-4b82-be75- 577c16665f1	COMPLETED COMPLETED COMPLETED	Denise Hale Denise Hale Denise Hale	Category Facility Inventory Facility Inventory Facility Inventory	PRODUCTION PRODUCTION PRODUCTION	Submitted € 2009-06-26 06:31 AM 2009-06-26 06:35 AM 2009-06-25 04:40 PM	Download Report Download Report Download Report	

A window will appear to allow you to either open the feedback file directly in Excel or to save the file.

CURRENT AGENC	CΥ					
	Agenc	y Description: Nor Agency Type: Sta	th Carolina Department of Er te	nvironment and	l Natural F	Resources AVA
Agency Responsit	bilities	Agency Members	Program System Codes	Inventory Sn	apshot	Allow Access
	File Dow	nload		×		
SUBMISSION HI:	Do you	ı want to open or sa	ave this file?			
CDX Tracking #	X	Name: feedback	k.xls		ed 🌲	
_0777d562-d5ad-49e 24208a04ec52	E	Type: Microsofi From: greenter	t Excel Worksheet rror.rtpnc.epa.gov		26 06:35	Download Report
_f27c285b-eb8c-4e4 ⁻ f7732a07079c		-	Doen Save	Cancel	26 06:35	Download Report
_44bfcc75-fc62-4b82 f577c16665f1				Cancer	25 04:40	Download Report
_5e59d7eb-cfc0-4adi 574ab4b47931		While files from the In	ternet can be useful, some files ca	an potentially	25 04:40	Download Report
_7108c5cf-01c8-46di b625b2fe3780		harm your computer. I save this file. <u>What's</u>	f you do not trust the source, do r <u>the risk?</u>	not open or	25 04:40	Download Report
_c203d14a-6ab8-492-		COMPLETED Denise H	lale Inventory PRODU	CTION DM	25 04:39	Download Report





Step 5:

Each feedback file will contain the following worksheets:

Summary: Contains an overview of the file that was submitted and the number of errors for each type, i.e., critical, warning, in the file. Other information, such as the number of errors per facility, is specific to the data category.

Statistics: Contains the number of records from the file that were added or updated in EIS.

Critical Errors: Lists all the critical errors that occurred in the file. If there were no critical errors found, this worksheet will not be included on the feedback.

Warnings: This worksheet includes a list of all the warning messages that were generated.

Submitter ID	Submission Date	Submission Status	Submission ID	Submitted to	Data Ca
denisehale@nga	cr 2009-06-25 04:40 PM	COMPLETED	44bfcc75-fc62-4b82-be75-f577c16665f1	PRODUCTION	Eacility I
donioonalo@pqa.					- I doney i
▶ N Summary /	Statistics / Critical Errors /	Warnings /	•		





Step 6:

Submissions made to the QA environment are not accessible by the EPA. If you have a question about your feedback and need assistance, you can automatically generate a Support Request from the Submission History table.

CURRENT AGENCY							
Agen	ncy Description: Agency Type:	North Carol State	ina Department	of Environmer	nt and Natural Res	sources	AVAILABLE ACTIONS
Agency Responsibilities	Agency Memb	oers Progr	am System Cod	es Invento	ory Snapshot 📔 /	Allow Access	Submission History
SUBMISSION HISTORY							
CDX Tracking #	≑ Status ≑	Submitter ≑	Data Category ≑	Туре 🔶	Submitted		
_980ca9b2-3fd6-4894-95d0- 4f9d8be49bb2	COMPLETED	Denise Hale	Facility Inventory	QA	2009-06-25 04:37 PM	Download Report	Request Inventory Developer Assistance
_6683450b-7ea2-48b5-ad85- d2f497ae9647	COMPLETED	Denise Hale	Facility Inventory	PRODUCTION	2009-06-26 07:34 AM	Download Report	
_0777d562-d5ad-49e1-886b- 24208a04ec52	COMPLETED	Denise Hale	Facility Inventory	PRODUCTION	2009-06-26 06:35 AM	Download Report	
_f27c285b-eb8c-4e41-b918- f7732a07079c	COMPLETED	Denise Hale	Facility Inventory	PRODUCTION	2009-06-26 06:35 AM	Download Report	
_44bfcc75-fc62-4b82-be75- f577c16665f1	COMPLETED	Denise Hale	Facility Inventory	PRODUCTION	2009-06-25 04:40 PM	Download Report	
_5e59d7eb-cfc0-4ad8-ba66- 574ab4b47931	COMPLETED	Denise Hale	Facility Inventory	PRODUCTION	2009-06-25 04:40 PM	Download Report	
7400-7-404-0-404			mu 104		0000-00-05-04-40	Barriel and	

A link entitled **Request Inventory Developer Assistance** will appear in the last column for each QA submission. When you click on this link, a Support Request will automatically be generated that requests an EPA inventory developer to review the QA feedback that was generated from your recent submission and informs them that you would like some assistance with your feedback.

Request ID:	642	Close Message	Reply/Respond to Support Request	View Request Lis
Status:	Opened			
Created By:	Denise Hale			
Category:	Feedback			
Created:	2009-06-26 06:5	it AM		
Message:	Please examin web/agency/org submission loo web/agency/org Hale in agency assistance.	te the QA Report locate ganization/downloadFe sated here: https://gree ganization/downloadXr y North Carolina Depar	ed here: https://greenterror.rtpnc.epa.g eedbackReport.html?submissionId=3 interror.rtpnc.epa.gov/eis-system- nISubmission.html?submissionId=3 tment of Environment and Natural Re	iov/eis-system- 8 and the XML 3. EIS user Denise sources would like

