

Template Letter - 5 Year Follow Up to Initial Notice of Off-Site Contamination

<Current DEP Letterhead>

<Date>

<Name>
<Company>
<Address>
<City, State Zip>

Re: <Off-Site Property Address>
<City, State Zip>
<Site Number>

Dear <Name or Occupant>:

The health of Florida's communities and livability of our neighborhoods depend on a clean environment. Safeguarding the health of Florida's residents and the environment is a priority for the Florida Department of Environmental Protection (DEP).

To inform the public about potential environmental risks, the DEP previously notified you [or a prior owner or occupant] that pollutants were found in the groundwater and/or soil at the property referenced above or in the neighborhood while conducting an assessment of the following site:

<Source Site Information – Including DEP Facility ID#>

This letter is to inform you that as of this date site rehabilitation at this site is not yet complete and that additional information regarding the site can be found through the internet at the DEP's Contamination Locator Map (CLM) @ <http://epic229.dep.state.fl.us/DepClnup/welcome.do> or in the DEP electronic site file system (OCULUS™) @ <http://dwmedms.dep.state.fl.us/Oculus/servlet/login>. Links to both of these resources are also available at the Division of Waste Management Home Page @ <http://www.dep.state.fl.us/waste/default.htm>.

By specifying an address, a city or a zip code, you can use CLM to locate nearby sites that are currently under DEP's cleanup oversight, including the site referenced above. There are several search criteria used by CLM to identify sites by name, address, facility identification number, and cleanup status - active or pending. However, the zip code search criterion is recommended due the sensitivity in matching exact addresses. The CLM free subscription service enables you to track cleanup milestones at contaminated sites listed in CLM. Please refer to the introduction and instructions at the top of the CLM web page.

Notification Letter

<Date>

Page Two

In addition, many documents associated with the waste cleanup sites in CLM may be viewed in OCULUS™. There are more than two million waste program documents available electronically in OCULUS™. However, not every paper document associated with cleanup sites is currently available in electronic format. It is important to have the DEP facility identification number referenced above when you begin your search. For more information on how to search for documents, please read the OCULUS™ Help Guide available on the log in page.

To assist you in understanding this information and to answer any questions, the DEP and DOH have established two toll-free information lines where you may leave a recorded message and receive a call back within one business day. If you have questions concerning the cleanup of this site, please call the DEP toll-free number at **1-866-282-0787**. To post your health-related questions, please call the DOH toll-free number at **1-877-798-2772** or visit DOH's website: <http://hazwastework.doh.state.fl.us/index.html>. **Please refer to this letter and the above cleanup site information in your recorded message.**

If this letter has reached you in error, please notify us at the DEP toll-free number above so that we may contact the correct owner. If tenants are residing at this property, please share this information with them.

This notification process is one of many steps that DEP is taking to address pollution, protect natural systems and to work with the DOH to safeguard public health. If you have any questions about this notice, the pollutants detected or your health, please contact us at one of the above exclusive information lines.

Sincerely,

Mary Jean Yon, Director
Division of Waste Management

MJY/cw