

## Camp Minden Information Center Strategy

EPA will work with LMD and DEQ to facilitate good communications with the community of Camp Minden Removal Site during the removal process. EPA, LMD, and DEQ will establish equipment and services needed to create and launch a Camp Minden Information Center for public access. EPA will outline a schedule when items will be needed and tasks accomplished. Recommended items and services are as followed:

### 1. Possibility of contracts

- Options For EPA
  - Start Contract
  - Toeroek Contract

### 2. Facility Utilized

- Options
  - Trailer Rental
  - Building Rental
  - Government Furnished Building
- Locations
  - Options
    - Minden
    - Doyline
    - Camp Minden Base
      - Talk with Colonel Stuckey or Warrant Officer about logistic of Center operations

### 3. Services

- Electricity
- Water Service
- Telephone
  - Options of Service
    - Hardline
    - Cell Phone
  - Local and Long Distance Calls
  - Voice Mail Service
    - Record questions asked from community
- Internet access
- Real Time service for Site Cleanup Observations

### 4. Supplies

- EPA Signs
- Computers
- Cameras
  - Real Time Service
- Printers
  - Ink
- Office Supplies

- Printing Paper
  - Pens & Pencils
  - Scratch Paper & Pads
  - Stapler and staples
  - Staple Removers
  - Tape
  - Markers
  - Clips and Fasteners
  - Scissors
5. Camp Minden Information Center usage
- Computer access for Community
    - Site Cleanup observation
    - Environmental Cleanup
    - Research
    - Retrieve Cleanup Documents
    - View Site Website
  - Temporary Repository
    - Access to Fact Sheets
    - Access to OSC Site Summary
    - Access to AR
    - Access to Data Samples
  - Temporary Call Center
    - Be able to talk to EPA personal
      - Ask Questions
      - Record Complaints
      - Report Emergency related to Site
6. Operations of Camp Minden Information Center
- EPA, LMD, or DEQ personal will run daily operations of Information Center
    - Information Center will be open from (?-?)
    - Information Center hours of operation
      - Options
        - 3 to 5 days a week
      - If EPA runs center
        - CIC could run center 4 or 5 days a week
        - CIC could call on OSC or Region Office if additional information is needed
      - OSC (or others) could run center 1 day a week if needed
  - EPA personal would be able to attend Community Organization Meetings
    - Lion's Club
    - School Meetings
    - Chamber of Commerce
    - Church Meetings
    - Environmental Group Meetings