

## UNDERGROUND DISCHARGE SYSTEM (CLASS V) INVENTORY SHEET

(see instructions on back)

1. Name of facility: \_\_\_\_\_  
Address of facility: \_\_\_\_\_  
City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
County: \_\_\_\_\_ Location: \_\_\_\_\_  
\_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

2. Name of Owner or Operator: \_\_\_\_\_  
Address of Owner or Operator: \_\_\_\_\_  
City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

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3. Type & number of system(s):  Drywell(s)  Septic System(s)  Other(describe): \_\_\_\_\_  
Attach a schematic of the system. Attach a map or sketch of the location of the system at the facility.

4. Source of discharge into system: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Fluids discharged: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Treatment before discharge: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Status of underground discharge system:  Existing  Unused/Abandoned  Under Construction  Proposed  
Approved/Permitted by: \_\_\_\_\_ Date constructed: \_\_\_\_\_

### CERTIFICATION

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. (Ref. 40 CFR 144.32).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Name (printed): \_\_\_\_\_  
Official Title: \_\_\_\_\_

**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION 5**

**UNDERGROUND DISCHARGE SYSTEM (CLASS V ) INVENTORY SHEET INSTRUCTIONS**

Complete one sheet for each different kind of underground discharge or drainage system (Class V well) at your facility or location. For example, several storm water drainage wells of a similar construction can all go on one sheet. Another example could be a business with a single septic system (septic tank with drainfield) that accepts fluids from a paint shop sink in one area, their vehicle maintenance garage floor drains in another area and also serves the employee kitchenette and washroom: this can all go on one form.

The numbers below correspond to the numbers on the front of the sheet.

1. Supply the name and street address of the facility where the Class V well(s) is located. Please be sure to include the County name. If available, provide the Latitude/Longitude of the discharge system. If there is no street address for the discharge system(s), provide a description of the location and show the location on a map. Include the name and phone number of a person to contact if there are any questions regarding the underground discharge system(s) and/or the wastewaters discharged at the facility.
2. Provide the name and mailing address of the owner of the facility or if the facility is operated by lease, the operator of the facility.
3. Provide the number of underground discharge systems at the facility (or location) for the type of system that is described on this sheet. Please use a separate sheet for each different type of system present. If the type of system is "Other", please describe (e.g., french drain, leachfield, improved sinkhole, cesspool, etc.).

Provide a sketch, diagram or blueprints of the construction of the system including the depth below the ground surface that the fluids are released into the soil, sediment or formation. Also provide a map or sketch of the layout of the plumbing or drainage system, including all the connections, and if applicable, indicate each fluid source connection (i.e., floor drains, shop sink, process tank discharge, restrooms, etc.) and any pre-treatment, etc.

4. Describe the kind of business practice that generates the fluids being discharged into the underground system (e.g., body shop, drycleaner, carwash, print shop, restaurant, etc.), and/or if more appropriate, the source of the fluids (e.g., employee & customer restrooms, parking lot drainage, etc.). If available, include the Standard Industrial Classification (SIC) Codes for this facility.
5. List the kinds of fluids that can enter the underground system (e.g., storm water run-off, sanitary waste, solvents, biodegradable soap wash & rinse water, snowmelt from trucks, photo developing fluids, ink, paint & thinner, non-contact cooling water, etc.). Please be as specific as you can about the kinds of fluids or products that can be drained into the system. Generally, good sources for this information are the Material Safety Data Sheets (MSDS) (copies of MSDS could be attached instead of listing all the products). If available, also attach a copy of any chemical analysis for the fluids discharged.
6. Describe the kinds of treatment (if any) that the fluids go through before disposal. Examples of treatment are: grease trap, package plant, oil/water separator, catch basin, metal recovery unit, sand filter, grit cleanser, etc.
7. Select the status of the underground discharge system and include the date the system was constructed. If the status is "Existing" but it is not being used, is unusable, will not be used, or is temporarily abandoned, mark the box for "Unused/Abandoned". If state or local government approval was given for construction of the system, or a permit was issued for the system, please provide the name of the approving authority. Provide an estimated date of construction if the actual date is unknown.

The person signing the submittal should read the certification statement before signing and dating the sheet.

If you have any questions about whether or not you may have an EPA regulated system, or about how to complete this sheet, please email [R5UIC@epa.gov](mailto:R5UIC@epa.gov). You may also try our website at <https://www.epa.gov/uic/underground-injection-control-epa-region-5-il-mn-oh-and-wi> for information.

Please email completed sheets to:

[R5UIC@epa.gov](mailto:R5UIC@epa.gov)

Or mail completed sheets to:

U.S. EPA Region 5  
Underground Injection Control Branch (WU-16J)  
77 W. Jackson Blvd.  
Chicago, IL 60604-3590