**APPLICANT FLEET DESCRIPTION SPREADSHEET**

This file is to be used as a supporting document for funding assistance from the U.S. Environmental Protection Agency. The spreadsheet is divided into three sections: Company and Project Manager Information, Project Information, and Vehicle Information. Below is an explanation of each field.

For an example of how the Applicant Fleet Description spreadsheet should be filled out, please refer to the tab labeled 'Example AFD'.

### Section One

- **OrganizationName**: Enter the name of the organization applying for the grant (regardless of who will actually use the funds).
- **FirstName**: Enter the FIRST name of the person applying for the grant.
- **LastName**: Enter the LAST name of the person applying for the grant.
- **JobTitle**: Enter the Job Title of the person applying for the grant.
- **EmailAddress**: Enter the email address of the person applying for the grant.
- **Address**: Enter the address of the person applying for the grant.
- **City**: Enter the city of the Organization applying for the grant.
- **State**: Enter the two letter postal code for the State of the Organization applying for the grant.
- **ZipCode**: Enter the zip code of the Organization applying for the grant.
- **OfficePhone**: Enter the phone number of the person applying for the grant.
- **OfficePhoneExt**: Enter the extension of the person applying for the grant (if applicable).

### Section Two

- **ProjectName**: Enter the name of the project.
- **Entity**: Enter the name of the Entity who will be managing the grant (this could be the same as the Organization in section 1).
- **Target Fleet**: Select from the dropdown menu provided in each cell the target fleet to be addressed.
- **Number of Vehicles**: Enter the number of vehicles to be addressed.
- **City**: Enter the city in which the project will take place.
- **County**: Enter the county in which the project will take place.
- **State**: Enter the two letter postal code for the state in which the project will take place.
- **Funding Amount Requested**: Enter the grant amount requested.
- **Additional Funding Source**: If there are to be matching funds, enter the source.
- **Additional Funding Amount**: Enter the amount of funds provided.

### Section Three

*Vehicles can be combined on one line if all the information is the same. Please see the Example AFD tab.*

- **VehicleType**: Enter the vehicle type, either "On Highway" "NonRoad".
- **Vehicle Class**: Select from the dropdown menu the Vehicle Class or type of nonroad equipment.
- **VehicleCount**: Enter the number of vehicles that fall under this class or type of nonroad equipment.
- **Model Year**: Enter the model year of this vehicle set.
- **Retrofit Year**: Enter the year in which the retrofit will take place.
- **Technology**: Enter the type of technology to be used. Example: Diesel Particulate Filter, Replacement, Biodiesel 100
- **Annual Miles**: For ON-HIGHWAY ONLY, Enter the average number of vehicle miles traveled per year per vehicle.
- **Horsepower**: For NONROAD ONLY, Enter the average horsepower of the equipment.
- **UsageRate Hours**: For NONROAD ONLY, Enter the average number of hours the equipment is used per year.
Section 1: Company and Project Manager Information

<table>
<thead>
<tr>
<th>Organization</th>
<th>FirstName</th>
<th>LastName</th>
<th>JobTitle</th>
<th>Address</th>
<th>City</th>
<th>State</th>
<th>EmailAddress</th>
<th>ZipCode</th>
<th>OfficePhone</th>
<th>OfficePhoneExt</th>
<th>Phone</th>
<th>Ext</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mid America Regional Council (MARC)</td>
<td>Jane</td>
<td>Smith</td>
<td>Air Quality Planner</td>
<td>1234 Main St</td>
<td>Kansas City</td>
<td>MO</td>
<td>smith.jane@ma rc.org</td>
<td>12345</td>
<td>555-555-5555</td>
<td>NA</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Section 2: Project Information

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Entity</th>
<th>Target Fleet</th>
<th>Number of Vehicles</th>
<th>City</th>
<th>County</th>
<th>State</th>
<th>Region</th>
<th>Funding Requested</th>
<th>Additional Funding Source</th>
<th>Additional Funding Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clean KC Schools</td>
<td>Kansas City Public School District</td>
<td>School Buses</td>
<td>100</td>
<td>Kansas City</td>
<td>Jackson</td>
<td>MO</td>
<td>7</td>
<td>$750,000</td>
<td>Match from School District</td>
<td>$30,000</td>
</tr>
</tbody>
</table>

Section 3: Vehicle Information:

<table>
<thead>
<tr>
<th>Vehicle Type</th>
<th>Vehicle Class</th>
<th>Vehicle Count</th>
<th>Engine Make</th>
<th>Engine Model</th>
<th>Engine Year</th>
<th>Retrofit Year</th>
<th>Technology</th>
<th>Annual Miles (On highway engines only)</th>
<th>Horsepower (nonroad engines only)</th>
<th>Usage Rate Hours (nonroad engines only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>On Highway</td>
<td>School Bus</td>
<td>50</td>
<td>International</td>
<td>T444E</td>
<td>2005</td>
<td>2008</td>
<td>Diesel Particulate Filter</td>
<td>13,000</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>On Highway</td>
<td>School Bus</td>
<td>50</td>
<td>Navistar</td>
<td>B250F</td>
<td>1998</td>
<td>2008</td>
<td>Diesel Oxidation Catalyst</td>
<td>13,000</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>NonRoad</td>
<td>Dumpers/Tenders</td>
<td>2</td>
<td>unknown</td>
<td>unknown</td>
<td>1999</td>
<td>2008</td>
<td>Diesel Particulate Filter</td>
<td>NA</td>
<td>175</td>
<td>566</td>
</tr>
</tbody>
</table>
# U. S. Environmental Protection Agency
## Applicant Fleet Description Spreadsheet

### Section 1: Company and Project Manager Information

<table>
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<tr>
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<th>Entity</th>
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<th>Number of Vehicles</th>
<th>City</th>
<th>County</th>
<th>State</th>
<th>Region</th>
<th>Funding Amount Requested</th>
<th>Additional Funding Source</th>
<th>Additional Funding Amount</th>
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<th>Engine Make</th>
<th>Engine Model</th>
<th>Engine Model Year</th>
<th>Retrofit Year</th>
<th>Technology</th>
<th>Annual Miles</th>
<th>Horsepower</th>
<th>UsageRate Hours</th>
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9/4/2015