

NDWAC LEAD AND COPPER WORKING GROUP ON PUBLIC EDUCATION

Meeting Two: December 15-16, 2005 *Proposed Agenda*

RESOLVE
1255 Twenty-third St., NW Suite 275
Washington DC 20037

Meeting Objectives:

- Agree on the outline of the WGPE Recommendations
- Review and comment on draft working documents produced by the Principles and Rule Subgroups since Meeting 1.
- Agree on Principles Rationale and List, if possible
- Understand EPA's school initiatives on lead in drinking water
- Decide on next steps and schedule for the work of subgroups and the full WGPE.

Thursday, December 15, 2005

8:30-8:50 a.m. Welcome and Review of Meeting Objectives/Agenda

Abby Arnold, RESOLVE, facilitator
Ron Bergman, EPA

- Welcome and introductions
- Review of charge and WGPE Mission
- Review and confirm meeting objectives and agenda
- Update on LCR short-term revision

8:50-9:00 Meeting 1 (October 5-6) Draft Summary

Approval of Meeting 1 Summary

9:00-9:45 Review and Discussion of the Table of Contents for WGPE Recommendations

- Are all the key components/sections included?
- What is the main purpose of each section (what's the distinction between background, principles rationale, etc)?
- What additional details/subpoints can we add to each section?
- Do you have any comments on the draft Sections 2 or 3?

9:45-10:30 Introduction and Discussion of Principles Subgroup Working Drafts

- Rationale Paragraph
 - Do we have all the key points?
 - Do we have the language right?
- List of principles
 - Is the list complete?
 - Is there repetition?
 - Are they in the right order?

Action Item: Principles Subgroup members present and explain the context for the rationale and list of principles, followed by a discussion by the full WGPE, and agreement on both, if possible.

10:30-10:45 Break

10:45-12:15 Introduction and Discussion of Rule Subgroup Proposed Approach and Matrix

- Have we included all the key purposes (row headers, e.g., routine communication, notification of individual results, etc) or regulation/guidance components (column headers, e.g., required timing and recommended distribution)?
- How should we distinguish between our recommendations that would fall under “Required/Regulation” from those we suggest as “Guidance”?
- What comments do you have on the content of the cells?
- What comments do you have on delivery, timing, topics, and required/suggested language?
- What are examples of templates that could incorporate this information?

Action Item: Rule Subgroup members present and explain the context for their matrix, followed by a discussion by the full WGPE. (WGPE members should begin to build agreement on content rather than on exact language.)

12:15-1:00 **Lunch:** Working Group members should get lunch and return to RESOLVE for a presentation on WebCast, an online conferencing package which will be used on future WGPE conference calls. (See “Places to Eat around RESOLVE” handout.)

1:00-1:15 Demonstration and Instruction on WebCast Online Conferencing

1:15-2:15 Continued Discussion of Rule Subgroup Proposed Approach
What are the Rule Subgroup’s next steps for revising these documents and drafting language for the recommendations?

2:15-3:45 Rule Breakout Sessions

(with break) Given feedback from the day’s full group discussions on the Rule Subgroup drafts, the WGPE will split into breakout groups to continue development of these documents. Potential breakout themes include delivery, timing, topics, required/suggested language, and templates.

Action Item: Subgroups will revise their documents based on feedback from full group discussions.

3:45-4:30 Lead in Drinking Water in Schools and Childcare
Lisa Christ, OGWDW, EPA

4:30-4:45 Public Comment

(Parties interested in making comment to the Working Group should sign up in advance of this session at the materials/sign-in table – see a RESOLVE staff person with questions.)

4:45-5:00 Review Day's Progress and Discuss Agenda for Day Two

5:00 Adjourn for the Day
(*Meeting continues on Friday, December 16, at 8:00 a.m.*)

OVERNIGHT: Subgroup members should review drafts overnight and come to the meeting in the morning with proposed edits.

Friday, December 16, 2005

8:00-8:30 Review and Agree on Day's Agenda

8:30-12:00 Presentations and Discussion on Revised Draft Documents

(*with break*)

- RESOLVE will copy and distribute subgroup drafts.
- Subgroup members will give a brief overview of the changes made to their respective drafts.

Action Item: WGPE members will jointly review and discuss next versions of subgroup documents and decide on next steps.

12:00-1:00 Lunch
(*This may become a working lunch if needed.*)

1:00-2:00 Revisiting the WGPE Table of Contents for Recommendations

2:00-2:30 Work Plan and Action Items

- Discussion of subgroups
- Preparation for conference calls or next meeting
- Who will complete what next step tasks by when?

Action Item: Working Group members will establish subgroups to work between meetings on specific issues, as well as outline elements for a work plan (conference calls and additional meetings).

2:30-2:45 Public Comment

(*Parties interested in making comment to the Working Group should sign up in advance of this session at the materials/sign-in table – see a RESOLVE staff person with questions.*)

2:45-3:00 Summary and Closing Remarks

- Summary and acknowledgments
- Final questions and comments

3:00 Adjourn Meeting