Sustainable Management Action Plan Worksheet

*Instructions:*

* *List your top three priority management areas – these should be drawn from the self-assessment activity.*
* *List the improvement actions that you will undertake to address the priority management areas – you should have at least one action for each priority management area (actions may address multiple management areas).*
* *Fill out the details in the table below for each improvement action separately (i.e., one table per action).*

## Priority Management Areas:

1.
2.

|  |
| --- |
| **Improvement Action:**  |
| **Description:** * Action
* Management Area(s) addressed
* Objective(s)
 |  |
| **Timeline:*** Start date
* Milestones
* Target completion date
 |  |
| **Responsible Party (or Parties):** |  |
| **Relevant Resources (on-hand or needed):**  |  |
| **Challenges to Address:**  |  |
| **Review Process:** * Performance indicators or measures
* Status reports and updates frequency/cycle
 |  |
| **Other Notes:**  |  |