

**FY18 Summary of Brownfields Assessment, Revolving Loan Fund (RLF) and Cleanup (ARC) Grant Guidelines  
Changes (as of 9/12/17)**

UNIVERSAL CHANGES TO THE ARC GUIDELINES		
Topic	FY16 RLF/FY17 Assessment and Cleanup Guidelines	FY18 Assessment, RLF, and Cleanup Guidelines
General Information		
I.E. Linking to HUD-DOT-EPA Partnership for Sustainable Communities, Sustainable Equitable Development Outcomes and Supporting Environmental Justice	Included a paragraph and information that described the HUD-DOT-EPA Partnership for Sustainable communities and listed the Livability Principles.	Removed specific references to the HUD-DOT-EPA Partnership for Sustainable Communities; however, applicants are still required to discuss how the proposed project will integrate equitable and sustainable practices and describe their efforts to coordinate with federal agencies in the <i>Partnerships with Governmental Agencies</i> criterion.
IV.C. Content and Form of Proposal Submission		<i>Added language:</i> “Extraneous materials, including photos and graphics, will not be considered.”
IV.C.4. Threshold Criteria Responses		<i>Added a reminder that the applicant’s responses to the Threshold Criteria must be attached to the proposal.</i>  <u>“Threshold Criteria Responses</u> Review Section III.B. Threshold Criteria for Assessment Grants and Section III.C. Additional Threshold Criteria for Site-Specific Proposals Only (if applicable) and attach responses to your proposal.”
IV.D. Intergovernmental Review		The paragraph on <i>Intergovernmental Review</i> is removed since the information on is included in the <i>Additional Provisions for Applicants Incorporated Into the Solicitation</i> documents available online.

V.A. Evaluation Criteria		Evaluation criteria language have been revised to provide clearer guidance on how reviewers will evaluate applicant responses to the Section IV. ranking criteria.
V.B. Other Factors and Appendix 3		<p><i>Added:</i> Affirm whether or not your jurisdiction is location within, or includes, a county experiencing “persistent poverty” where 20% or more of its population has lived in poverty over the past 30 years, as measured by the 1990 and 2000 decennial censuses and the most recent Small Area Income and Poverty Estimates.</p> <p><i>Removed:</i></p> <p>Recent natural disaster(s) (2012 or later) occurred within community, causing significant community economic and environmental distress.</p> <p>Recent (2008 or later) significant economic disruption has occurred within community, resulting in a significant percentage loss of community jobs and tax base.</p> <p>Applicant is one of the 24 recipients, or a core partner/implementation strategy party, of a “manufacturing community” designation provided by the Economic Development Administration (EDA) under the Investing in Manufacturing Communities Partnership (IMCP). To be considered, applicants must clearly demonstrate in the proposal the nexus between their IMCP designation and the Brownfield activities. Additionally, applicants must attach documentation which demonstrate either designation as one of the 24 recipients, or relevant pages from a recipient’s IMCP proposal which lists/describes the core partners and implementation strategy parties.</p> <p>Applicant is a recipient or a core partner of HUD-DOT-EPA Partnership for Sustainable Communities (PSC) grant funding or technical assistance that is directly tied to the proposed Brownfields project, and can demonstrate that funding from a PSC grant/technical assistance has or will benefit the project area. Examples of PSC grant or technical assistance include a HUD Regional Planning or Challenge grant, DOT Transportation Investment Generating Economic Recovery</p>

(TIGER), or EPA Smart Growth Implementation or Building Blocks Assistance, etc. To be considered, applicant must attach documentation.

**ASSESSMENT GUIDELINE CHANGES**

Topic	FY17 Assessment Guidelines	FY18 Assessment Guidelines
III. Eligibility Information and Threshold Criteria		
III.B.1. Applicant Eligibility		<p><i>Added language clarifying that applicants may submit an active Memorandum of Agreement in place of individual coalition members' letters.</i></p> <p>Assessment Coalitions must document how all coalition members are eligible entities. All coalition members must submit a letter to the grant applicant (lead coalition member) in which they agree to be part of the coalition. <b>An active Memorandum of Agreement that includes a description and role of each coalition member may serve in place of the individual coalition members' letters. Attach the document(s) to your proposal.</b></p>
IV.3. Ranking Criteria		
<b>1. Community Need</b>		
1.a.iii. Brownfields and Their Impacts → Description of the Brownfields	<p><u>"Brownfields and Their Impacts</u> Describe the actual brownfields sites in your target area(s) and highlight sites that are a priority. Include information on the:</p> <ul style="list-style-type: none"> <li>• brownfields' proximity to residents in the target area;</li> <li>• nature and extent of your brownfields (such as past land uses and site activities, potentially related environmental issues or contaminants, and current conditions); and</li> <li>• real or perceived negative environmental impacts" associated with the brownfields.</li> </ul>	<p><i>Clarified that applicants must only identify at least one priority sites.</i></p> <p><u>"Description of the Brownfields</u> Describe the actual brownfield sites in your target area(s) and highlight <b>at least one site</b> that is a priority. Include information in your description of your brownfield sites:</p> <ul style="list-style-type: none"> <li>• proximity to residents in the target area;</li> <li>• nature and extent of your brownfields (such as past land uses and site activities, potentially related environmental issues or contaminants, and current conditions); and</li> <li>• real or perceived negative environmental impacts associated with the brownfield sites."</li> </ul>

2. Project Description and Feasibility of Success		
2.a.i. Project Description and Alignment with Revitalization Plans	“Describe the project that will be funded under this grant, how it aligns with the target area’s land use and revitalization plans, and how you will incorporate equitable development practices or sustainable practices, such as the HUD-DOT-EPA Livability Principles as described in Section I.E. of these guidelines.”	<p><i>Revised language removes reference to the HUD-DOT-EPA Partnership for Sustainable Communities, includes EJ approaches and separates out the redevelopment strategy.</i></p> <p><u>“2.a.i. Project Description and Alignment with Revitalization Plan</u> Describe the project that will be funded under this grant, how it aligns with the target area’s land use and revitalization plans, and how you will incorporate equitable development, sustainable practices, or environmental justice approaches as described in Section I.E. of these guidelines.”</p> <p><u>“2.a.ii. Redevelopment Strategy</u> Describe the redevelopment strategy, or projected redevelopment, for the property(ies) that will be assessed under this grant and how you will make use of existing infrastructure (water, sewer, transportation, etc.).”</p>
2.b.i. Task Descriptions		<p><i>Language moved from this criterion to Ability to Leverage.</i></p> <p>“If any additional work or services are necessary to carry out the project that will be funded by sources other than this grant, such as in-kind staff hours, please discuss how those tasks will be funded.”</p>

<p>2.c. Ability to Leverage</p>	<p>“Describe other sources of funding or resources that you have, or may be seeking, to ensure the successful revitalization of brownfields sites assessed with this grant. This should include public or private resources (beyond this grant) you expect to utilize to achieve the assessment, cleanup, and/or redevelopment needs of the brownfields sites. Attach copies of any letters or documentation that substantiate firm commitments of leveraged funding.”</p>	<p><i>Removed from the Task Description section and incorporated into Ability to Leverage: “If any additional work or services are necessary to carry out the project, discuss how those tasks will be funded (e.g. sources other than this grant, in-kind staff hours, etc.).”</i></p> <p><i>Revised language:</i> List other sources of funding or resources that you have, or may be seeking, to ensure:</p> <ol style="list-style-type: none"> <li>1. the success of this grant (if any additional work or services are necessary to carry out the project, such as in-kind staff hours, during the 3-year period of performance); and</li> <li>2. revitalization of brownfields sites assessed with this funding (e.g., additional assessment, cleanup, redevelopment activities).</li> </ol> <p>Attach documentation that substantiate secured commitments of leveraged funding.</p> <p><b>Sample Format for Leveraging Resources</b> (supplement as appropriate using additional rows or text).</p> <table border="1" data-bbox="1031 805 2011 1040"> <thead> <tr> <th>Source</th> <th>Purpose/Role</th> <th>Amount (\$)</th> <th>Status (Secured resource with attached documentation, pending, or potential resource)</th> </tr> </thead> <tbody> <tr> <td><i>E.g. City of X, Community Development Dept.</i></td> <td><i>In-kind services towards the management of the cooperative agreement</i></td> <td><i>\$10,000</i></td> <td><i>Secured resource</i></td> </tr> <tr> <td><i>E.g., Local developer</i></td> <td><i>Funding to remediate sites A &amp; B</i></td> <td><i>\$100,000</i></td> <td><i>Pending resource</i></td> </tr> </tbody> </table>	Source	Purpose/Role	Amount (\$)	Status (Secured resource with attached documentation, pending, or potential resource)	<i>E.g. City of X, Community Development Dept.</i>	<i>In-kind services towards the management of the cooperative agreement</i>	<i>\$10,000</i>	<i>Secured resource</i>	<i>E.g., Local developer</i>	<i>Funding to remediate sites A &amp; B</i>	<i>\$100,000</i>	<i>Pending resource</i>
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<p>2.c. Ability to Leverage</p>		<p><i>Added language as required by the Grants Competition Advocate:</i></p> <p><b>Note:</b> Selected applicants are expected to abide by their proposed leveraging commitments during the EPA grant performance period; failure to do so may affect the legitimacy of the award. See also discussion of leveraging and voluntary cost share in Section IV.E.</p>												

**CLEANUP GUIDELINE CHANGES**

Topic	FY17 Cleanup Guidelines	FY18 Cleanup Guidelines
<b>I.A. Description of Grants</b>		
NEW - Funding options to remediate a single brownfield site or multiple brownfield sites		<ul style="list-style-type: none"> <li>• Applicants may request funding to address either a single brownfield site, or multiple brownfield sites, within each proposal.</li> <li>• An applicant may request up to \$200,000 in each proposal.</li> <li>• An applicant can submit up to three cleanup proposals.</li> </ul>
<b>III.B. Site Eligibility and Threshold Criteria</b>		
III.B.2. Site Ownership		For the purposes of Brownfields Cleanup Grant eligibility determinations, the term “own” means fee simple title through a legal document, for example, a recorded deed; unless EPA approves a different ownership agreement. (EPA strongly recommends contacting the Regional Brownfields Contact listed in Section VII. to ensure the proposed site is eligible for funding.)
III.B.12. Community Notification		Language is re-organized to reflect the order in which activities occur. <ol style="list-style-type: none"> <li>a. Draft Analysis of Brownfield Cleanup Alternatives</li> <li>b. Community Notification Ad</li> <li>c. Public Meeting</li> <li>d. Submission of Community Notification Documents</li> </ol>
<b>IV.3. Ranking Criteria</b>		
NEW - Funding options to remediate a single brownfield site or multiple brownfield sites		Applicants applying for multiple sites within the same proposal, the ranking criteria responses must include information on each site.
<b>1. Community Need</b>		
<b>2. Project Description and Feasibility of Success</b>		
2.a. Project Description →	“Describe how cleanup of the property aligns with the target area’s land use and revitalization plans, and	<i>Revised language removes reference to the HUD-DOT-EPA Partnership for Sustainable Communities and includes EJ approaches.</i>

Alignment with Revitalization Plans	how you will incorporate equitable development practices or sustainable practices, such as the HUD-DOT-EPA Livability Principles as described in Section I.E. of these guidelines.”	Describe the project that will be funded under this grant, how it aligns with the target area’s land use and revitalization plans, and how you will incorporate <b>equitable development, sustainable practices, or environmental justice approaches</b> as described in Section I.E. of these guidelines.”
2.b. Task Descriptions		<p><i>Language moved from this criterion to Ability to Leverage.</i></p> <p>“If any additional work or services are necessary to carry out the project that will be funded by sources other than this grant, such as in-kind staff hours, please discuss how those tasks will be funded.”</p>
2.c. Ability to Leverage	Describe other sources of funding or other resources that you have, or may be seeking, to ensure the successful cleanup of the brownfield site. Similarly, discuss the sources of funding associated with the potential revitalization of the site. Leveraged funds may include any public or private resources beyond this grant. Attach copies of any letters or documentation that substantiate firm commitments of leveraged funding.	<p><i>Removed from the Task Description section and incorporated into Ability to Leverage:</i> “If any additional work or services are necessary to carry out the project, discuss how those tasks will be funded (e.g. sources other than this grant, in-kind staff hours, etc.)”</p> <p><i>Revised language:</i> List other sources of funding or resources that you have, or may be seeking, to ensure:</p> <ol style="list-style-type: none"> <li>1. the success of this grant (if any additional work or services are necessary to carry out the project, such as in-kind staff hours, during the 3-year period of performance); and</li> <li>2. revitalization of brownfields sites assessed with this funding (e.g., additional assessment, cleanup, redevelopment activities).</li> </ol> <p>Attach documentation that substantiate secured commitments of leveraged funding.</p>

2.c. Ability to Leverage (cont'd)		<p><b>Sample Format for Leveraging Resources</b> (supplement as appropriate using additional rows or text).</p> <table border="1" data-bbox="1031 269 2003 508"> <thead> <tr> <th data-bbox="1031 269 1293 375">Source</th> <th data-bbox="1293 269 1593 375">Purpose/Role</th> <th data-bbox="1593 269 1761 375">Amount (\$)</th> <th data-bbox="1761 269 2003 375">Status (Secured resource with attached documentation, pending, or potential resource)</th> </tr> </thead> <tbody> <tr> <td data-bbox="1031 375 1293 456"><i>E.g. City of X, Community Development Dept.</i></td> <td data-bbox="1293 375 1593 456"><i>In-kind services towards the management of the cooperative agreement</i></td> <td data-bbox="1593 375 1761 456"><i>\$10,000</i></td> <td data-bbox="1761 375 2003 456"><i>Secured resource</i></td> </tr> <tr> <td data-bbox="1031 456 1293 508"><i>E.g., Local developer</i></td> <td data-bbox="1293 456 1593 508"><i>Funding to remediate sites A &amp; B</i></td> <td data-bbox="1593 456 1761 508"><i>\$100,000</i></td> <td data-bbox="1761 456 2003 508"><i>Pending resource</i></td> </tr> </tbody> </table>	Source	Purpose/Role	Amount (\$)	Status (Secured resource with attached documentation, pending, or potential resource)	<i>E.g. City of X, Community Development Dept.</i>	<i>In-kind services towards the management of the cooperative agreement</i>	<i>\$10,000</i>	<i>Secured resource</i>	<i>E.g., Local developer</i>	<i>Funding to remediate sites A &amp; B</i>	<i>\$100,000</i>	<i>Pending resource</i>
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2.c. Ability to Leverage		<p><b>Added language:</b>  <b>Note:</b> Selected applicants are expected to abide by their proposed leveraging commitments during the EPA grant performance period; failure to do so may affect the legitimacy of the award. See also discussion of leveraging and voluntary cost share in Section IV.E.</p>												
<b>Point/Percentage Distribution</b>														
Listed in Section V. within the Evaluation Criterion	Community Need – 15% Program Description & Feasibility Success – 30% Community Engagement & Partnerships – 20% Program Benefits – 15% Programmatic Capability – 20% Maximum number of points: 100	Community Need – 16% Program Description & Feasibility Success – 30% Community Engagement & Partnerships – 20% Program Benefits – 14% Programmatic Capability – 20% Maximum number of points: 100												
<b>REVOLVING LOAN FUND GUIDELINE CHANGES</b>														
<b>Topic</b>	<b>FY16 RLF Guidelines</b>	<b>FY18 RLF Guidelines</b>												
General Information														
General Format		In general, the FY18 Guidelines structure, format and submission requirements are the same as the FY17 Assessment/Cleanup Guidelines.												

I.A. Description of Grant		Added language on the uniqueness of RLF Grants as compared to Assessment and Cleanup grants.
Ranking Criteria and Evaluation Criteria	Ranking criteria were located in Section V.	Per Agency requirements, the proposal submission instructions including what information applicants need to submit are now in Section IV. and the Evaluation Criteria (how the information in Section IV. will be evaluated) is in Section V.
III. Eligibility Information and Threshold Criteria		
III.A. Who Can Apply?		Added definition of “local government” to clarify that nonprofit organizations which are also “local governments” as defined under 2 CFR 200.64 are eligible to apply for assessment grants.
III.B. Letter from the State or Tribal Authority	Submission of the state/tribal letter was a threshold requirement.	Submission of the state/tribal letter is still required, but is no longer a threshold requirement.
III.B. DUNS Number Verification		“EPA will verify that the Data Universal Number System (DUNS) number listed on the application is the correct DUNS number for the applicant’s organization. If the correct DUNS number is not included on the application, the application may be deemed ineligible.”
III.B.1. Applicant Eligibility		<p>Applicants may submit an active Memorandum of Agreement in place of individual coalition members’ letters.</p> <p>RLF Coalitions must document how all coalition members are eligible entities. All coalition members must submit a letter to the grant applicant (lead coalition member) in which they agree to be part of the coalition. <b>An active Memorandum of Agreement that includes a description and role of each coalition member may serve in place of the individual coalition members’ letters. Attach the document(s) to your proposal.</b></p>
IV. Proposal Submission Information		
IV.B. Due Date and Submission Instructions	“A second complete courtesy copy of the proposal should be emailed to the appropriate EPA Regional Brownfields Contact listed in Section VII.”	The Agency will not require applicants to email a second courtesy copy of the proposal to the Region.

IV.B. Due Date and Submission Instructions		Provided additional guidance on the requirements to submit information via <a href="http://www.grants.gov">www.grants.gov</a> .
IV.C. Content and Form of Proposal Submission		Moved the checklist to the beginning of Section IV. and updated content.
IV.C.2. Cover Letter		Section IV.C.2.f. requests applicants to “affirm whether or not your jurisdiction is location within, or includes, a county experiencing “persistent poverty” where 20% or more of its population has lived in poverty over the past 30 years, as measured by the 1990 and 2000 decennial censuses and the most recent Small Area Income and Poverty Estimates.”
<b>IV.3. Ranking Criteria</b>		
<b>1. Community Need</b>		
1.a. Targeted Community and Brownfields → Community and Target Area Descriptions	“Within this geographic area, identify and describe where you plan to perform cleanup activities, such as a neighborhood, district, corridor, census tract, or other locality around which your project will focus.”	“Within this <b>larger</b> geographic area, identify and describe a <b>specific area</b> where you plan to perform RLF activities, such as a neighborhood, district, corridor, census tract, or other locality. <b>Depending on the scope and design of your project, one or more target areas may be presented.</b> ”
1.a. Demographic Information → Demographic Information and Indicators of Need	“Provide demographic information on your targeted community including pertinent indicators of population, unemployment, poverty, minorities, and such as those shown in the suggested table below, and clearly cite the sources of your data.”	“Provide and compare census-based demographic data as requested in the table below. Use additional rows or text, as needed, to include other data or information, which provide a compelling explanation for why you selected the target area. Responses should clearly identify sources of information used.”
1.a. Description of Brownfields	“Describe the brownfields sites in your targeted community. Include information on the: <ul style="list-style-type: none"> <li>nature and extent of your brownfields (such as past land uses and site activities, potentially</li> </ul>	“Describe the <b>actual</b> brownfield sites in your <b>target area(s)</b> and <b>highlight at least one site</b> that is a priority. Include information in your description of your brownfield sites: <ul style="list-style-type: none"> <li>proximity to <b>residents in</b> the target area;</li> </ul>

	<p>related environmental issues or contaminants, and current conditions);</p> <ul style="list-style-type: none"> <li>• real or perceived negative environmental impacts associated with the brownfields; and</li> <li>• brownfields' proximity to the targeted community."</li> </ul>	<ul style="list-style-type: none"> <li>• nature and extent of your brownfields (such as past land uses and site activities, potentially related environmental issues or contaminants, and current conditions); and</li> <li>• real or perceived negative environmental impacts associated with the brownfield sites."</li> </ul>
<p>1.b. Cumulative Environmental Issues + Impacts on Targeted Community → Welfare, Environmental, and Public Health Impacts</p>	<p><u>"Cumulative Environmental Issues</u>  In addition to the presences of brownfield sites, provide a summary (using available information) of other various cumulative environmental issues (e.g. siting of power plants, incinerators, industry, landfills, congested highways, or other sources of air, water and land pollution) or other environmental justice concerns (such as overburdening from existing sources of pollution) which may be present.</p> <p><u>Impacts on Targeted Community</u>  Using existing available information, please respond to the items below.</p> <ul style="list-style-type: none"> <li>• Discuss impacts the brownfields have on public health or welfare of your targeted community.</li> <li>• Provide information describing the threats to health and welfare to sensitive groups in the targeted community who are potentially subject to the environmental exposures, including brownfields.</li> <li>• Describe how cumulative environmental and/or brownfield issues have disproportionately impacted your targeted community."</li> </ul>	<p><u>"Welfare, Environmental, and Public Health Impacts</u>  <i>Please provide information on the welfare impacts in your target area(s).</i></p> <p><u>Welfare Impacts</u>  Discuss the welfare issues experienced by the target area. (For example: blight, safety concerns, lack of access to community services, lack of transportation services, etc.)</p> <p><i>Please provide information on the environmental and public health impacts in your community(ies).</i></p> <p><u>Cumulative Environmental Issues</u>  Excluding the brownfield sites discussed earlier, provide a summary (using available information) of other various cumulative environmental issues (e.g. siting of power plants, incinerators, industry, landfills, congested highways, or other sources of air, water and land pollution) or other environmental justice concerns which may be present (such as existing sources of pollution which overburden the residents within the target area).</p> <p><u>Cumulative Public Health Impacts</u></p> <ul style="list-style-type: none"> <li>• Discuss the public health impacts from cumulative sources and brownfield sites discussed earlier.</li> <li>• Provide information describing the threats to sensitive populations who are potentially subject to environmental exposures, including exposures to brownfields."</li> </ul>

1.c.i. Economic Conditions	“Describe why you, as the applicant, need this funding and are unable to draw on other sources of funding because of a small population, low income or other factors of the target area.”	“Describe why you, as the applicant, need this funding and are unable to draw on other sources of funding. Explain how a small population, low income or other factors of the target area prevent you from funding this work.”
1.c.ii. Economic Effects of Brownfields	<p>“Elaborate on the demographic table above (Section V.B.1.a.) and discuss the key economic effects (e.g. reduced tax base, lost jobs and business opportunities, depressed property values, burden on municipal services ongoing costs to secure vacant properties, etc.) of the brownfields on the targeted community area.</p> <p>Describe other economic effects associated with brownfields such as blight, property vacancy, community disinvestment, burden on municipal services etc. To the extent that this discussion may include quantitative estimates and statistics, clearly cite the sources of such data.”</p>	“Discuss the key economic effects (e.g. reduced tax base, lost business opportunities, depressed property values, burden on municipal services, etc.) of the brownfields on the target area. To the extent that this discussion may include quantitative estimates and statistics, clearly cite the sources of such data.”
<b>2. Program Description and Feasibility of Success</b>		
2.a. Program Description	<p>“Describe your RLF program, including a description of your program’s loan and subgrant products and how your program will:</p> <ul style="list-style-type: none"> <li>- align efforts with targeted community’s land use and revitalization plans;</li> <li>- structure and maintain a competent team to ensure an effective program or (for coalition proposals) implement an effective governance structure amongst coalition partners;</li> <li>- select borrowers/projects;</li> <li>- structure and administer loans and subgrants, and facilitate financial underwriting;</li> <li>- incorporate reasonable and prudent lending practices;</li> </ul>	<p>“Describe your RLF program’s proposed loan and subgrant products and how your RLF program will:</p> <ul style="list-style-type: none"> <li>- align efforts with targeted community’s land use and revitalization plans;</li> <li>- structure and maintain a competent team to ensure an effective program; (for coalition proposals implement an effective governance structure amongst coalition partners;</li> <li>- select borrowers/<b>subgrantees and projects</b>;</li> <li>- ensure projects <b>align efforts with target area’s community’s land use and revitalization plans and make use of existing infrastructure</b>;</li> <li>- structure and administer loans and subgrants, and facilitate financial underwriting;</li> <li>- incorporate reasonable and prudent lending practices;</li> <li>- <del>leverage funding to cover all brownfields redevelopment activities and costs;</del></li> <li>- <del>and</del></li> </ul>

	<ul style="list-style-type: none"> <li>- leverage funding to cover all brownfields redevelopment activities and costs;</li> <li>- incorporate innovative approaches to encourage the funds to revolve and be sustained after the cooperative agreement is closed; and</li> <li>- maximize resources (especially private resources) for lending and provide gap financing to address high-risk sites in vulnerable communities.”</li> </ul>	<ul style="list-style-type: none"> <li>- maximize resources (especially private resources) for lending and provide gap financing to address high-risk sites in vulnerable communities; and</li> <li>- incorporate innovative approaches to encourage the funds to revolve and be sustained after the cooperative agreement is closed;</li> <li>- be properly maintained and report to EPA so long as program income exists, even after the 5-year project period (Note: this requires a long-term commitment of resources).”</li> </ul>
2.b. Task Descriptions	“List the tasks required to implement the proposed project, including the work that will take under each grant-funded task and any additional work or services are necessary to carry out the project that will be funded by sources other than this grant.”	“List the tasks required to implement the proposed project, distinguishing between the work you and your contractors will be performing under each grant-funded task.”
2.b. Task Descriptions	“Discuss how you plan to track and measure your progress in achieving the project results (outcomes and outputs).”	<i>This criterion is now located in Programmatic Capability &amp; Past Performance.</i>
2.b. Budget Table	<b>“Note:</b> EPA encourages the use of the table format below.”	<b>“Note:</b> EPA encourages the use of the table format below and replacing the task number outlined in the table with the actual title of the task.”

<p>2.c. Ability to Leverage</p>	<p>“Describe other sources of funding or resources that you have, or may be seeking, to ensure the successful revitalization of brownfields sites cleaned up with this grant. This should include public and private resources (beyond this grant) to achieve the assessment, cleanup, and/or redevelopment needs of the program/candidate project sites. Attach copies of any letters or documentation to substantiate firm commitments of leveraged funding.”</p>	<p><i>Removed from the Task Description section and incorporated into Ability to Leverage:</i> “If any additional work or services are necessary to carry out the project, discuss how those tasks will be funded (e.g. sources other than this grant, in-kind staff hours, etc.).”</p> <p><i>Revised language:</i> List other sources of funding or resources that you have, or may be seeking, to ensure:</p> <ol style="list-style-type: none"> <li>1. the success of this grant (if any additional work or services are necessary to carry out the project, such as in-kind staff hours, during the 3-year period of performance); and</li> <li>2. revitalization of brownfields sites assessed with this funding (e.g., additional assessment, cleanup, redevelopment activities).</li> </ol> <p>Attach documentation that substantiate secured commitments of leveraged funding.</p> <p><b>Sample Format for Leveraging Resources</b> (supplement as appropriate using additional rows or text).</p> <table border="1" data-bbox="1031 805 2011 1040"> <thead> <tr> <th>Source</th> <th>Purpose/Role</th> <th>Amount (\$)</th> <th>Status (Secured resource with attached documentation, pending, or potential resource)</th> </tr> </thead> <tbody> <tr> <td><i>E.g. City of X, Community Development Dept.</i></td> <td><i>In-kind services towards the management of the cooperative agreement</i></td> <td><i>\$10,000</i></td> <td><i>Secured resource</i></td> </tr> <tr> <td><i>E.g., Local developer</i></td> <td><i>Funding to remediate sites A &amp; B</i></td> <td><i>\$100,000</i></td> <td><i>Pending resource</i></td> </tr> </tbody> </table>	Source	Purpose/Role	Amount (\$)	Status (Secured resource with attached documentation, pending, or potential resource)	<i>E.g. City of X, Community Development Dept.</i>	<i>In-kind services towards the management of the cooperative agreement</i>	<i>\$10,000</i>	<i>Secured resource</i>	<i>E.g., Local developer</i>	<i>Funding to remediate sites A &amp; B</i>	<i>\$100,000</i>	<i>Pending resource</i>
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<p>2.c. Ability to Leverage</p>		<p><i>Added language:</i> <b>Note:</b> Selected applicants are expected to abide by their proposed leveraging commitments during the EPA grant performance period; failure to do so may affect the legitimacy of the award. See also discussion of leveraging and voluntary cost share in Section IV.E.</p>												

3. Community Engagement and Partnerships		
3.b. Partnerships with Government Agencies	<p>“Describe your current efforts and plans to initiate and develop new partnerships or to develop your existing partnerships with relevant governmental entities; including a description of the role they may play to ensure your RLF brownfields program is successful.</p> <p><u>Local/State/Tribal Environmental Authority</u></p> <p>Please identify and provide information on the agency which runs the relevant brownfields, voluntary cleanup or other similar program at the local/state/tribal level (i.e., the environmental agency and/or health agency). Discuss the roles they may have in ensuring your cleanup meets applicable standards or otherwise is protective of human health and the environment.</p> <p><u>Other Governmental Agencies</u></p> <p>Identify and provide information on other relevant federal, state, and/or local governmental agencies with which you will partner during your RLF program (e.g., EPA, DOT, HUD, a health agency).”</p>	<p><u>“Local/State/Tribal Environmental Authority</u></p> <p>Identify and provide information on the agency that oversees the relevant brownfields, voluntary cleanup or similar program at the local/state/tribal level (i.e., the environmental agency and/or health agency), and the describe role(s) they will have to ensure your cleanup meets applicable standards or otherwise is protective of human health and the environment.</p> <p><u>Other Governmental Partnerships</u></p> <p>Identify and provide information on other relevant federal, state, and/or local governmental agencies with which you will partner during your RLF program (e.g., DOT, HUD, a health agency), and describe the role(s) they will have to ensure your brownfields project is successful.”</p>
3.c. Partnerships with Community Organizations	<p>“Describe your current efforts and plans to initiate and develop partnerships with community organizations and discuss how they will be involved in the planning and implementation of your project.”</p>	<p><i>The opening paragraph is deleted.</i></p>

3.d. Partnerships with Workforce Development Programs		This criterion is moved from <i>Project Benefits</i> to <i>Community Engagement &amp; Partnerships</i> .
<b>4. Project Benefits</b>		
4.a. Health and/or Welfare and Environmental Benefits → Welfare, Environmental, and Public Health Benefits	<p><u>i. Health and/or Welfare Benefits</u> Describe the health and/or welfare benefits anticipated from this grant (or broader project), and how these benefits will address the health and/or welfare challenges discussed in the Community Need section of your narrative (Section V.B.1.).</p> <p><u>ii. Environmental Benefits</u> Describe the environmental benefits anticipated from this grant (or broader project), and how these benefits will address the environmental challenges discussed in the Community Need section of your narrative (Section V.B.1.).”</p>	“Describe the future welfare, environmental, and public health benefits anticipated from this grant (or broader project), and how these benefits will address the challenges and <b>sensitive populations</b> discussed in the Community Need section of your narrative (Section V.B.1.).”
Policies, Planning, and Other Tools	“Provide examples of how you will use your community or organization’s policies, ordinances, planning or other tools to foster and implement sustainable development outcomes, including the use of existing infrastructure, for sites addressed with this grant. Examples of sustainable development practices are listed in Section I.D. of these guidelines.”	A portion of this criterion is integrated into section 2.a.i. under <i>Program Description &amp; Feasibility for Success</i> .
Integrating Equitable Development or Livability Principles	“Describe how your approach to address and revitalize brownfield sites will incorporate equitable development practices or the HUD-DOT-EPA Livability Principles; such as improved transportation choices, affordable housing, and other considerations as described in Section I.D. of these guidelines.”	<p><i>Folded into the Welfare, Environmental, and Public Health Benefits criterion.</i></p> <p>“Additionally, describe how this RLF Grant will increase sustainable and equitable development opportunities that help to remove economic, environmental and social barriers and advance environmental justice within the jurisdiction.”</p>

4.b. Economic or Other Benefits → Economic and Community Benefits	“Discuss specific outcomes and economic benefits, such as increased employment and expanded tax base, through the redevelopment of sites cleaned up under this grant, if applicable include the economic benefits anticipated for your candidate projects; or discuss other non-economic benefits associated with the cleanup of sites (including candidate projects if applicable) to be reused for greenspace or other not-for-profit activities. Examples may include areas redeveloped for uses such as parks, recreation areas, greenways, environmental buffers and other not-for-profit, governmental or charitable organization spaces libraries, schools, health centers, community centers, fire stations, etc.”	“Relative to challenges identified in the Community Need section and your program proposed in the Program Description section, discuss potential outcomes and the economic benefits, non-economic benefits, and other community benefits (be specific and provide quantitative estimates when possible), which may be achieved through the redevelopment of sites cleaned up under this Program, and how these benefits align with community revitalization plans.”
Job Creation Pot.: Partnerships with Workforce Dev. Programs		This criterion is moved to section 3.d. under <i>Community Engagement &amp; Partnerships</i> .
<b>5. Programmatic Capability &amp; Past Performance</b>		
5.c. Measuring Environmental Results: Anticipated Outputs/Outcomes		This criterion is moved from <i>Task Descriptions</i> to <i>Programmatic Capability &amp; Past Performance</i> . “Discuss how you plan to track, measure and evaluate your progress in achieving project/program outcomes, outputs and project/program results. (Refer to Section I.D.1. for an explanation of outputs.)”
<b>Point/Percentage Distribution</b>		
Listed in Section V. within the Evaluation Criterion	Community Need – 15% Program Description & Feasibility Success – 30% Community Engagement & Partnerships – 22% Program Benefits – 13% Programmatic Capability – 20% Maximum number of points: 100	Community Need – 17% Program Description & Feasibility Success – 30% Community Engagement & Partnerships – 20% Program Benefits – 13% Programmatic Capability – 20% Maximum number of points: 100