MEMORANDUM

SUBJECT: Project Notification:
Project No. OA&E-FY18-0249

FROM: Paul C. Curtis, Director
Financial Directorate
Office of Audit and Evaluation

TO: Holly Greaves, Chief Financial Officer


The OIG’s audit objectives are the following:

- Identify the determinations in Treasury Financial Manual, Part 2, Chapter 4700, Appendix 5b, for EPA, and confirm whether the OIG agrees with the classification, including consolidation components, disclosure components and related parties as detailed within Appendix 5b.

- Confirm whether such information is complete, and identify and report on discrepancies and indicate which determination(s) the OIG believes should be different and the corresponding basis.

The OIG plans to conduct work at EPA headquarters. Applicable generally accepted government auditing standards will be used in conducting our project. The anticipated benefit for this project is improved operational efficiency.

We will contact the appropriate personnel to arrange a mutually agreeable time to discuss our objectives and the purpose of the project. We would also be particularly interested in any areas of concerns that you may have. We will answer any of your questions about the project process, reporting procedures, methods used to gather and analyze the data, and what we should expect of each other during the course of the project. Throughout the project, we will provide updates on a regular basis to a designated official via email or telephone.
We respectfully note that the OIG is authorized by the Inspector General Act of 1978, as amended, to have timely access to personnel and all materials necessary to complete its objectives. We will request that you resolve the situation if an agency employee or contractor refuses to provide requested records to the OIG or otherwise fails to cooperate with the OIG. We may report unresolved access matters to the Administrator and include the incident in the Semiannual Report to Congress.

The project will be supervised by me, and the Project Manager will be Demetrios Papakonstantinou. Any information related to the project should be addressed to me at (202) 566-2523 or curtis.paul@epa.gov, or Demetrios Papakonstantinou at (617) 918-1451 or papakonstantinou.demetrios@epa.gov.

cc: Ryan Jackson, Chief of Staff
    Henry Darwin, Chief of Operations
    David Bloom, Deputy Chief Financial Officer, Office of the Chief Financial Officer (OCFO)
    Jeanne Conklin, Controller, Office of the Controller, OCFO
    Malena Brookshire, Acting Deputy Controller, Office of the Controller, OCFO
    Kathy Sedlak O’Brien, Director, Office of Planning, Analysis and Accountability, OCFO
    Carol Terris, Director, Office of Budget, OCFO
    Quentin Jones, Director, Office of Technology Solutions, OCFO
    Dale Miller, Chief, Program Accounting Branch, Office of the Controller, OCFO
    Sherri’ Anthony, Chief, Management Integrity and Accountability Branch,
      Office of the Controller, OCFO
    Lorna Washington, Acting Director, General Ledger Analysis & Reporting Branch,
      Office of the Controller, OCFO
    Judi Doucette, Deputy Director, Accountability and Cost Analysis Division,
      Office of the Controller, OCFO
    Richard Gray, Director, Financial Services Division, Office of the Controller, OCFO
    Meshell Jones Peeler, Director, Policy, Training and Accountability Division,
      Office of the Controller, OCFO
    John O’ Connor, Director, Accountability and Cost Analysis Division,
      Office of the Controller, OCFO
    Eva Ripollone, Director, Applications Management Division, Office of Technology
      Solutions, OCFO
    Benita Deane, Audit Follow-Up Coordinator, OCFO
    Bobbie Trent, Agency Follow-Up Coordinator
    Nancy Grantham, Principal Deputy Associate Administrator for Public Affairs
    Audit Follow-Up Coordinators, Regions 1–10
    Arthur A. Elkins Jr., Inspector General
    Charles Sheehan, Deputy Inspector General
    Alan Larsen, Counsel to the Inspector General
    Kevin Christensen, Assistant Inspector General for Audit and Evaluation
    Patrick Sullivan, Assistant Inspector General for Investigations
    Edward Shields, Assistant Inspector General for Management
    Richard Eyermann, Deputy Assistant Inspector General for Audit and Evaluation
    Christine El-Zoghbi, Deputy Assistant Inspector General for Audit and Evaluation
    Jennifer Kaplan, Deputy Assistant Inspector General for Congressional and Public Affairs
    Jeffrey Lagda, Congressional and Media Liaison, Office of Inspector General
    Tia Elbaum, Congressional and Media Liaison, Office of Inspector General