

Climate Change Workplan Template

This sample workplan template was created to help tribes in Region 10 consider activities they might undertake to address climate change impacts in their community. If you wish to include commitments from this template in your workplan, please tailor them to meet the needs of your community.

This is not official GAP or other grants guidance. Consult the [GAP Guidance](#) and your EPA Project Officer to ensure that proposed activities are allowable.

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**Table 1: General Assistance Program
Standardized Work Plan Format**

Tribe: Enter Tribe's Name here Region: 10 Work Plan Period: Begin: End:				
Work Plan Component: Climate Change Adaptation Planning, emergency response emphasis ETEP Priority Supported: Personnel:				
Long-Term Outcome(s) (Changes in the Environment, Public Health, Behavior or Knowledge): <ul style="list-style-type: none"> Assess potential environmental impacts and develop corresponding adaptation strategies. Build Tribal environmental capacity to prepare for climate change impacts through assessment and planning. 				
Intermediate Outcome(s) (this work plan period): <ul style="list-style-type: none"> Tribal Council and Tribal members will better understand potential impacts to human health and the environment from climate change in their region. Tribe will increase its capacity to participate in emergency response programs. Tribal environmental program will have the required plans and assessments to access other state and federal programs. Tribe will be able to assess and protect ecosystem and watershed and ecosystem health. 				
ESTIMATED COMPONENT COST:			ESTIMATED COMPONENT WORK YEARS:	
COMMITMENTS		CAPACITY AREA DEVELOPED	END DATE	OUTPUTS AND DELIVERABLES
1.1	Gather information on existing planning and assessment efforts at both regional and local levels. (Coordinator)	Technical	1st quarter	Presentation to Council, information for beginning emergency response planning.
1.2	Obtain training in emergency response for Tribal staff and tribal responders (Coordinator and/or local emergency responders)	Technical	Ongoing	Completed training certificates.

1.3	Work with elders, tradition bearers, knowledgeable hunters and gatherers to gather traditional knowledge of past and existing environmental conditions, such as ice conditions, local animal and plant species, invasive species and other information that will help establish the baseline for the community. (Coordinator, potentially with contractor support).	Technical	Begin 1st quarter, complete 4th quarter	Completed interviews will be kept on CD and on external hard drives for future use. Some will be transcribed to support assessment and planning efforts.
1.4	Contact Alaska Youth for Environmental Action (AYEA) to discuss forming a local chapter. (Assistant)	Technical	1st quarter	Formation of local AYEА chapter, meeting minutes included in quarterly report.
1.5	Add information about climate to tribal newsletter. Contact regional and national tribal non-profits for information and articles.	Communication	Quarterly	4 articles related to tribal climate adaptation activities.
1.6	Coordinate with the local governments, including the City and Borough, the Alaska Department of Military & Veterans Affairs (DMVA) Division of Homeland Security and Emergency Response (DHS&EM) to either develop a new Emergency Operations Plan or determine what revisions may be necessary in existing plan. (Coordinator)	Technical	Start second 2nd quarter, finish by fourth quarter	Conference call notes & summaries, gap analysis, and list of needs. Updated or completed plan included in 4 th quarter report to EPA.
1.7	Present information about Alaska Youth for Environmental Action to Tribal Council.	Communication	2nd quarter	Council action on starting a youth environmental program.