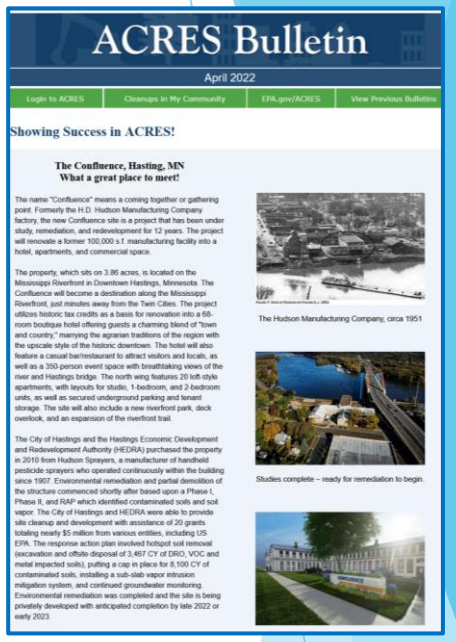
ACRES 6: Training for the Experienced Grantee

Agenda

- Discuss ways that you can use the data in ACRES
- Review useful ACRES functions
- Clarify key data elements for each grant type
- Demonstrate ACRES tools and functions
- Learn what resources are available for your questions

How Does EPA Use the Data in ACRES?

- ACRES is the Brownfields Program system of record
- Documenting program success:
  - Environmental metrics
  - Leveraging metrics
- Responding to:
  - Congressional inquiry
  - Administration
  - Press
  - Public



ACRES Bulletin

April 2022

Login to ACRES | Cleanups in My Community | EPA.gov/ACRES | View Previous Bulletins

Showing Success in ACRES!

The Confluence, Hasting, MN
What a great place to meet!

The name "Confluence" means a coming together or gathering point. Formerly the H.D. Hudson Manufacturing Company factory, the new Confluence site is a project that has been under study, remediation, and redevelopment for 12 years. The project will renovate a former 100,000 s.f. manufacturing facility into a hotel, apartments, and commercial space.

The property, which sits on 3.86 acres, is located on the Mississippi Riverfront in Downtown Hastings, Minnesota. The Confluence will become a destination along the Mississippi Riverfront, just minutes away from the Twin Cities. The project utilizes historic tax credits as a basis for renovation into a 68-room boutique hotel offering guests a charming blend of "town and country," marrying the agrarian traditions of the region with the upscale style of the historic downtown. The hotel will also feature a casual bar/restaurant to attract visitors and locals, as well as a 350-person event space with breathtaking views of the river and Hastings bridge. The north wing features 20 loft-style apartments, with layouts for studio, 1-bedroom, and 2-bedroom units, as well as secured underground parking and tenant storage. The site will also include a new riverfront park, deck overlook, and an expansion of the riverfront trail.

The City of Hastings and the Hastings Economic Development and Redevelopment Authority (HEDRA) purchased the property in 2010 from Hudson Sprayers, a manufacturer of handheld pesticide sprayers who operated continuously within the building since 1907. Environmental remediation and partial demolition of the structure commenced shortly after based upon a Phase I, Phase II, and RAP which identified contaminated soils and soil vapor. The City of Hastings and HEDRA were able to provide site cleanup and development with assistance of 20 grants totaling nearly $5 million from various entities, including US EPA. The response action plan involved hotspot soil removal (excavation and offsite disposal of 3,467 CY of DRO, VOC and metal impacted soils), putting a cap in place for 8,100 CY of contaminated soils, installing a sub-slab vapor intrusion mitigation system, and continued groundwater monitoring. Environmental remediation was completed and the site is being privately developed with anticipated completion by late 2022 or early 2023.

The Hudson Manufacturing Company, circa 1951

Studies complete – ready for remediation to begin.

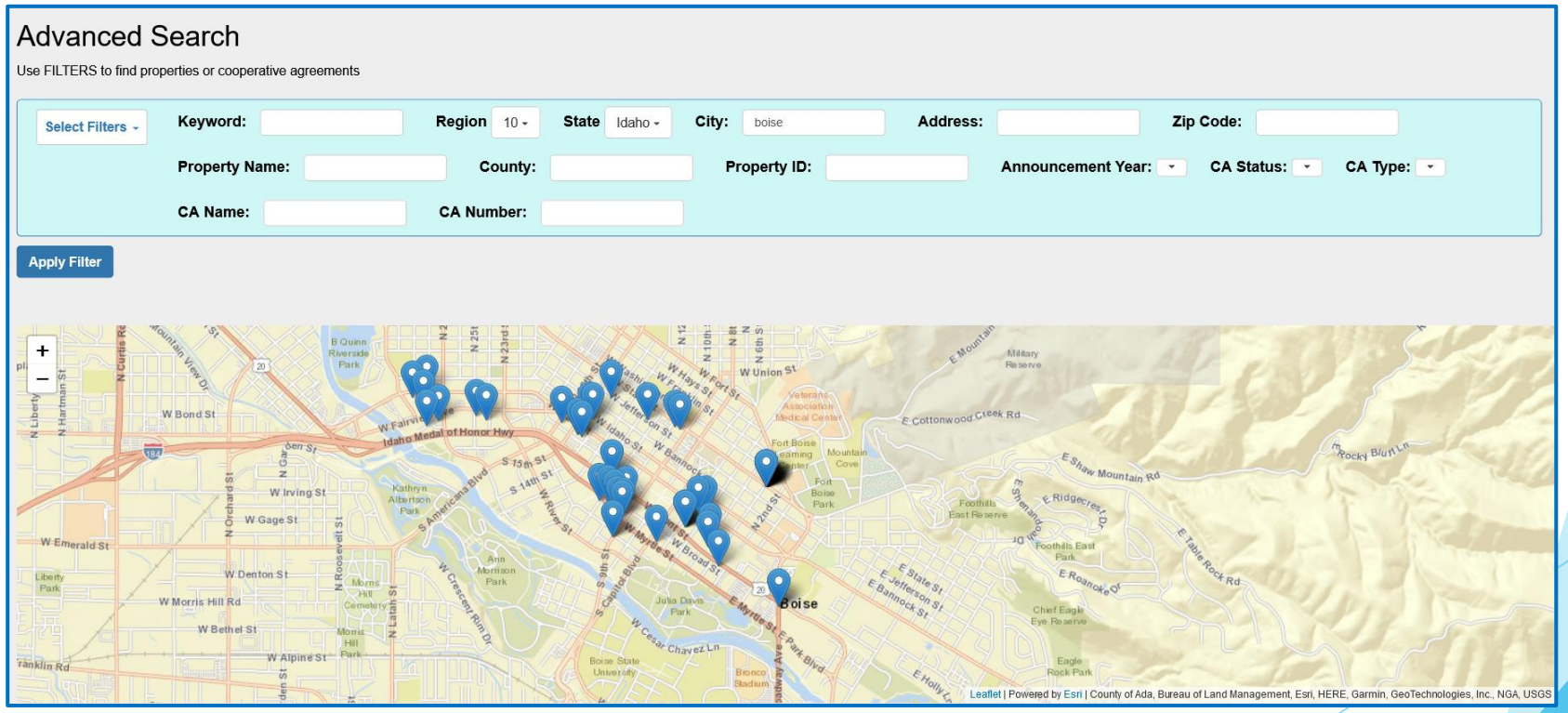
ACRES Bulletin-
April 2022

Essex Modern City—
San Antonio, Texas

ACRES

How Can I Use the Data in ACRES?

- **Writing your next EPA Brownfields grant proposal**
- **Search for and identify other Brownfields projects in your area**

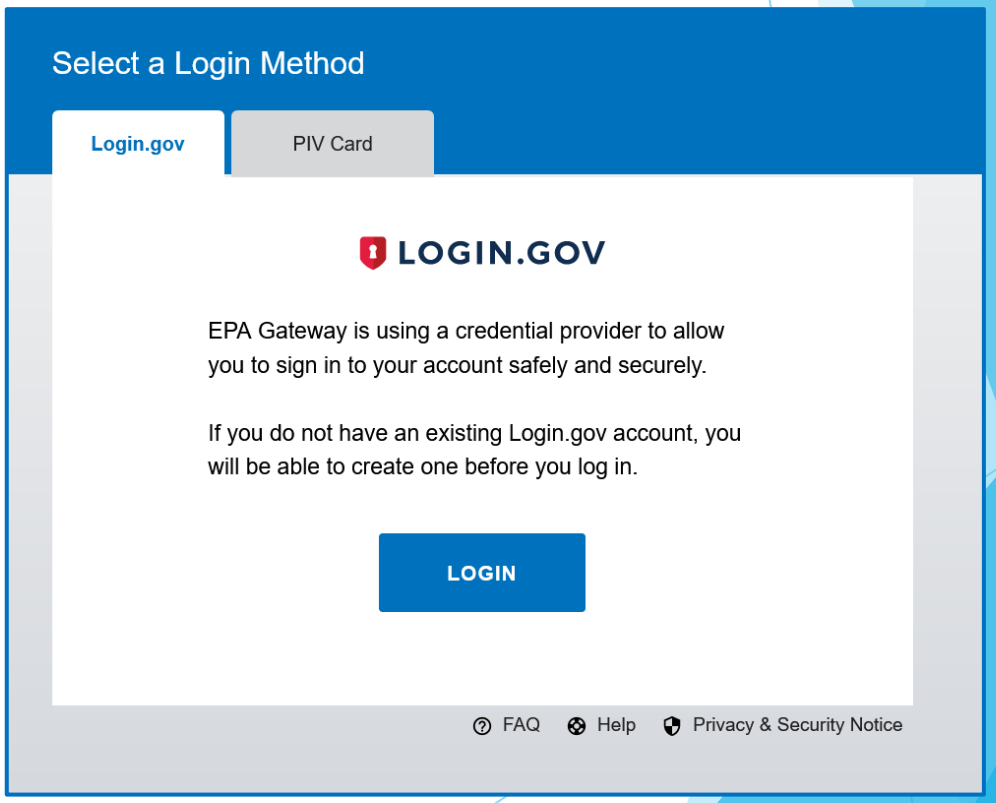


ACRES

What's New in ACRES?

- New Log In interface
- Enhanced 'Smart' Map
- Property deletion/disassociation
- Work package sharing
- Inline help
- Updated PPF fields

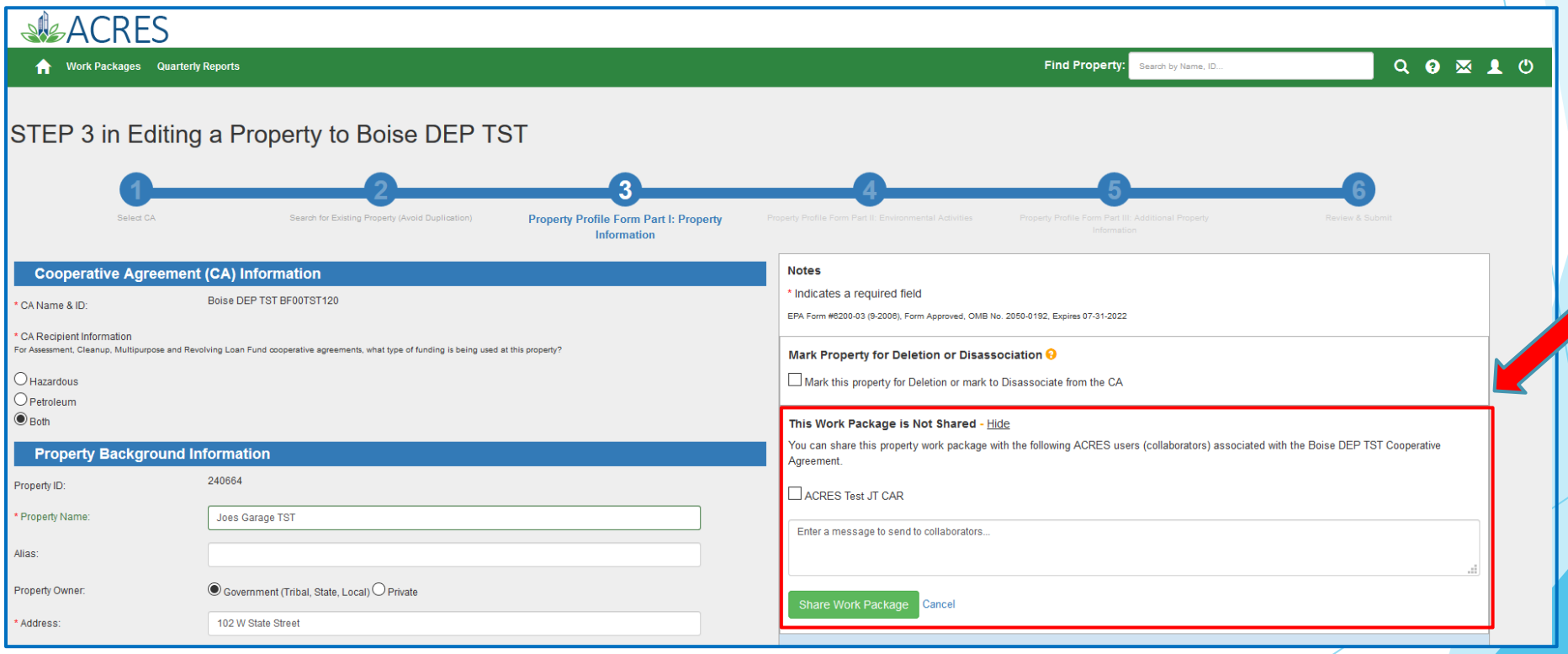
https://acres6.epa.gov/



ACRES

Can I Collaborate on Data Entry?

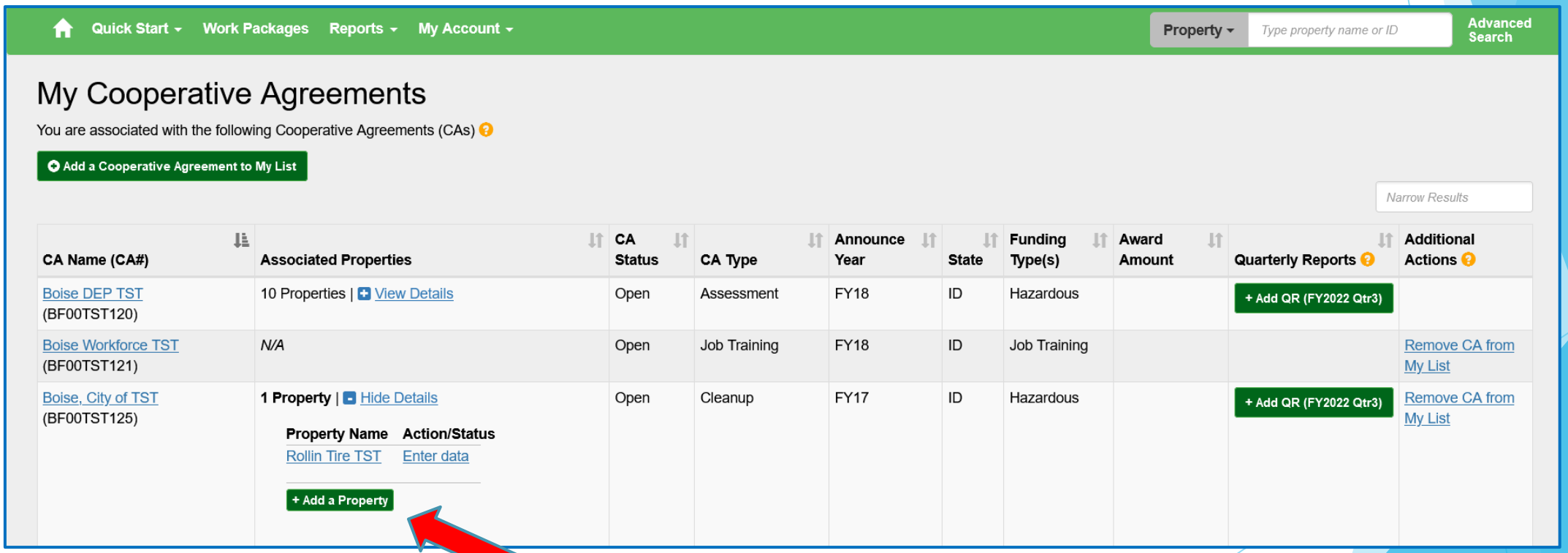
- **Work package sharing allows user to collaborate on data entry with other users associated to your cooperative agreements.**
- **You can send messages to one another right in the ACRES database.**



ACRES

How to add an existing property to a new CA

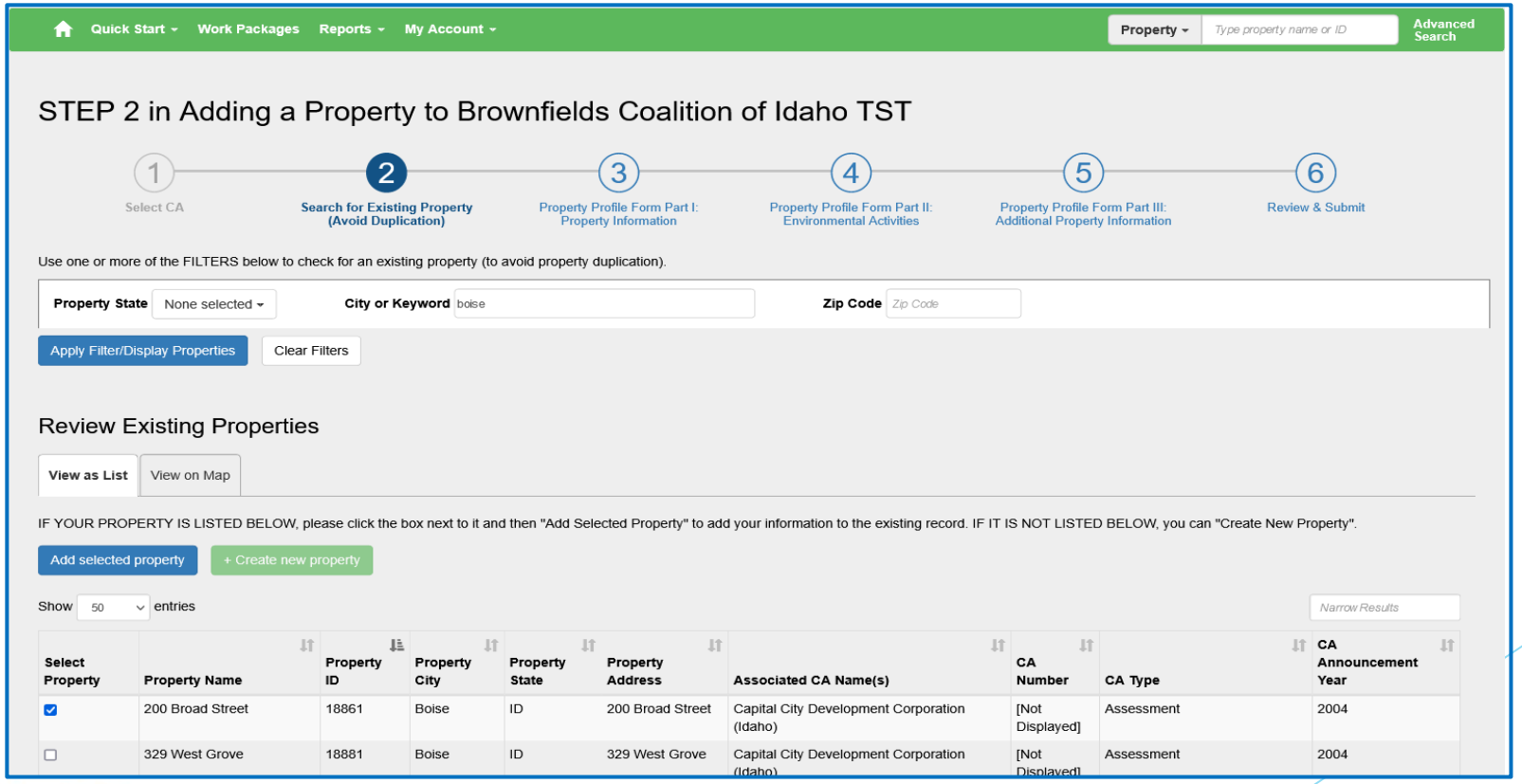
- On the My Accounts card on your homepage, select the My CAs button.
- On the My Cooperative Agreement screen, locate the CA to which you will add the property.
- Select the +View link.
- Select the +Add a Property button.



ACRES

How to add an existing property to a new CA

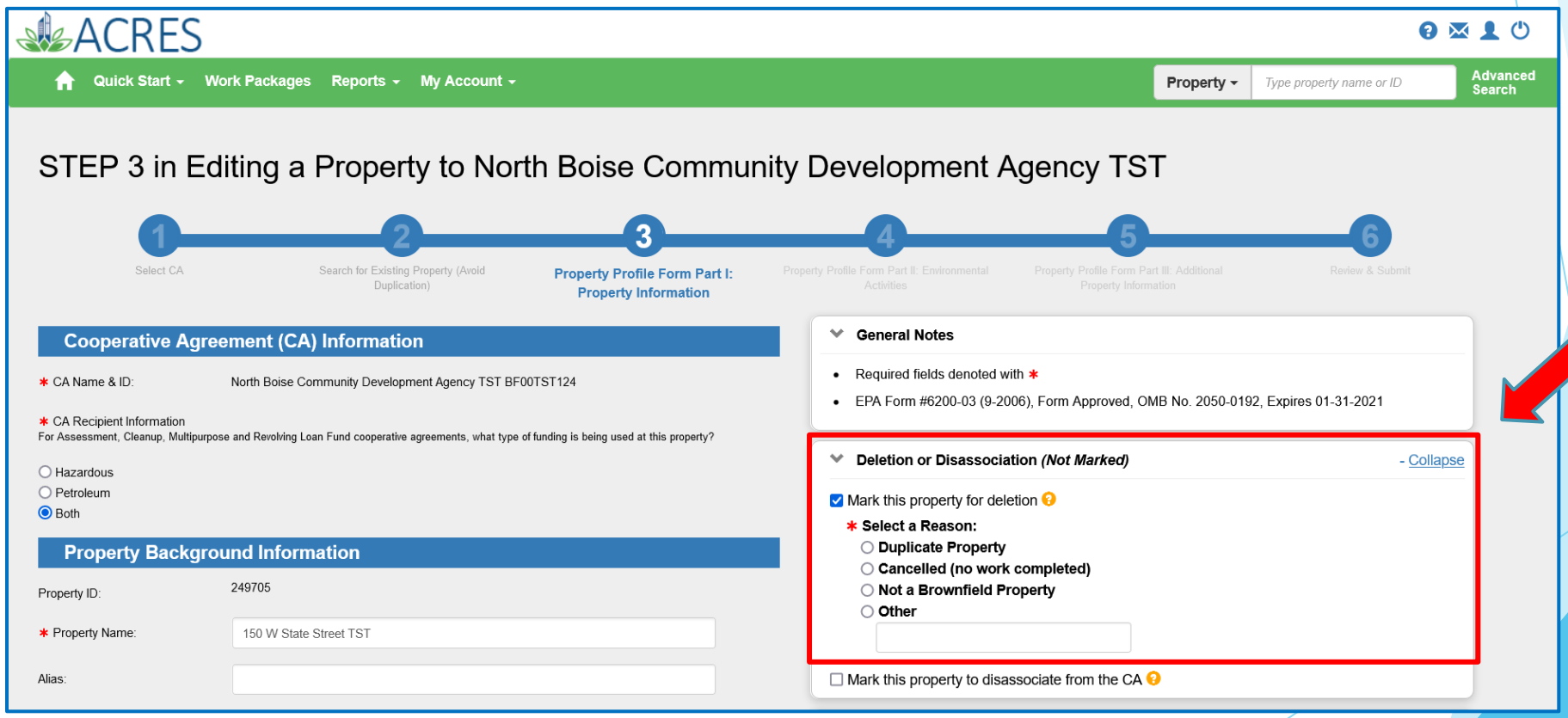
- On the Step 2 - Search for Existing Property (Avoid Duplication) screen, search for the existing property by city and state.
- Once you have searched and located the existing property, select the checkbox in front of the property record.
- Click the Add selected property button to add the property to the CA.



ACRES

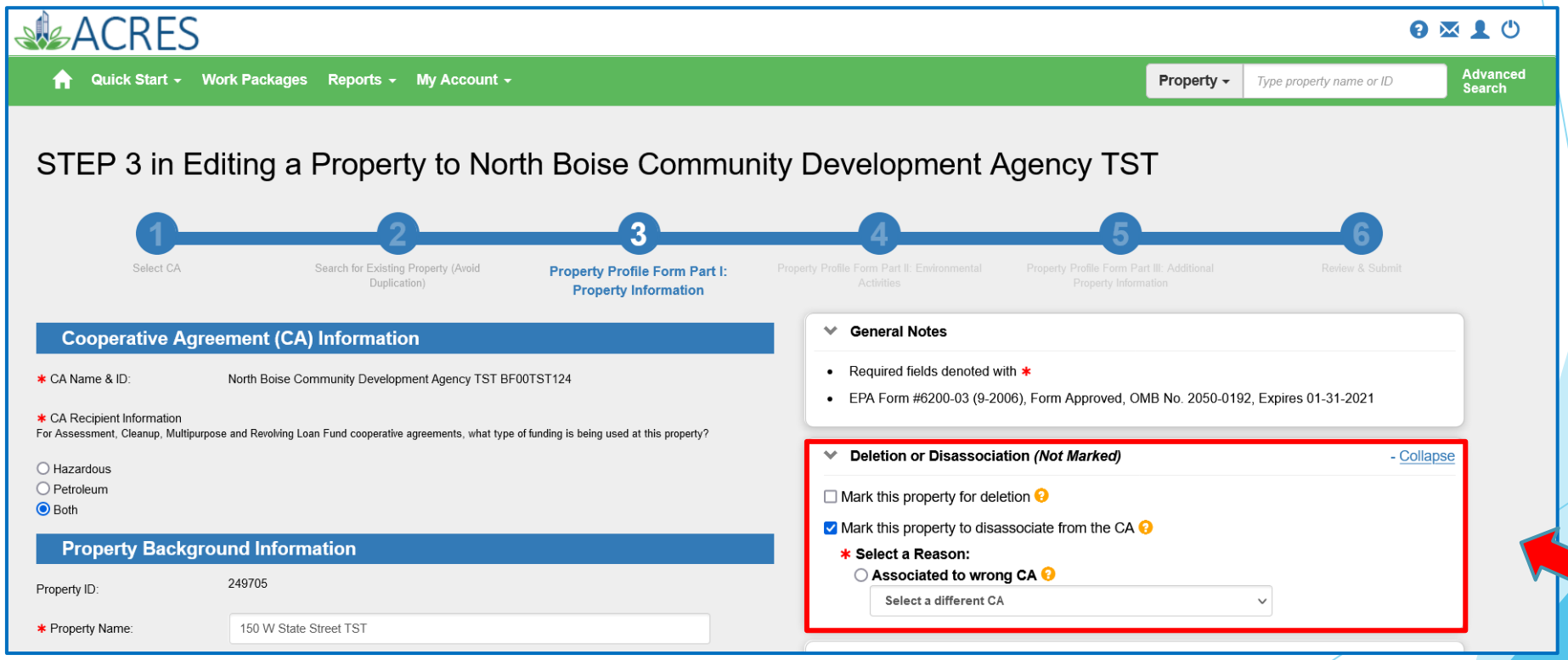
Property record deletion

- As the CAR, you now have the ability to delete a property record.
- The deletion feature is located on Part 1 of the Property Profile Form
- You will be required to specify a reason for deletion.
- Once you have marked the property for deletion, submit the work package to your EPA Project Officer for review.



Property record disassociation

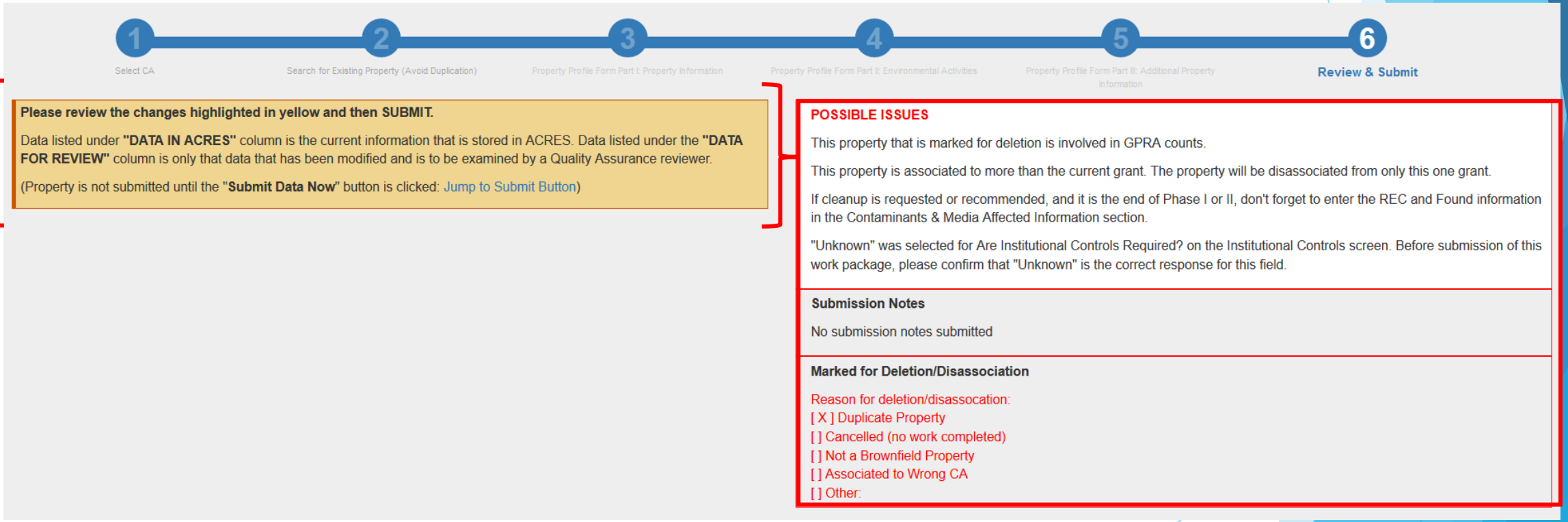
- When you mark a property for disassociation, you have the ability to assign the property to a new cooperative agreement, if applicable.
- The disassociation feature is located on Part 1 of the Property Profile Form
- Once you have marked the property for disassociation, submit the work package to your EPA Project Officer for review.



ACRES

Property record deletion & disassociation

- **If a property is associated to multiple CAs, the property will only be disassociated from the CA specified.**
- **On the Review and Submission page, ACRES will alert you if the property will be deleted or disassociated**



ACRES

Quarterly Reporting Utility

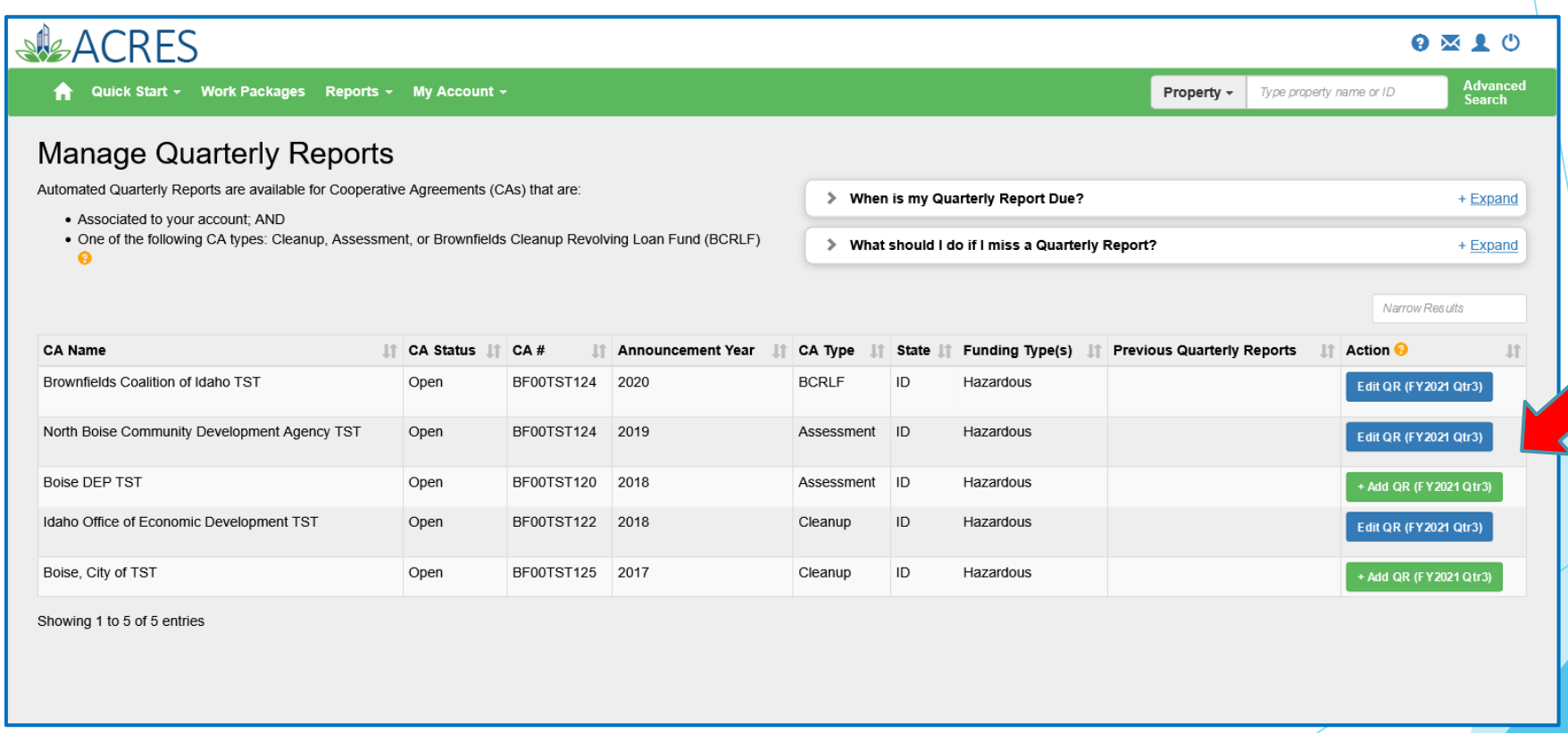
- Available to Cleanup, Assessment, and BCRLF Cooperative Agreement Recipients.
- Use ACRES data to help build quarterly reports that can be electronically filed. Most of your QR information will be automatically pulled from ACRES.
- Use the automated report and your financial information is saved each quarter/used to calculate total fields.
- Enter information on the first 4 tabs and use the final tab to send the report to your project manager electronically.

***Bonus – you can view and print the report any time you want..

ACRES

Quarterly Reporting Utility- Generating your QR

To access the report, click the Manage My Quarterly Reports' button on your Quarterly Reports card on your ACRES home page. On your Manage Quarterly Reports page, click the Add Quarterly Report button to generate your report.



ACRES

How Can I QA My Records?

- **'Advanced Search' Function**
  - Use the Advanced Search function to search on City and state
  - Prevent Duplicate property records
- **Cooperative Agreement Home Page**
  - Tally of accomplishments / activities under grant
  - Calculated totals of funding, leveraging, and other outputs/outcomes
  - Makes quarterly reporting a snap!
- **Geographic Location**
  - Check map for accuracy of site location
  - Google maps function vs. lat/long input

ACRES Demonstration

ACRES

Quick Start | Work Packages | Reports | My Account | Property | Type property name or ID | Advanced Search

Welcome,

WHERE DO I START?

- Add a new property
- Add a CA to my list
- Edit an existing property
- Add annual PALs data
- View Historical PALs data

What is a CA and a property? >

WORK PACKAGES

7 Open Work Packages

Actions for Me

- 6 work packages **in progress**

Actions for PO

- 1 work packages **submitted**

What is a work package? >

QUARTERLY REPORTS

3 Open Quarterly Reports

Due **07/31/2021** (18 days)

Actions for Me

- 3 reports **in progress**

Actions for PO

View all: Manage my Quarterly Reports

When should I submit a Quarterly Report? >

MY ACCOUNT

Email: acres_help@epa.gov
Notifications:
My email preferences

6 Total Cooperative Agreements

13 Total Properties

MESSAGE CENTER

New Releases

- ACRES is updated every 4 weeks. View a summary of the most recent changes in the Release Notes

Quick Reference

- Instructions for completing a Property Profile Form
- ACRES Bulletins
- Learn more about ACRES

UPCOMING TRAINING

- Online training classes are offered the second Tuesday of each month, and alternate between helping users new to ACRES and providing more details for those already familiar with the system.
- Training for Job Training Recipients is offered quarterly.
- Access Online Training

ACRES

What if I have Questions?

Registration

https://acres6.epa.gov

ACRES Help Desk

acres_help@epa.gov or (703)-284-8212

ACRES Information web page:

https://www.epa.gov/brownfields

- **Training Materials**
- **Copies of Presentation**
- **Quick Reference Guides**
- **Release Notes**
- **A link to this page is available at the bottom of <u>every</u> ACRES page including the Log In page.**

Erdace Apartments—
Lake Charles, Louisiana

Questions?

Winrock Town Center—
Albuquerque, New Mexico