E-MANIFEST

MONTHLY WEBINAR SERIES
MARCH 25, 2020
AGENDA

- System status
- April 14-16, 2020 e-Manifest Advisory Board now a virtual meeting
- Highlights of Advisory Board meeting white paper
UPDATE REGARDING SIGNATURE OF PAPER MANIFEST

- EPA is coordinating with the Department of Transportation to address industry concerns regarding generator/transporter signature on the paper manifest while maintaining social distancing best practices.
- Any changes or announcements will be put on our website as well as over our listserv
FY 2020 ACTIVITY SUMMARY

- Total signed manifests: 809,850
- Average Daily Submission: 5,360
- Total image and mail manifests processed: 381,435
- Remaining backlog: 83,475

Manifests Submitted Oct. 1, 2019 – Feb. 29, 2020
Most Recent Production Release (March 20, 2020)

- Transporter maintenance review to be improve performance and ensure the proper transporters are being put on manifests
- Functionality for generators who operate in other states (cruise ships, Trust Territories sites, and Navajo Nations sites)
- Ensuring reporting and live database are in sync.
- Preparations for brokers and transporters
- Enhancements for searching
- Data clean up for middle names, and density information
- Misc. bug fixes and enhancements

Check out https://github.com/USEPA/e-manifest for more info!
Meeting Time: e-Manifest Advisory Board meeting on April 14-16, 2020, from approximately 10:00 a.m. to 6:00 p.m. EDT

Meeting Topic: “Reengineering Electronic Signatures for Generators and Transporters to Increase Adoption of Electronic Manifests”

Meeting Access: Meeting is Open to the Public

Meeting Location: Virtual via online and over the phone

Stakeholder and Public: Participation and Attendance Highly Encouraged

Meeting Federal Register Notice will be updated to reflect this change in meeting format
Meeting Background materials: The meeting background paper, related supporting materials, charge/questions to the Advisory Board and the meeting agenda are available now in the public docket at www.regulations.gov under docket no. EPA-HQ-OLEM-2020-0075.

Public Participation Opportunity: There will be an oral and written public comment opportunity to participate in this meeting.

EPA highly encourages public participation in this meeting either via written or oral public comments.
Public Comment Opportunity

- Oral Public Comments:
  - Requests to present oral comments during the meeting will be accepted up until Tuesday April 7, 2020.

- Written Public Comments
  - The Agency encourages written comments for the virtual webcast meeting be submitted via regulations.gov under docket number EPA-HQ-OLEM-2020-0075 on or before April 7, 2020, to provide the e-Manifest Advisory Board the time necessary to consider and review the written comments.
  - The e-Manifest Advisory Board may not be able to fully consider written comments submitted after April 7, 2020.
Virtual meeting access. Please refer to the e-Manifest website at [www.epa.gov/e-manifest](http://www.epa.gov/e-manifest) for information on how to access this virtual meeting.

For Further Details: Please review this meeting’s website at: [https://www.epa.gov/e-manifest/hazardous-waste-electronic-manifest-system-advisory-board-meeting-reengineering](https://www.epa.gov/e-manifest/hazardous-waste-electronic-manifest-system-advisory-board-meeting-reengineering).

You may also contact Fred Jenkins, the Designated Federal Officer of the e-Manifest Advisory Board, via phone at 703-308-7049 or by e-mail at jenkins.fred@epa.gov.
Meeting Purpose

- Congress directed EPA to develop the e-Manifest system to reduce the administrative burden of the paper manifest process.
- Since system inception, electronic manifests represent less than 1 percent of all manifests received.
- During the June 2019 Advisory Board meeting, EPA received valuable input from the Advisory Board on ways to improve use of electronic manifests.
Meeting Purpose

- EPA will present to the Board how it intends to dramatically increase electronic manifests: **Reengineering Electronic Signatures for Generators and Transporters to Increase Adoption of Electronic Manifests**

- Specifically, EPA will present three options for easing the burden of executing electronic signatures for generators and transporters
Method 1: One Person Registered

- All sites have a Site Manager
- Site Manager adds employee name and phone number/email to electronic manifests
- System sends a link via text or email to the employee
- Employee clicks link/button to sign.
Method 2: All Persons Registered

- All sites have a Site Manager
- Employees signing electronically register in e-Manifest in the same manner as a preparer
- Employees log in to e-Manifest and click button to sign electronically
Method 3: Digitized Signature Device

- Transporter downloads manifest onto a CROMERR-approved signature device.
- Generator and transporter sign electronically using device, e.g., with their finger or stylus.
EPA is seeking input from the Advisory Board (and the public!) regarding:

- Would one or more of these options be effective in increasing use of electronic manifests?
- Are there unique industry circumstances EPA should consider when developing these options?
- Are there impacts to state programs?
- Are there unique technical considerations?

Please see EPA’s background white paper and charge questions to the Advisory Board available on [www.epa.gov/e-Manifest](http://www.epa.gov/e-Manifest).
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- Help desk: (833) 501-6826
- Participate in our monthly webinars
- To subscribe to the general program Listserv. Send a blank message to: eManifest-subscribe@lists.epa.gov
- To subscribe to the developers only Listserv send a blank message to: e-manifestdev-subscribe@lists.epa.gov
- Visit the program web site: http://www.epa.gov/e-manifest