

Targeted Brownfields Assessment US EPA Region 8

Pre-Application Checklist and Information Gathering

The online form does not allow for saving an application mid-completion; it must be completed in a single session. This list will help you gather needed information prior to beginning your online application session.

1. Application Information

Applicant organization name

Name of organization requesting a Brownfields Assessment

Applicant type

- Government Entity
- Tribe
- Non-profit organization
- Other

Contact person

- Name and title of the primary contact representing the organization
- Primary contact telephone number
- Email (An email with your application submission data will be sent to this address.)

2. Site Description and History

- Name of the property
- Street address of the property, or general description of location if no physical address is available
- City, state, and ZIP code of property
- Acreage of the property
- Latitude and longitude coordinates (in decimal format)
- Description of current and past uses of the site
- Description of each building on the site (approximate size, age, condition, and current/past use)
- Name and contact information of the current property owner
- If applicant is not the property owner, does the applicant have legal permission to enter the property to conduct the assessment activities? *Please note: It will be the applicant's responsibility to secure access and document with an EPA-provided Site Access Agreement.*

3. Assessment Activity and Background

What assessment is requested?

- Phase I ESA: Property records search and report
- Phase II ESA: Environmental assessment (sampling, analysis, report)
- Identification of cleanup options and costs

Will the site be part of a property transaction? Proposed timeline for the assessment(s) including dates or deadlines that may impact the timeline.

Is petroleum contamination suspected?

If “Yes”, has the applicant worked with the state or EPA to determine eligibility?

If “Yes”, please provide petroleum eligibility determination (see 5. Additional Information below).

If “No”, applicant must request a Brownfields Petroleum Site Eligibility determination from their state regulatory official. For tribal properties, eligibility will be determined by EPA.

What are the environmental conditions at the site?

- Are there any potential contaminants at the site?
- Have there been any past environmental investigations at the site?
- Do you know how and when contamination occurred?

If “Yes”, please describe.

Please note: Applicants who are responsible for causing contamination are not eligible for assistance under this program.

Has there been involvement of state or local regulatory agencies?

Does the property meet any of the following exclusions?

- Subject to a planned or ongoing CERCLA removal action?
- Listed or proposed for listing on the National Priorities List?
- Subject to a unilateral administrative order, court order, administrative order on consent, or consent decree under CERCLA?
- Subject of a unilateral administrative order, court order, administrative order on consent, consent decree, or permit under RCRA, CWA, TSCA, or SWDA?
- Subject to corrective action under RCRA 3004(u) or 3008(h) to which a corrective action permit or order has been issued or modified requiring the implementation of corrective measures?
- Contains land disposal units with closure notification submitted and a closure plan or permit?
- Subject to the jurisdiction, custody, or control of federal government?
- Has PCB contamination subject to remediation under TSCA?
- Received assistance from the Leaking Underground Storage Tank program for a response activity? If

“Yes” to any of these exclusions, please describe.

4. Property Reuse and Redevelopment

What are the reuse or redevelopment plans for the property?

What commitments will be provided to demonstrate how this brownfields site will be cleaned up and redeveloped or reused? Please indicate potential or secured funding resources.

Describe public interest or community involvement in site reuse planning.

5. Additional Information

Please email any supporting documentation such as regional and site location maps, photographs, prior site assessment reports and historical environmental information, if available, and petroleum eligibility determinations to:

[Joann Jeplawy](mailto:jeplawy.joann@epa.gov) (jeplawy.joann@epa.gov)

[Click here to return to the online TBA application](#)