

Environmental Protection Agency FY 2011 Service Contract Inventory Analysis Plan

Environmental Protection Agency
Office of Acquisition Management

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**Environmental Protection Agency
FY 2011 Service Contract Inventory
Plan for Analysis**

The Environmental Protection Agency (EPA) Fiscal Year 2011 analysis will be performed in accordance with the criteria set out in Consolidated Appropriations Act, 2010, (Pub. L. No. 111-117, § 743 (2009)), Appendix D of the November 5, 2010 OMB Memorandum on Service Contract Inventories, and the December 19, 2011 OMB Memorandum on Service Contract Inventories.

For its FY 2011 analysis, EPA will use dollar value as an initial indicator of risk. EPA will choose the PSCs with the greatest obligated contract dollar values excluding those PSCs previously addressed in the FY 2010 analysis. The PSCs with the highest obligated dollar values are outlined in the table below:

PSC	Description	Total Value 2011
F108	Haz Rem/Clean-up/Disp/Op	\$344,685,798.33
C211	A/E Svcs. (incl. landscaping interior)	\$228,806,901.08
R499	Other Professional Services	\$135,453,741.70
R421	Technical Assistance	\$100,919,482.17
F999	Other Environmental Assessments	\$ 87,223,127.30
B510	Study/Environmental Assessments	\$ 73,507,883.11
C214	A&E Management Engineering Svcs.	\$ 53,068,017.13
D399	Other ADP & Telecommunications Svcs.	\$ 47,729,290.02
R799	Other Management Support Services	\$ 37,818,678.48
R425	Engineering and Technical Services	\$ 47,080,162.54
D308	Program Services	\$ 38,953,530.37
AD26	Services (Management Support)	\$ 15,717,646.08
R408	Program Management/Support Services	\$ 54,222,606.51
D301	ADP Facility Management	\$ 13,980,995.85
D316	Telecommunications Network Mgmt. Svcs.	\$ 11,008,172.79

EPA will approach its analysis using the following method:

- Step 1: Consolidate the data described above.
- Step 2: Crosswalk the data with EPA's contractor inventory and FPDS data.
- Step 3: Evaluate the data in accordance with Agency and Federal policy and guidance.
- Step 4: Develop criteria to identify individual contracts for in-depth review.

Based on the criteria identified and in accordance with the Consolidated Appropriations Act, EPA will select individual contracts for detailed review in the following order:

- Tier 1: Potential for inherently governmental performance by contractors;
- Tier 2: Contracts providing professional and management services or information technology services;
- Tier 3: Contracts that do *not* include professional and management services or information technology services, but were awarded on a non-competitive basis; and
- Tier 4: Contracts that do *not* include professional and management services or information technology services, but meet any one of the remaining designated criteria.

To perform its analysis EPA will contact the cognizant contracting officers and contracting officer representatives to gain access to the contracts and related documents as well as to gather information via survey, in-person interviews, and reviews of task orders, invoices, deliverables, and facilities, as appropriate.