

EPA Classification No.: CIO 2122-S-02.1	CIO Approval Date: 11/08/2013
CIO Transmittal No.: 13-007	Review Date: 11/08/2014

*Issued by the EPA Chief Information Officer,
Pursuant to Delegation 1-19, dated 07/07/2005*

Interim Update to the Personal Computer Configuration and Management Standard

1. PURPOSE

The EPA Personal Computer (PC) Configuration and Management Standard provides the information necessary to ensure a standardized, secure and reliable computing environment for the Agency. The Standard includes information on installation, configuration, and management of PC (including both desktop and laptop computers) hardware and software assets. This information is provided to serve three purposes:

- Provide a framework for PC configuration, upgrade, and replacement within EPA's IT environment.
- Ensure compatibility with other internal EPA systems and ensure the ability to share and edit documents.

Achieve efficiencies in technical support and management of the EPA IT infrastructure through standardization.

2. SCOPE AND APPLICABILITY

N/A

3. AUDIENCE

N/A

4. BACKGROUND

N/A

5. AUTHORITY

N/A

6. STANDARD

Effective Immediately:

- All workgroup (networked, shared) printers must default to black and white printing. Users may switch to color printing where there is a business need. This will result in a lower printing cost.
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7. RELATED DOCUMENTS

N/A

8. ROLES AND RESPONSIBILITIES

N/A

9. DEFINITIONS

N/A

10. WAIVERS

N/A

11. RELATED PROCEDURES, STANDARDS AND GUIDANCE

N/A

12. MATERIAL SUPERSEDED

N/A

13. ADDITIONAL INFORMATION

N/A



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Information
and Chief Information Officer
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