

## **Meeting Summary for July 24, 2014 CAG Formation for the Colorado Smelter**

The following document is a summary of the discussions that occurred during the July 24, 2014 meeting of the Steering Committee of the Colorado Smelter Community Advisory Group (CAG).

The agenda for the meeting and attachments can be found at the end of this summary, including:

- Attachment A: Proposed List of CAG members
- Attachment B: Language for Signs
- Attachment C: Draft letters and contract for Access Agreements
- Attachment D: Steering Committee Recommendations

### **Steering Committee Requests**

Although the CAG is not formally established yet, individual community members made some specific requests of the Environmental Protection Agency (EPA) and others during this meeting and prior meetings. A running list of these recommendations and responses to date can be found in Attachment D at the back of this summary. New recommendations and responses are underlined. The CAG will use this list as a way to hold itself and the agencies accountable to their work.

### **Key Topics Discussed at the July 24 Meeting**

- Property sales in Eiler's area
- EPA Updates
- National Priorities List (NPL) status
- CAG membership and next meeting
- Removal Actions: Signs and Fence
- Sampling Plan
- Access Agreements

The remainder of this summary provides an overview of each of the above topics.

### **Property sales**

Kevin Roark, a real estate property appraiser in the area, noted that some houses have sold in the Eilers community recently. He reported that a property sold in June with an FHA loan. The seller had disclosed information about the Superfund site. Another property sold where

samples were sent to a CSU lab to determine the level of contamination. Finally, it was noted that Wells Fargo has a Community Development Mortgage Program in the Pueblo area that would not automatically exclude homebuyers in the area from getting a loan due to the Superfund label. The Southern Colorado Wells Fargo Mortgage Area Manager is Allison Young and the Pueblo contact is Cathy Stevens. All of the above indicate that buying and selling homes in the area may be easier than anticipated.

### **EPA Updates:**

Sabrina Forrest of EPA announced that a Colorado company, Pacific Western Technologies (PWT), would serve as the main cleanup contractor for the site. The website for PWT can be found at: <http://www.pwt.com/>. Stephen Singer of PWT will serve as project manager. His background can be found at: <https://www.linkedin.com/pub/stephen-singer/86/21a/991>

Chris Wardell of EPA reported that the public comment period for formally listing the site on the National Priorities List (NPL) closed on July 11, 2014. Fourteen comments were submitted. EPA anticipates finalizing the listing in September or October. The docket for these comments can be found at:

<http://www.regulations.gov/#!docketBrowser;rpp=25;po=0;dct=PS;D=EPA-HQ-SFUND-2014-0318>

### **CAG membership**

The CAG Steering Committee discussed the list of individuals who submitted formal applications to serve on the CAG. This list can be found in Attachment A. Two additional names were submitted after the meeting: Drew Baca and Karen Fortner.

The group reviewed the diversity of skills the proposed group brings to the cleanup process and the types of community groups that CAG can reach out to. The Steering Committee announced that the CAG should be formed with those identified and begin its formal work. They acknowledged that not all efforts to reach out to different parts of the community were successful and they are committed to continuing these efforts. It was suggested that additional individuals who attend a series of meetings in the future could be added to ensure holes are filled. Participants also discussed the challenge of bringing new members up to speed so that the work of the CAG is not slowed down.

The Steering Committee members requested:

- The facilitator ensure that the congressional delegation and Joe Deheart of Department of Transportation are added to the mailing list;
- EPA advertises CAG meetings in English and Spanish in the Pueblo Chieftain;
- EPA ensures the Colorado Smelter archive is keep up to date and organized;
- Future CAG meetings are held on weekday evenings and the facilitator should survey CAG members to determine the best meeting time and date; and
- EPA consider making a video of the site instead of organizing a formal tour.

### **Removal Actions**

EPA anticipates having contractors put up warning signs and a fence this summer/fall. Based on past input from the Steering Committee, the language on the signs is shown in Attachment B at the back of this summary. A meeting participant noted that he didn't think signs were helpful or necessary. He noted that institutional controls are not appropriate at this stage in the process. Sabrina responded that signs are intended as a short-term action to limit exposure and EPA is also responding to community members who believe signs and fencing are useful and necessary. She stated that there was a formal EPA decision document to conduct these actions.

The group discussed how children's balls might be addressed around the fence. One suggestion was to put up a higher fence behind 3<sup>rd</sup> baseline or to consider the type of netting used on a golf driving range.

EPA inquired about additional community resources to inform homeless in the area of the upcoming changes. A Steering Committee member noted that the Pueblo Police Department has an outreach officer who may be able to assist.

### **Sampling Plan and Letters of Consent**

EPA and PWT provided a general overview on the process for establishing a site boundary—which has been of great interest to many CAG Steering Committee members. Key steps include:

- Developing a sampling plan;
- Seeking consent and access from property owners;
- Sampling over a several month period;
- Reviewing and validating the preliminary data;

Beginning to develop a site boundary;  
Sending data to homeowners;  
Drafting and finalizing a human health risk assessment;  
Drafting and finalizing a Remedial Investigation Report; and  
Finalizing a site boundary.

EPA and PWT noted that community input will be sought at many steps of this process. Today EPA is sharing a draft access letter and contract with the group. A next step will be to solicit CAG input on the draft sampling plan.

### **Access Letter and Contract**

Sabrina and PWT noted how important it is to get access to properties quickly so that sampling can be done efficiently. Sampling cannot be conducted without property owners' consent. In some cases, renters' permission may be necessary too. She solicited input on Attachment C, attached at the end of this summary, however noting that EPA has many legal requirements on what must and must not be included in the letters. Steering Committee members provided lots of input on the documents, including:

- A more simple explanation is needed;
- Include a draft sketch of likely activities.
- Check the readability level of this document;
- Ensure EPA and community members verbally discuss this document with the community;
- Do a sample demonstration to help reduce fears;
- Clarify that there will be no cost to owners to sample;
- Ensure that renters know that landowners must sign the consent;
- Explain that there will be internal sampling later;
- Explain the external lead paint issue and how it will be addressed;
- Clarity that EPA won't disturb cement sidewalks; and
- Inform residents that EPA will repair any damage done to property.

### **Future Meetings**

The CAG Steering Committee has keep a running list of topics that the group may wish to discuss after the CAG is up and going:

- Finalize mission statement
- Draft operating procedures
- Education process

- Tour of site
- Sampling data to date
- Health concerns
- Superfund process
- Collaborative Decision making
- EPA timeline
- Testing:
- Expedited testing?
- Priority of testing—health concerns?
- Review sampling of school
- Cleanup Issues:
- How soon will a site boundary be drawn?
- Will a cap be used to remediate?
- Role of CAG in contractor selection
- Health issues for neighbors during cleanup?
- Financial Issues:
- Support to homeowners, businesses?  
Will CDOT appraisals be based on current house values?

# AGENDA

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**Formation meeting of the  
Community Advisory Group (CAG) for the Colorado Smelter  
July 24, 2014**

5:30 p.m. to 7:30 p.m.  
Bret Kelly Room A, 1st Floor, Rawlings Library  
100 East Abriendo Avenue

- 5:30 p.m.            Introductions and Agenda Review**
- Kristi Parker Celico, Facilitator, Rocky Mountain Collaborative Solutions
- 5:40 p.m.            Updates**
- Review EPA summer schedule and introduce Pacific Western Technologies (PWT), Sabrina Forrest, EPA
  - National Priorities List status, Chris Wardell, EPA
- 5:50 p.m.            Discuss Membership of CAG**
- Becoming an Official CAG, Chris Wardell, EPA
  - Review CAG Application of Interest (See Attachment B)
  - Is Anyone Missing?
  - Next Steps
    - First meeting of the CAG—August 28?
    - Meeting location
    - Meeting topics
- 6:20 p.m.            Removal Actions: Construction Plans and Schedule for Fence and Signs Around Park**  
*Sabrina Forrest, EPA*
- *See Attachment C for planned signs*
- 6:30 p.m.            Schedule and design of Sampling Plan. Seeking input from Steering Committee**  
*Sabrina Forrest, EPA*  
*Dorthea Hoyt, Steve Singer, and Robin Witt, PWT*

**7:00 p.m.**

**Discussion of Draft Access Agreement and Plan for Implementation**

*Sabrina Forrest, EPA*

- See Attachment D for proposed letter and agreement.

**7:20 p.m.**

**Review of Action Items and Next Steps**

- See Attachment D.

**Possible Future Topics after CAG established:  
(Suggested by participants at prior meetings)**

- Finalize mission statement
- Draft operating procedures
- Education process
- Tour of site
- Sampling data to date
- Health concerns
- Superfund process
- Collaborative Decision making  
EPA timeline  
Testing:
  - Expedited testing?
  - Priority of testing—health concerns?
  - Review sampling of schoolCleanup Issues:
  - How soon will a site boundary be drawn?
  - Will a cap be used to remediate?
  - Health issues for neighbors during cleanup?Financial Issues:
  - Support to homeowners, businesses?
  - Will CDOT appraisals be based on current house values?

**7:30 p.m.**

**Adjourn**

## Attachment A (As of July 23, 2014)

### Proposed CAG Members

(Facilitator added the organization or description of the person to show diversity of the group. It does not mean that they will formally represent the entity at the CAG. If you would like your descriptor changed, please contact Kristi at kcelico@gmail.com)

1. Merril Coomes, Background in Superfund, risk assessment, and project planning
2. Sandy Daff, City Council Member, NeighborWorks
3. Kiera Hatton, Better Pueblo, Government and Public Relations
4. Joe Kocman, Neighbor, Eilers Heights Neighborhood Association
5. Pam Kocman, Neighbor, Eilers Height Neighborhood Association
6. Beritt Odom, Neighbor, City of Pueblo, Planner
7. Charlotte Plutt, Community coordinator
8. Pueblo City-County Health Department
9. Nadine Triste, Community organizing
10. Tim Hawkins, Bessemer Historical Society
11. Terry Hart, County Commissioner
12. Harric VanderValk, Neighbor
13. Ross Vincent, Sierra Club, Chemical Engineer
14. David R.G. Webb, Real estate agent, tenant and owner in neighborhood
15. James and Julianne Williamson, Neighbors, Parents
16. Chad Wolgram, Pueblo City-County Health Department

### Proposed Ex-officio members:

Sabrina Forrest, EPA  
 Chris Wardell, EPA  
 Jasmin Guerra, EPA  
 Other EPA staff as needed  
 Alissa Schultz and Jeannine Natterman, CDPHE  
 David Dorian, ATSDR, as needed  
 Raj Goyal, CDPHE, as needed

### List of Individuals who expressed interest in serving on a Workgroup:

1. Terry Hart, depends on committees established
2. Joe Kocman health, cleanup (specifically level of testing and cleanup and institutional controls)
3. Tony Perko, Legal operatic Nature of Superfund process with focus on actual implementation procedures.
4. Charlotte Plutt, public outreach, cleanup networking, paper/computer work

### Backgrounds/skills represented on CAG

Public historian	Lobbying
Environmental journalism	Communications
Legal background	MBA
Network	Analytical skills
State and federal government	Research and report writing
Community organizing	Elected local official
Chemist	Office in community
Listen and solve problems	Knocking on doors
Chemical engineer	Urban Planning skills
Environmental Health	Home Renovation Enthusiast
Policy Analyst	Tenant in neighborhood
Bilingual (English/Spanish)	Homeowner in neighborhood
Public interest advocate	

CAG member will be able to reach out to the following groups

Teachers in both districts  
Catholic churches  
American Cancer Society  
Relay for Life  
Strides Against Breast Cancer  
Sangre de Cristo Hospice Volunteers  
Pueblo County Government  
Sierra Club  
Colorado Counties, Inc.  
Pueblo County Democratic Party  
2020 Commission  
Sustainable Pueblo  
Better Pueblo  
Pueblo County Planning Commission  
Pueblo County Commissioners  
Jac-X-Pres  
ReVolt Pueblo  
Pueblo City-County Health Department  
City Council  
NeighborWorks  
PURA Board Meetings  
Planning and Zoning Commission  
Zoning Board of Appeals  
East Side neighborhood meetings  
Historic Preservation Commission (City of Pueblo)  
Historic Pueblo, Inc.  
Pueblo Association of REALTORS

Comments on time of meeting

- Prefer daytime meetings.
- Tuesday would work better.
- Not the first Tuesday of the month.  
Third Thursday is always a conflict.

# ATTACHMENT B

Attachment C

7/23/14

**CAUTION**

**COLORADO SMELTER SITE**  
**HAZARDOUS LEVELS OF LEAD AND ARSENIC**  
**AVOID BRINGING CONTAMINATION HOME**  
**NO BIKING AND NO WALKING THROUGH AREA**

 **-KEEP OUT-** 

For More Information Call the US Environmental Protection Agency 800-227-4837 ext. 312-6454

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**PRECAUCIÓN**

**EL SITIO DE LA COLORADO SMELTER**  
**NIVELES PELIGROSOS DE ARSÉNICO Y PLOMO**  
**EVITE EL TRAER DE CONTAMINACIÓN A SU**  
**NO SE PERMITE EL PASO NI EL CAMINAR A**  
**TRAVÉS DEL ÁREA**

 **-NO ENTRE-** 

PARA MÁS INFORMACIÓN LLAMA A: La Agencia de Protección Ambiental de EE.UU. 800-227-4837 ext. 312-6508

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**NO TRESPASSING**  
Pursuant to Municipal Code  
Sec. 11-1-406

**PROHIBIDO EL PASO**  
El código municipal  
Sec. 11-1-406

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ATTACHMENT C  
Draft EPA Letters for Access Agreements



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION 8**

1595 Wynkoop Street  
DENVER, CO 80202-1129  
Phone 800-227-8917  
<http://www2.epa.gov/region8>

Ref: 8ENF-RC

**CERTIFIED MAIL: RETURN RECEIPT REQUESTED**

Mr./Mrs./Ms. Property Occupant  
Address  
Pueblo, CO 81006

Re: Consent for Access

Dear Mr./Mrs./Ms. Property Occupant:

I am writing to let you know that the United States Environmental Protection Agency (EPA) is investigating and evaluating potential response actions to address possible soil contamination on the property where you live. The EPA has also contact the property owner to get approval for these activities.

As part of the EPA's work at the Colorado Smelter Site, the EPA would like to conduct environmental sampling on your property. The EPA appreciates your cooperation and assistance in helping us determine whether there are high levels of metals on your property and that of your neighbors in the Eiler Heights and Bessemer communities.

Once signed, please return the enclosed consent for access form in the enclosed stamped envelope to me (Sabrina Forrest, 1595 Wynkoop Street, Mailcode: 8EPR-SR, Denver, Co 80202). The EPA or authorized representatives of EPA, including the Pueblo County Department of Health, will notify you approximately two weeks in advance of sampling your property. You do not need to be home when outdoor soil samples are collected by the EPA or their representatives, but if you would like to be, we will attempt to schedule sampling when you are available. You may also use the comment section on the consent for access form to provide convenient times for you and/or special information about your property (for example, "I have a dog in the back yard").

Once the analysis of the soil samples is complete, the EPA will mail individual results to each property owner. Before the EPA takes a response action on your property, the EPA or authorized representatives of the EPA will contact you to discuss the steps involved in any potential excavation and restoration of your yard.

If you have questions about the environmental sampling or need more information to feel comfortable signing the consent for access form, please call me at (303) 312-6484 or Christopher Wardell, Community Involvement Coordinator, at (303) 312- 6062.

Sincerely,

Sabrina Forrest  
Remedial Project Manager

Enclosure

cc: Sharon Abendschan, 8ENF-RC  
Laurianne Jackson, 8ENF-L  
Chris Wardell, 8OC



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
 REGION 8  
 1595 Wynkoop Street  
 DENVER, CO 80202-1129  
 Phone 800-227-8917  
<http://www2.epa.gov/region8>**

**CONSENT FOR ACCESS TO PROPERTY**

Name of Property Owner: \_\_\_\_\_ DRAFT DOCUMENT \_\_\_\_\_

Name of Property Occupant: \_\_\_\_\_ DRAFT DOCUMENT \_\_\_\_\_

Location of Property: \_\_\_\_\_ DRAFT DOCUMENT \_\_\_\_\_

I hereby give my consent to officers, employees, and authorized representatives of the United States Environmental Protection Agency (EPA) entering and having continued access to the above referenced property for the following purposes:

1. Conducting field inspections and investigations;
2. Taking samples of soil, surface water, ground water, air or any materials stored on or disposed of on the property as may be determined to be necessary;
3. Other actions related to the investigation of surface or subsurface contamination; and
4. Taking a response action.

I recognize that these actions are undertaken by the EPA pursuant to its responsibilities under the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), 42 U.S.C. § 9601 etseq., as amended.

\_\_\_\_\_ DRAFT DOCUMENT \_\_\_\_\_  
 Signature of Property Owner \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

\_\_\_\_\_  
 Signature of Property Occupant \_\_\_\_\_ Date \_\_\_\_\_ Phone Number \_\_\_\_\_

I would like EPA to provide me with a portion of the sample, called a "split sample," for my own analysis. I will provide sample containers for split sample analysis.

\_\_\_\_\_ I would like to be present during sampling. My daytime phone number is \_\_\_\_\_.

\_\_\_\_\_ I would like a copy of the sampling results mailed to is the following address

\_\_\_\_\_  
 \_\_\_\_\_

Comments:



If you have questions, please contact Sabrina Forrest of EPA at 303-312-6484 or toll free at 1-800-227-8917, ext. 312-6484.

## ATTACHMENT E

CAG Steering Committee Recommendations  
As of September 6, 2014

Given that the group is in the formation stages, many of these are individual requests at this time as oppose to formal requests of the CAG Steering Committee. Comments added since the July meeting are underlined.

Date	Request	Agency Response	Action
5/1/14	<p><u>Warning Signs and Fence.</u> EPA should include the city ordinance for trespassing and the word “DANGER”. Signs should be in English and Spanish. 5/29/14. Add a picture of a person walking a dog.</p> <p><u>Removal Actions.</u> EPA priorities should be public education, warning signs, than perhaps fence. This work should not slow down the sampling or cleanup process. This was modified on 5/29/14 to advise to do all if funding is possible.</p> <p>7/24/14. Suggestion that EPA have a higher fence behind third base and/or add netting such as that used on a golf driving range.</p>	<p>5/29/14. EPA will include language on no trespassing. This will be on a separate sign due to space limitations and municipal code is inappropriate for placement on EPA signs. Signs will be in English and Spanish. EPA cannot include the word “DANGER”, but can use “CAUTION.” There will be a picture of a person walking a dog. EPA hopes to have installed by mid to late summer.</p> <p>5/29/14. EPA believes it has funding to move forward with all three, with a focus on public education and warning signs, but a fence around Benedict Park was important to several attendees and to EPA.</p>	<p>July 2014 See ppt for 3 signs’ language: CAUTION/PRECAUCIÓN will be used. A separate No Trespassing sign will be added as a 3rd sign at each location in English/Spanish. Still on track for summer installation.</p> <p>July 2014 See ppt for 3 signs’ language: Fence 6 foot chain link – similar to existing only taller Administrative work and legal review in progress. Then the Environmental Restoration contractor will put the work out for bid (local companies a priority). The OSC thinks August installation possible; however, given administrative work, it could take longer. Coordination and Consent for Access from the City and conversations with Posada (homeless services) an early August objective needed. Plan for repair/replacement being considered, but we need to see how it goes.</p> <p>Input needed Re: Balls over the fence – How frequently is the park used by individuals or organized groups? Are adults often there with kids? An unlocked gate would defeat the purpose of the fence.</p> <p>EPA requested information about the netting idea and</p>

Date	Request	Agency Response	Action
			<p>forwarded it to the removal program. They determined it was not within the scope of what they could do.</p> <p>Possible solution – could the City Parks and Recreation Dept. help put that netting up?</p>
5/1/14	<p><u>1. Sampling and Site Boundary.</u> EPA should conduct sampling and establish a site boundary as quickly as possible. Request repeated on 5/29/14.</p> <p>2. Can the community provide input into the sampling plan? (6/12/14)</p> <p>3. Take community members with you to request permission to sample, particularly when knocking of the doors of elders. (6/12/14)</p> <p>4. Coordinate the number of times you need to go door-to-door to the community. (6/12/14)</p> <p>5. When will the sampling plan be done?</p> <p>6. How deep will you sample?</p> <p>7/24/14. CAT Steering</p>	<p>1. 5/29/14. EPA reported that they are in the process of hiring a contractor to conduct sampling. Anticipate sampling will be conducted in mid to late summer. Sampling information is necessary to develop a site boundary.</p> <p>2. 6/12/14 EPA said that the community could comment on any major concerns regarding the sampling plan, but there are various rules and requirements that EPA must adhere to.</p> <p><b>3. and 4 6/24/14. Yes, EPA will appreciate having community members when going door-to-door, whenever coordination is possible.</b></p>	<p>1. – 5. 7/9/14. Pacific Western Technologies (PWT), the Remedial Action Contractor (RAC) officially working on Operable Unit 1 – Community Properties.</p> <p>Next Steps: a. Internal Scoping mtg – done 7/18/14 b. Site Walk 7/24/14 (community members’ site walk - must be ok’d with landowner (liability) and EPA wrt Health and Safety considerations) c. Work Plan/Cost Estimate and narrative to EPA early August 2014 – helps define number of people and hours to do planned work (Confidential Business Info) d. PWT draft Quality Assurance Project Plan (includes Sampling and Analysis Plan) d.i. EPA mail Consent for Access forms; do follow up where Consent not received. d.ii. EPA and State review, refine, then share QAPP with CAG (maybe – September – October). e. After QAPP finalized, sampling will begin. CONSENT for ACCESS critical to moving quickly. Several teams will conduct sampling: it will take several months to complete soil, indoor dust, and attic dust sampling, then more time to fill in data gaps where access has not been granted. Late summer</p>

Date	Request	Agency Response	Action
	<p>Committees provided the following input on the EPA draft letter of consent:</p> <ul style="list-style-type: none"> <li>• A more simple explanation is needed;</li> <li>• Include a draft sketch of likely activities.</li> <li>• Check the readability level of this document;</li> <li>• Ensure EPA and community members verbally discuss this document with the community;</li> <li>• Do a sample demonstration to help reduce fears;</li> <li>• Clarify that there will be no cost to owners to sample;</li> <li>• Ensure that renters know that landowners must sign the consent;</li> <li>• Explain that there will be internal sampling later;</li> <li>• Explain the external lead paint issue and how it will be addressed;</li> <li>• Clarity that EPA won't disturb cement sidewalks; and</li> <li>• Inform residents that EPA will</li> </ul>	<p>5. 6/24/14. EPA aims to have the sampling plan started in late summer.</p> <p>6. 6/24/14. Depth of sampling will be determined by the sampling plan.</p>	<p>2014 sampling completion is unlikely.</p> <p>f. EPA/PWT/State preliminary data review to select samples for bioaccessibility analyses</p> <p>f.i. data validation</p> <p>f.ii. validated data results to each homeowner sampled, then discussed with CAG</p> <p>f.iii Validated data will be used to draft the human health risk assessment and draft remedial investigation report (dates unknown).</p> <p>f.iv. On a separate/later track, PCCHD will do the paint, water, consumer pdts sampling using field XRF.</p> <p>g. As validated data are plotted, we hope to begin to see the site boundary; however, this will take time.</p> <p>6. Depth of sampling will be outlined in the QAPP, but depending on site conditions, may need to change over time. Typically depth is 18 inches below ground surface.</p> <p>Consent for Access form and cover Letter significantly revised and available to discuss at 9/9/14 meeting.</p>

Date	Request	Agency Response	Action
	repair any damage done to property.		
5/1/14	<u>Increasing Police.</u> The Police Department should increase patrols in the area.	5/1/14. Sergeant Taylor agreed to seek increased patrols.	5/29/14. Taylor stated that patrols had been increased in the area.
5/29/14	EPA should provide the group with possible contractor names prior to hiring so the community can ask about their reputations with other Superfund communities.	5/29/2014. EPA will do this to the extent appropriate with federal contracting law. EPA has contracted with Pacific Western Technologies. EPA has a limited number of contractors available to them. More information can be provided about this if desired.	July 2014 - EPA will do this to the extent allowable and appropriate with federal contracting law. This is not possible for the RAC, or removal contractors, who compete and are selected by EPA on a national or regional basis. Subcontracting locally for some work/tasks will be likely, however, EPA must comply with the Federal Acquisition Regulation (FAR). The purpose of the FAR is to provide "uniform policies and procedures for acquisition." Among its guiding principles is to have an acquisition system that satisfies customer's needs in terms of cost, quality, and timeliness; minimize administrative operating costs; conduct business with integrity, fairness, and openness; and fulfill other public policy objectives.
5/29/14	EPA should organize a tour of the site for the CAG and/or community.  7/24/14 EPA should consider making a video of the site instead of organizing a tour. This may be cheaper, safer, and avoid needing to organize new tours	5/29/2014. EPA will do this once the CAG is formed. There will be various health and safety guidelines and EPA has learned the RAC can help get this done.	EPA has spoken with the landowner, who must be ok with regard to his potential liability. He is thinking about it. If he agrees, EPA can work with PWT wrt Health and Safety considerations for a site walk.  Video still under consideration, but EPA is working on other contracting needs first so that PWT can being work.

Date	Request	Agency Response	Action
	for future CAG members.		
5/29/14	Can ATSDR do more testing of residents?	5/29/14. No. ATSDR does not have the funds. However, the Pueblo City-County Health Department will.	This is part of the objectives under PCCHD's grant from EPA. It will take time for PCCHD to get this up and running, but Alissa Schultz is working with PCCHD and the Lake County Community Health Program (Leadville) to bring PCCHD staff to their facilities.
7/24/14	Add Joe DeHeart (DOT) and Congressional delegates to the mailing list for the CAG	Kristi is working with Terry Hart and Sandy Daff to add state and national congressional delegates. Working on sending a formal letter and identifying correct staffers.	9/8/14. Joe is already on the list.
7/24/14	Advertise CAG meetings in the Pueblo Chieftain in English and Spanish.		For the September meeting, ads will be placed in the paper. For the September meeting that ad was only in English. For future meetings, the ad will be in Spanish language papers also.
7/24/14	Ensure that the EPA archive kept in order for this site and that the CAG is informed of how to access.	EPA is in charge of updating the archive. Kristi has added this topic to the list of issues for informing the CAG.	
7/24/14	Survey the CAG to determine the best time for meetings	Kristi surveyed the CAG in July	The second Tuesday of the month from 5:30 to 7:30 p.m. was determined to be the best time. The CAG will try this time for the first six months and evaluate suitability at that time.