



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

OFFICE OF  
INSPECTOR GENERAL

June 9, 2014

**MEMORANDUM**

**SUBJECT:** Project Notification: Evaluate EPA's Progress Under Plan EJ 2014  
(Project No. OPE-FY14-0040)

**FROM:** Eric Lewis, Director /s/  
Special Program Reviews  
Office of Program Evaluation

**TO:** Cynthia Giles, Assistant Administrator  
Office for Enforcement and Compliance Assurance

The U.S. Environmental Protection Agency's (EPA's) Office of Inspector General (OIG) is starting preliminary research on the EPA's oversight of environmental justice activities. The OIG's preliminary research objectives are to determine:

1. Why EPA has not yet finalized the *Interim Guidance on Considering Environmental Justice During the Development of an Action* (dated July 2010), as required by Plan EJ 2014 (dated September 2011).
2. The impact upon the rulemaking process as a result of the *Interim Guidance* not being finalized.
3. The extent to which the EPA has adhered to the *Interim Guidance* and can show measurable results.

This project is included in the OIG's fiscal year 2014 Annual Plan.

The purpose of this memorandum is to confirm our mutual understanding on the objective and scope for the evaluation, and the responsibilities of the Office for Enforcement and Compliance Assurance and the OIG during the project. We plan to contact the lead program offices and regions responsible for incorporating environmental justice in rulemaking. Specifically, they include:

- Office of Chemical Safety and Pollution Prevention.
- Office of Policy.
- Office of Research and Development.
- Office of Environmental Justice.
- Region 9.

As appropriate, we may contact additional stakeholders. We will conduct the project using applicable *Generally Accepted Government Auditing Standards*.

We will contact you through your Audit Follow-Up Coordinator to arrange a mutually agreeable time to meet and discuss our objectives, the purpose of the preliminary research phase of our project and any areas of concern that you may have. We will answer any questions you or your designee(s) may have about the project process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the project. We will provide updates on a regular basis to agreed-upon contacts.

If you or your staff have any questions, please contact me at (202) 566-2664 or [lewis.eric@epa.gov](mailto:lewis.eric@epa.gov); or Hilda Canes Garduño, Project Manager, at (202) 566-2893 or [canes-garduno.hilda@epa.gov](mailto:canes-garduno.hilda@epa.gov).

cc: Lawrence Starfield, Principal Deputy Assistant Administrator, OECA  
Lisa Garcia, Associate Assistant Administrator for Environmental Justice, OECA  
Charles Lee, Deputy Associate Administrator for Environmental Justice, OECA  
Matthew Tejada, Director, Office of Environmental Justice, OECA  
Sheila Lewis, Acting Deputy Director, Office of Environmental Justice, OECA  
Gwendolyn Spriggs, Audit Follow-up Coordinator, OECA  
Jim Jones, Assistant Administrator, Office of Chemical Safety and Pollution Prevention (OCSPP)  
Louise P. Wise, Deputy Assistant Administrator, OCSPP  
Eric Burman, Audit Follow-up Coordinator, OCSPP  
Joel Beauvais, Associate Administrator, Office of Policy (OP)  
Sandra Connors, Acting Principal Deputy Associate Administrator, OP  
Alex Barron, Deputy Associate Administrator, OP  
Glen Cuscino, Audit Follow-up Coordinator, Office of the Administrator  
Lek Kadeli, Acting Assistant Administrator, Office of Research and Development (ORD)  
Robert Kavlock, Deputy Assistant Administrator for Science, ORD  
Ramona Trovato, Acting Principal Deputy Assistant Administrator & Senior Resource Official, ORD  
Hyon Kim, Audit Follow-up Coordinator, ORD  
Jared Blumenfeld, Regional Administrator, Region 9  
Alexis Strauss, Deputy Regional Administrator, Region 9  
Magdalen Mak, Audit Follow-up Coordinator, Region 9  
Arthur A. Elkins Jr., Inspector General  
Charles Sheehan, Deputy Inspector General  
Aracely Nunez-Mattocks, Chief of Staff  
Alan Larsen, Counsel to the Inspector General  
Carolyn Copper, Assistant Inspector General for Program Evaluation  
Kevin Christensen, Acting Assistant Inspector General for Audit  
Patricia Hill, Assistant Inspector General for Mission Systems  
Patrick Sullivan, Assistant Inspector General for Investigations  
Christine El-Zoghbi, Deputy Assistant Inspector General for Program Evaluation  
Jennifer Kaplan, Deputy Assistant Inspector General for Congressional and Public Affairs  
Jeffrey Lagda, Congressional and Media Liaison  
Hilda Canes Garduño, Project Manager