



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
INSPECTOR GENERAL

November 6, 2014

The Honorable Rafael Moure-Eraso, Ph.D.
Chairperson and Chief Executive Officer
U.S. Chemical Safety and Hazard Investigation Board
2175 K Street, NW, Suite 400
Washington, D.C. 20037-1809

Dear Dr. Moure-Eraso:

The U.S. Environmental Protection Agency's Office of Inspector General (OIG) for the U.S. Chemical Safety and Hazard Investigation Board (CSB) plans to begin preliminary research on CSB's governance practices in November 2014. This project is included in our annual audit plan to contribute to improving CSB's business practices and accountability.

The OIG's objective is to determine whether CSB is following its internal controls through Board actions. Applicable generally accepted government auditing standards will be used in conducting our project. The anticipated benefits of this project is improved operational efficiency.

We will contact you to arrange a mutually agreeable meeting time to discuss the objectives and purpose of our project. We are particularly interested in any areas of concern that you may have. We will answer any questions you may have about the project process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the project. Throughout the project, we will provide updates to the audit liaison on a regular basis through emails.

To ensure the success and timely completion of this project, please provide copies of all Board Orders updated since April 2014 by November 20, 2014.

We respectfully note that the OIG is authorized by the Inspector General Act of 1978 to have timely access to personnel and all materials necessary to complete its objectives. We will request your resolution if an agency employee or contractor refuses to provide requested records to the OIG, or otherwise fails to cooperate with the OIG. We may report unresolved access matters to you and include the incident in the Semiannual Report to Congress.

The project will be supervised by Michael D. Davis, Director. The Project Manager will be Gloria Taylor-Upshaw. Any information related to the project should be addressed to Michael D. Davis, at

(513) 487-2363 or davis.michaeld@epa.gov; or Gloria Taylor-Upshaw at (404) 562-9842 or taylor-upshaw.gloria@epa.gov.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. Davis" followed by a stylized flourish.

Kevin Christensen
Acting Assistant Inspector General for Audit

Attachment

cc: Mark Griffon, Board Member, CSB
Daniel M. Horowitz, Managing Director, CSB
Richard C. Loeb, General Counsel, CSB
Ray Porfiri, Deputy General Counsel, CSB
John Lau, Deputy Managing Director for Administration, CSB
Susan Casper Anenberg, Deputy Managing Director, Office of Recommendations, CSB
Anna Brown, Director of Administration and Audit Liaison, CSB
Allen Smith, Deputy Director of Administration, CSB
Bea Robinson, Finance Director, CSB
Hillary Cohen, Communications Manager, CSB
Arthur A. Elkins Jr., Inspector General
Charles Sheehan, Deputy Inspector General
Aracely Nunez-Mattocks, Chief of Staff, OIG
Alan Larsen, Counsel to the Inspector General
Carolyn Copper, Assistant Inspector General for Program Evaluation
Patricia Hill, Assistant Inspector General for Mission Systems
Patrick Sullivan, Assistant Inspector General for Investigations
Richard Eyer mann, Deputy Assistant Inspector General for Audit
Jennifer Kaplan, Deputy Assistant Inspector General for Congressional and Public Affairs
Jeffery Lagda, Congressional and Media Liaison, OIG
Michael D. Davis, Director, OIG
Gloria Taylor-Upshaw, Project Manager, OIG