ACRES

Area-Wide Planning Training for the EPA Project Officer

October 12, 2015
Agenda

- Your role as a Project Officer
- Associating properties to your cooperative agreement
- Adding Area-Wide Planning leveraged funding
- Report Tools
- Resources
What is my role as an AWP Project Officer?

- Enter Area-Wide Planning Leveraged Funding
- Associate (or help grantees associate) existing ACRES properties to Area-wide planning grants

♦ DISCUSSION:

- What do you see as your role in ACRES?
- What are the challenges you encounter with your AWP grant that keep you from having a successful PO review?
Why is my role important to ACRES?

Whose job is it anyway?

♦ **Project Officers (POs):** Responsibility and accountability for data quality are with the Regions. POs are responsible for ensuring that the data meets our data quality standards.
  
  • For AWP grants, it is especially important that POs work closely with their grantee and provide assistance/oversight to the ACRES data, so that property records and leveraging are properly associated, with no double counting of properties or funds

♦ **Headquarters:** Responsible for overall data quality and system maintenance, enhancements, and improvements.
Why is my role so important for ACRES?

- Accurate & complete data is very important. Presently, very little data are captured in ACRES for AWP projects.
- Senior management needs to relies on the data to help establish and measure success of the AWP program; additional requests from OMB to provide results info.
- Data entered into ACRES is available to any requesting party through FOIA.
- Results are frequently reported to Congress.
- Incomplete or inaccurate data negatively skews the data set.
- Critical PO review will improve data quality.
- Audit trail.
What is the Q/A process?

- The ACRES workflow is a series of actions and states that your data must pass through before being completed.
- The status of a data indicates where it is in the workflow.

ACRES Workflow

PO enters leveraging funding and/or associates property records

EPA Headquarters reviews and approves the data

Data available for reporting
Data Organization in ACRES

- Each Cooperative Agreement is one record in ACRES
- A single property may be associated with more than one grant
- Many assessments/cleanups have happened in AWP project areas, so these connections need to be reflected
ACRES Home Screen – My Projects Tab

Quick Links
- Update User Information
- See Users in My Region
- Update My Email Preferences
- Run Program Accomplishment Report
- Submitting Data for More Than Ten Properties?
- Download the Multi-Property Spreadsheet
- ACRES Online Training Information
- About ACRES

News, Alerts & Notifications
ACRES Online Training
- Online training classes are offered to ACRES users each month, for both beginners and for more experienced users. The early 2014 schedule offers:
  - "Getting Started" - a class providing instruction to new users on submitting property data (approx. 60 minutes). Offered Tuesday, March 11th and Tuesday, May 13th (2 pm Eastern).
  - "The Next Level" - a class providing training to Assessment, RLF, Cleanup, and Section 128(a) Recipients that are familiar with using ACRES. It trains on how to make ACRES work for you and your property scenarios and also provides answers to some commonly asked questions (approx. 90 minutes). Offered Tuesday, April 8th and Tuesday, June 10th (2 pm Eastern).

For the full training schedule go here.

National Accomplishments for FY 14
(see Program Accomplishment Report for complete accomplishment list)

<table>
<thead>
<tr>
<th></th>
<th>Pending</th>
<th>Approved</th>
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</thead>
<tbody>
<tr>
<td>Assessments:</td>
<td>270</td>
<td>344</td>
</tr>
<tr>
<td>Cleanups:</td>
<td>19</td>
<td>78</td>
</tr>
<tr>
<td>Leveraged $:</td>
<td>50,00</td>
<td>$424,039,802.60</td>
</tr>
<tr>
<td>Jobs (Cleanup):</td>
<td>1195</td>
<td>2872</td>
</tr>
<tr>
<td>Jobs (Redevelopment):</td>
<td>5607</td>
<td>4391</td>
</tr>
<tr>
<td>Acros RIR:</td>
<td>2459.6</td>
<td>4408.7</td>
</tr>
</tbody>
</table>

My Projects - Regional Status - My Regional Cooperative Agreements

<table>
<thead>
<tr>
<th>Work Packages to Review</th>
<th>ACRES Property ID</th>
<th>CA/TBA</th>
<th>Cooperative Agreement #</th>
<th>Action</th>
<th>Status Since</th>
<th>Submitted By</th>
<th>Accomplishment Pending?</th>
<th>New Property</th>
<th>Region</th>
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</thead>
<tbody>
<tr>
<td>161 South Champlain Street (Property Home) (Submission Archive)</td>
<td>34021</td>
<td>Vermont Agency of Commerce and Community Development</td>
<td>BF 97156901</td>
<td>Review Data</td>
<td>Needs Review 1/31/2014</td>
<td>Acros Management (Cooperative Agreement Recipient)</td>
<td>No</td>
<td>1</td>
<td></td>
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<tr>
<td>AeroLab - Parcel 17D (Property Home) (Submission Archive)</td>
<td>125444</td>
<td>Maine Department of Economic and Community Development</td>
<td>BF 96135501</td>
<td>Review Data</td>
<td>Needs Review 12/13/2013</td>
<td>Acros Management (Cooperative Agreement Recipient)</td>
<td>No</td>
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<tr>
<td>Brandon Tankery</td>
<td>121662</td>
<td>Canton, Town of</td>
<td>BF 961525601</td>
<td>Review Data</td>
<td>Needs Review</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>
How to search for a Cooperative Agreement/Property
How to search by CA type
Associating a property to your AWP grant

**Profile Information**
- **Vancouver, City of**
- **Cooperative Agreement #:** TR00J80101
- **State:** WA
- **Cooperative Agreement Type:** Area-Wide Planning
- **Announcement Year:** FY13

**Award Date:** 08/02/2013
**Initial Project Period:** 10/01/2013 to 09/30/2016
**Current POP End Date:** 09/30/2016

**Status:** Open Cooperative Agreement

**Funding Source:** Regionally Funded
**Total Funded:** $200,000.00
**Funding Type:**

**PLEASE NOTE:** Information shown is the most current in ACRES and may include draft and approved data

**Properties Addressed By This Cooperative Agreement**

<table>
<thead>
<tr>
<th>Property</th>
<th>Actions</th>
<th>Status</th>
<th>Current Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ship Creek Knik Arm Power Plant (Property Home)</td>
<td></td>
<td>No Archive Available</td>
<td>None</td>
</tr>
<tr>
<td>Annette Island (Property Home)</td>
<td></td>
<td>No Archive Available</td>
<td>None</td>
</tr>
<tr>
<td>Wenatchee Landfill (Property Home)</td>
<td></td>
<td>No Archive Available</td>
<td>None</td>
</tr>
<tr>
<td>Wenatchee Orchard (Property Home)</td>
<td></td>
<td>No Archive Available</td>
<td>None</td>
</tr>
</tbody>
</table>

**Add Property to this Cooperative Agreement**
## Associating a property to your AWP grant

### Table of Properties

<table>
<thead>
<tr>
<th>Property Name</th>
<th>ACRES Property ID</th>
<th>Property City</th>
<th>State</th>
<th>Property Address</th>
<th>Associated CAs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ship Creek Knik Arm Power Plant</td>
<td>11359</td>
<td>ANCHORAGE</td>
<td>AK</td>
<td>229 WHITNEY ROAD</td>
<td>Vancouver; City of TR02J0101, Area-Wide Planning FY 2013</td>
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<tr>
<td>Annette Island</td>
<td>11359</td>
<td>METLANATLA</td>
<td>AK</td>
<td>17 Western Ave</td>
<td>Vancouver; City of TR02J0101, Area-Wide Planning FY 2013</td>
</tr>
<tr>
<td>Wenatchee Landfill</td>
<td>11391</td>
<td>WENATCHEE</td>
<td>WA</td>
<td>25 WORTHEN STREET</td>
<td>Vancouver; City of TR02J0101, Area-Wide Planning FY 2013</td>
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<tr>
<td>Wenatchee Orchard</td>
<td>11302</td>
<td>WENATCHEE</td>
<td>WA</td>
<td>700 Mission St S</td>
<td>Vancouver; City of TR02J0101, Area-Wide Planning FY 2013</td>
</tr>
<tr>
<td>Evergreen Resources</td>
<td>11359</td>
<td>SODA SPRINGS</td>
<td>ID</td>
<td>8 WEST 2ND AVE. S.</td>
<td>Pioneer Valley Planning Commission, Area-Wide Planning FY 2011</td>
</tr>
<tr>
<td>Stone A Stone Property</td>
<td>53531</td>
<td>Sanford</td>
<td>ME</td>
<td>72 Emery Street</td>
<td>Sanford, Town of TR84G0001, Area-Wide Planning FY 2011</td>
</tr>
<tr>
<td>Millard Road Map J29, Lot 17F</td>
<td>52851</td>
<td>Sanford</td>
<td>ME</td>
<td>0 High Street</td>
<td>Sanford, Town of TR84G0001, Area-Wide Planning FY 2011</td>
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<tr>
<td>Firewalk 4</td>
<td>52201</td>
<td>Sanford</td>
<td>ME</td>
<td>37 High Street</td>
<td>Sanford, Town of TR84G0001, Area-Wide Planning FY 2011</td>
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<tr>
<td>Firewalk 5</td>
<td>52701</td>
<td>Sanford</td>
<td>ME</td>
<td>100 Buqui Lane</td>
<td>Sanford, Town of TR84G0001, Area-Wide Planning FY 2011</td>
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<tr>
<td>Firewalk 7 Map J20, Lot 44A</td>
<td>52721</td>
<td>Sanford</td>
<td>ME</td>
<td>100 Emery Street</td>
<td>Sanford, Town of TR84G0001, Area-Wide Planning FY 2011</td>
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<tr>
<td>Stone Lot 6 (1W07A)</td>
<td>52722</td>
<td>Sanford</td>
<td>ME</td>
<td>90 Emery Street</td>
<td>Sanford, Town of TR84G0001, Area-Wide Planning FY 2011</td>
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<td>Shielton Trust Obergat Wounded</td>
<td>65901</td>
<td>Sanford</td>
<td>ME</td>
<td>13 River Street</td>
<td>Sanford, Town of TR84G0001, Area-Wide Planning FY 2011</td>
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<tr>
<td>Aerofab - Parcel 10A</td>
<td>85001</td>
<td>Sanford</td>
<td>ME</td>
<td>5 Aerofab Drive</td>
<td>Sanford, Town of TR84G0001, Area-Wide Planning FY 2011</td>
</tr>
</tbody>
</table>
Once you have added the existing property to your AWP grant, you will be asked to confirm the AWP/property association.

![ACRES graphics showing confirmation of cooperative agreement association]
The Manage this Cooperative Agreement function allows POs to:

- Enter Area-wide planning leveraged funding
- View current Cooperative Agreement information
- Enter Anticipated Performance measures
- Enter Sustainability information
- Enter Closeout Information (including Closeout date, whether closeout report was received and Lessons Learned)
Entering Area-wide planning leveraged funding

### Cooperative Agreement
- **Vancouver, City of**
- **Announcement Year:** FY13
- **Initial Project Period:** 10/01/2013 to 09/30/2016
- **Award Date:** 09/30/2013
- **Current POP End Date:** 09/30/2016
- **Cooperative Agreement Type:** Area-Wide Planning
- **Status:** Open Cooperative Agreement

#### Anticipated Performance Measures

<table>
<thead>
<tr>
<th>Activity</th>
<th>Anticipated Amount</th>
<th>Date Anticipated</th>
<th>Actual Amount</th>
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</thead>
<tbody>
<tr>
<td>Cleanup Dollars Leverage</td>
<td>$ 0.00</td>
<td></td>
<td>$ 0.00</td>
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<tr>
<td>Redevelopment Dollars Leverage</td>
<td>$ 0.00</td>
<td></td>
<td>$ 0.00</td>
</tr>
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</table>

#### Area Wide Planning - Leveraged Funding

<table>
<thead>
<tr>
<th>Source of Funding</th>
<th>Name of Entity Providing Funds</th>
<th>Funding Activity</th>
<th>Amount of Funding Expended</th>
<th>Action</th>
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</thead>
<tbody>
<tr>
<td>Other Federal</td>
<td>DOE-BECBG (ARRA)</td>
<td>LED Streetlighting</td>
<td>128118</td>
<td>Delete Funding</td>
</tr>
<tr>
<td>Other Federal</td>
<td>HUD-CDBG</td>
<td>Vancouver Center Streets</td>
<td>61711.11</td>
<td>Delete Funding</td>
</tr>
<tr>
<td>State/Tribal Funding</td>
<td>WADOT - GTP Funds</td>
<td>new bridge</td>
<td>46000.00</td>
<td>Delete Funding</td>
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</table>

**Total Leveraged Funding:** $35,742,907.00

**NOTE:** Funding marked for deletion not included in totals.
Work packages To Review - Regional Review
Report Tools (Regional Performance Report on CAs)

Regional Performance Report on CAs:

- Provides visual overview of all CAs in your region; can sort to view just AWP grants for quick overview
- Filters available to screen by status (opened/closed) and project officer
- Displays accomplishment numbers, jobs leveraged and dollars leveraged, acres RfR, etc. for each CA
- Provides a link to the CA Home page
- Can be exported to Excel for printing
What if I Have Questions?

♦ ACRES Help Desk
   acres_help@epa.gov or (703)-284-8212

♦ ACRES Information web page:
   http://www.epa.gov/acres
   • Training Materials
   • Copies of Presentation
   • Quick Reference Guides
   • Release Notes
   • A link to this page is available at the bottom of every ACRES page including the Log In page.