



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
INSPECTOR GENERAL

February 15, 2012

MEMORANDUM

SUBJECT: Notification Memorandum for Project No. OMS-FY12-0006, *Assessment of the Qualifications of Environmental Protection Agency Personnel With Significant Security Responsibilities*

FROM: Patricia H. Hill
Assistant Inspector General for Mission Systems

A handwritten signature in cursive script that reads "Patricia H. Hill".

TO: EPA Assistant Administrators and Regional Administrators

The U.S. Environmental Protection Agency (EPA) Office of Inspector General plans to begin preliminary research for the subject project, which will be performed by a contractor. The EPA Office of Inspector General has selected KPMG LLP to perform the subject audit. This project is included in our annual plan. The Product Line Director and Project Manager for this project will be Rudolph Brevard and Charles Dade, respectively.

The general project objectives are to:

- Evaluate the qualifications and current skills of EPA personnel with significant information security responsibilities and determine their training needs
- Determine whether EPA's security workforce possesses the knowledge, competencies, and skills necessary to meet Agency goals as mandated by Title III of the E-Government Act of 2002, known as the Federal Information Security Management Act (FISMA)

We plan to have the contractor conduct field work at EPA headquarters program offices, each of the regional offices, and the National Computing Center. We may have the contractor include other EPA sites as well.

We will contact you to arrange a mutually agreeable time to have the contractor discuss the objectives and purpose of the preliminary research phase of the project. We would also be particularly interested in any areas of concern that you may have. At that time, the contractor will answer any questions you may have about the project process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the project. We ask for your assistance in providing the contractor with timely responses and supporting its audit efforts.

Should you or your staff have any questions, please contact Rudolph Brevard at (202) 566-0893 or brevard.rudy@epa.gov, or Charles Dade at (202) 566-2575 or dade.chuck@epa.gov.

cc: Program and Regional Office Audit Liaisons