



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

OFFICE OF  
INSPECTOR GENERAL

May 17, 2013

**MEMORANDUM**

**SUBJECT:** Notification of Audit of EPA's Cloud Computer Initiative  
Project No. OA-FY13-0095

**FROM:** Richard Eyermann, Acting Assistant Inspector General  
Office of Audit

A handwritten signature in blue ink, which appears to read "Richard Eyermann", is positioned to the right of the "FROM:" field.

**TO:** Malcolm D. Jackson, Assistant Administrator and Chief Information Officer  
Office of Environmental Information

Craig E. Hooks, Assistant Administrator  
Office of Administration and Resources Management

The U.S Environmental Protection Agency Office of Inspector General plans to begin field work on the audit of the EPA's Cloud Computer Initiative. The project manager and lead auditor for this project will be Charles Dade and Albert Schmidt, respectively.

The purpose of this memorandum is to confirm our mutual understandings on the objectives and scope for the audit of the EPA's Cloud Computer Initiative, as well as responsibilities of the Office of Environmental Information, Office of Administration and Resources Management, and the OIG during the project.

The audit objectives are to determine whether the EPA:

- Implemented its cloud initiative in accordance with the Federal Cloud Computing Strategy and associated requirements.
- Developed formal processes to monitor the cloud vendor.

To ensure the success and timely completion of this project, the Office of Environmental Information agrees to provide the following:

- A breakdown of the in-house costs of email and collaboration solutions for fiscal years 2010 and 2011 that have been transferred to the cloud.
- The cost of storing email that has not been migrated to Office 360.

If you or your staff have any questions regarding this audit, please contact Rudolph Brevard, director for Information Resources Management Audits, at (202) 566-0893 or [brevard.rudy@epa.gov](mailto:brevard.rudy@epa.gov); or Charles Dade at (202) 566-2575 or [dade.chuck@epa.gov](mailto:dade.chuck@epa.gov).

We will contact you to arrange a mutually agreeable time to discuss our objectives and the purpose of the fieldwork phase of our project. We would also be particularly interested in any areas of concern that you may have. We will answer any questions you may have about the project process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the project.

cc: Maryann Froehlich, Acting Chief Financial Officer and Agency Follow-Up Official  
Deborah Rutherford, Agency Follow-Up Coordinator  
Vaughn Noga, Director, Office of Technology Operations and Planning  
John Bashista, Office of Acquisition Management  
David Updike, Director, National Computer Center  
Robert McKinney, Senior Agency Information Security Officer  
Elizabeth Braziel, Audit Follow-Up Coordinator, Office of Environmental Information  
Bernie Davis-Ray, Audit Follow-Up Coordinator, Office of Administration and  
Resources Management