



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

OFFICE OF  
INSPECTOR GENERAL

June 26, 2013

**MEMORANDUM**

**SUBJECT:** Project Notification: Review of Puget Sound Action Agenda Grants  
Project No. OA-FY13-0341

**FROM:** Richard Eyermann, Acting Assistant Inspector General  
Office of Audit

A handwritten signature in black ink that reads "Richard Eyermann".

**TO:** Dennis McLerran, Regional Administrator  
Region 10

The U.S. Environmental Protection Agency, Office of Inspector General, plans to begin preliminary research for an audit of Puget Sound Action Agenda grants in July 2013. This project is included in our fiscal year 2013 annual plan. The objectives of the audit are to answer the following questions:

1. Does the EPA ensure that grantees are effectively administering Puget Sound grants throughout the life of the grants?
2. Does the EPA monitor project progress and collect data or indicators to determine whether proposed project outputs and outcomes are achieved?

The OIG plans to conduct work at Region 10. We plan to interview Region 10 personnel about oversight of Puget Sound grants and review related policies, procedures, and guidance documents. In addition, we may contact grant recipients. The project will be conducted using applicable generally accepted government auditing standards. The anticipated benefit of this project is improved operational efficiency.

We will contact your audit coordinator to arrange a mutually agreeable time to discuss our objectives and the purpose of the preliminary research phase of our project. We would also be interested in any areas of concern that you may have. We will answer any questions that you may have about the project process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the project. We will provide updates monthly on the progress of the assignment.

To ensure the success and timely completion of this project, we ask that Region 10 provide:

- Staff for interviews as needed.
- Access to grant specialist and project officer files.

The project will be supervised by Janet Kasper, director, contracts and assistance agreements audits, who can be contacted at [kasper.janet@epa.gov](mailto:kasper.janet@epa.gov) or (312) 886-3059. The project manager will be Madeline Mullen, who can be contacted at [mullen.madeline@epa.gov](mailto:mullen.madeline@epa.gov) or (206) 553-4032.

cc: Michelle Pirzadeh, Deputy Regional Administrator, Region 10  
Bob Phillips, Audit Coordinator, Region 10  
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