



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

OFFICE OF  
INSPECTOR GENERAL

November 15, 2012

The Honorable Rafael Moure-Eraso  
Chairperson and Chief Executive Officer  
U.S. Chemical Safety and Hazard Investigation Board  
2175 K Street, NW, Suite 400  
Washington, DC 20037-1809

Dear Dr. Moure-Eraso:

The U.S. Environmental Protection Agency (EPA) Office of Inspector General (OIG) is beginning a review of CSB's compliance with the Improper Payments Elimination and Recovery Act of 2010 (the Act) during fiscal year 2012. The Act and Office of Management and Budget (OMB) Memorandum M-11-16 require the Inspector General to evaluate the accuracy and completeness of agency reporting and the agency's performance in reducing and recapturing improper payments. Our audit will focus on these requirements.

The Product Line Director and Project Manager for this project will be Michael Davis and Gloria Taylor-Upshaw, respectively. We would like to meet with your staff during the week of December 10, 2012, to discuss the purpose and objective of our audit. We will contact the audit liaison to arrange a specific time and date for the meeting. During the meeting, we will answer any questions about the audit process, and will discuss our methodology. The OIG has 120 days from the issuance of the Performance and Accountability Report (PAR) to issue a report on CSB's compliance with the Act, so we plan to issue our report on March 15, 2012.

We are requesting that you provide the following information to Gloria Taylor-Upshaw prior to the initial meeting:

1. CSB staff responsible for reporting and consolidating 2012 improper payment information;
2. A copy of the 2012 PAR;
3. Any spreadsheets used to review and/or consolidate improper payment totals; and
4. Any notifications to and waivers granted from OMB in accordance with OMB M-11-16 Part I B.

During the audit, we will continue to provide updates on this project and other projects on a regular basis by email and/or during meetings with staff. If you or your staff has any questions, please contact Gloria Taylor-Upshaw at (404) 562-9842 or [taylor-upshaw.gloria@epa.gov](mailto:taylor-upshaw.gloria@epa.gov); or Mike Davis at (513) 487-2363 or [davis.michaeld@epa.gov](mailto:davis.michaeld@epa.gov).

Sincerely,

A handwritten signature in black ink that reads "Melissa M. Heist". The signature is written in a cursive style with a clear, legible font.

Melissa M. Heist  
Assistant Inspector General for Audit

cc: Mark Griffon, Board Member, CSB  
Daniel M. Horowitz, Managing Director, CSB  
John Lau, Deputy Managing Director, CSB  
Anna Brown, Director, Office of Administration, CSB  
Hillary Cohen, Office of Congressional, Public, and Board Affairs, CSB  
Arthur A. Elkins, Jr., Inspector General  
Charles Sheehan, Deputy Inspector General  
Aracely Nunez-Mattocks, Chief of Staff, OIG  
Eileen McMahon, Assistant Inspector General for Congressional and Public Affairs  
Patricia Hill, Assistant Inspector General for Mission Systems  
Carolyn Copper, Assistant Inspector General for Program Evaluation  
Patrick Sullivan, Assistant Inspector General for Investigations  
Alan Larsen, Counsel to the Inspector General  
Nancy Long, Deputy Assistant Inspector General for Congressional and Public Affairs  
Richard Eyermann, Deputy Assistant Inspector General for Audit