



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
INSPECTOR GENERAL

December 19, 2013

MEMORANDUM

SUBJECT: Notification of Preliminary Research for EPA Cooperative Agreement No. 83388101
Awarded to the Association of Schools of Public Health

FROM: Richard Eyermann, Acting Assistant Inspector General /s/

A handwritten signature in black ink, which appears to read "Robert E. Adachi", is written over the name "Richard Eyermann" in the "FROM:" field.

TO: Howard F. Corcoran, Director
Office of Grants and Debarment

The U.S. Environmental Protection Agency, Office of Inspector General, plans to begin preliminary research for Cooperative Agreement (CA) No. 83388101 awarded to the Association of Schools of Public Health. This project is included in our fiscal year 2014 annual plan. Our objectives are to determine whether federal funds were used for their intended purpose and in accordance with the CA terms and applicable government regulations, and whether the objectives of the CA were met.

The Product Line Director and Project Manager for this project will be Robert Adachi and Jean Bloom, respectively. We would like to visit your office during the week of January 6, 2014, to conduct our initial review. We will contact your audit liaison to arrange a kickoff meeting at a mutually agreeable time to discuss the objectives and purpose of our review. At the meeting, we will answer any questions that you may have about this engagement, the audit process, reporting procedures, methods used to gather and analyze data, and what you should expect during the course of the engagement. In order for us to complete our work as expeditiously as possible, we request your cooperation in making your staff and records available to assist us.

During the review, we will provide updates on our work on a regular basis by e-mail and/or during meetings. If you or your staff have any questions, please contact Robert Adachi, Product Line Director, at (415) 947-4537 or adachi.robert@epa.gov; or Jean Bloom, Project Manager, at (617) 918-1475 or bloom.jean@epa.gov.

cc: Lek Kadeli, Principal Deputy Assistant Administrator, Office of Research and Development
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