

# UNITED STATES ENVIRONMENTAL PROTECTION AGENCY CHARTER

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## CHILDREN'S HEALTH PROTECTION ADVISORY COMMITTEE

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1. **Committee's Official Designation (Title):**

Children's Health Protection Advisory Committee

2. **Authority:**

This charter renews the Children's Health Protection Advisory Committee (CHPAC) in accordance with the provisions of the Federal Advisory Committee Act (FACA), 5 U.S.C. App.2. CHPAC is in the public interest and supports the Environmental Protection Agency (EPA) in performing its duties and responsibilities under Executive Order 13045 of April 21, 1997 (62 Fed. Reg. 19885 (April 23, 1997)).

3. **Objectives and Scope of Activities:**

CHPAC is a policy-oriented committee that will provide policy advice, information and recommendations to assist EPA in the development of regulations, guidance and policies to address children's environmental health.

The major objectives are to provide policy advice and recommendations on:

- a. Policy issues associated with regulations, economics, and outreach/communications to address prevention of adverse health effects to children, and improve the breadth and depth of analyses related to these efforts;
- b. Critical policy and technical issues relating to children's health.

4. **Description of Committees Duties:**

The duties of CHPAC are solely to provide policy advice to EPA.

5. **Official(s) to Whom the Committee Reports:**

CHPAC will provide policy advice and recommendations and report to the EPA Administrator.

6. **Agency Responsible for Providing the Necessary Support:**

EPA will be responsible for financial and administrative support. Within EPA, this support will be provided by the Office of Children's Health Protection, Office of the

Administrator.

**7. Estimated Annual Operating Costs and Work Years:**

The estimated annual operating cost of CHPAC is \$395,000, which includes 1.0 person-years of support.

**8. Designated Federal Officer:**

A full-time or permanent part-time employee of EPA will be appointed as the Designated Federal Officer (DFO). The DFO or a designee will be present at all meetings of the advisory committee and subcommittees. Each meeting will be conducted in accordance with an agenda approved in advance by the DFO. The DFO is authorized to adjourn any meeting when he or she determines it is in the public interest to do so, and will chair meetings when directed to do so by the official to whom the committee reports.

**9. Estimated Number and Frequency of Meetings:**

CHPAC expects to meet approximately three (3) times a year. Meetings may occur approximately once every four (4) months or as needed and approved by the DFO. EPA may pay travel and per diem expenses when determined necessary and appropriate.

As required by FACA, the CHPAC will hold open meetings unless the EPA Administrator determines that a meeting or a portion of a meeting may be closed to the public in accordance with 5 U.S.C. 552b(c). Interested persons may attend meetings, appear before the committee as time permits, and file comments with the CHPAC.

**10. Duration and Termination:**

CHPAC will be examined annually and will exist until the EPA determines the committee is no longer needed. This charter will be in effect for two years from the date it is filed with Congress. After this two-year period, the charter may be renewed as authorized in accordance with Section 14 of FACA.

**11. Member Composition:**

CHPAC will be composed of approximately 18-24 members. Members will serve as Representatives of non-Federal interests, Regular Government Employees (RGE), or Special Government Employees (SGEs). Representative members are selected to represent the points of view held by specific organizations, associations, or classes of individuals. In selecting members, EPA will consider candidates from Federal, State, local and Tribal governments, the regulated community, public interest groups, health care organizations and academic institutions.

**12. Subgroups:**

EPA, or the CHPAC with EPA's approval, may form CHPAC subcommittees or workgroups for any purpose consistent with this charter. Such subcommittees or workgroups

may not work independently of the chartered committee and must report their recommendations and advice to the chartered CHPAC for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered committee nor can they report directly to the EPA.

**13. Recordkeeping:**

The records of the committee, formally and informally established subcommittees, or other subgroups of the committee, will be handled in accordance with NARA General Records Schedule 6.2 and EPA Records Schedule 181 or other approved agency records disposition schedule. Subject to the Freedom of Information Act, 5 U.S.C. 552, these records will be available for public inspection and copying, in accordance with the Federal Advisory Committee Act.

July 23, 2015  
Agency Approval Date

August 11, 2015  
GSA Consultation Date

SEP 11 2015  
Date Filed with Congress