



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

NOV 8 2010

OFFICE OF  
RESEARCH AND DEVELOPMENT

**MEMORANDUM**

**SUBJECT:** Revised Corrective Actions for Recommendation 2-2, 2-6 & 2-7 Pertaining to OIG Report "EPA's Office of Research and Development Performance Measures Need Improvement" (Report No. 10-P-0176)

**FROM:** Lek G. Kadeli  
Deputy Assistant Administrator (8101E)

**TO:** Wade T. Najjum  
Assistant Inspector General for Program Evaluation (2460T)

The purpose of this memorandum is to submit ORD's revised corrective action plan for Recommendations 2-2, 2-6, and 2-7 pertaining to OIG Report "EPA's Office of Research and Development Performance Measures Need Improvement" (Report No. 10-P-0176).

For Recommendation 2-2, "Augment the LRP's citation analysis measures (PART Measures 1 and 2) with measures that are meaningful to ORD program managers, and that are linked specifically to the LRP's goals and objectives," we are augmenting the previous response as follows: ORD is working with program managers to develop meaningful measures that assess progress in responding to ORD's goals and objectives. Planned Completion Date: September 30, 2011.

For Recommendations 2-6, "Revise ORD's guidance to BOSC for LTG ratings to ensure that all aspects of the summary assessment charge questions are clearly linked to the qualitative ratings definitions," ORD is currently examining how to improve the BOSC program evaluation process. ORD will review the LTG rating guidance provided to the BOSC and, to the extent appropriate, will more clearly link charge questions to the qualitative rating definitions. Planned Completion Date: August 31, 2012.

Milestones:

Internal discussions involving NPDs, OSP, ORMA, and IOAA will be held to discuss the BOSC review process, including the LTG rating: January-October, 2011. Discussions with BOSC and OMB: June 2011 – June 2012. BOSC guidance on LTG rating tools will be revised: August 31, 2012.

For Recommendation 2-7, “Supplement the current general LTG ratings definitions with program specific milestones, and benchmarks for success, that are linked to elements in the LTG ratings definitions”, ORD, in reviewing the BOSC process, will supplement the current LTG rating definitions to the extent appropriate, with guidance that includes milestones and benchmarks for success. Planned Completion Date: August 31, 2012.

Milestones:

Internal discussions involving NPDs, OSP, ORMA, and IOAA will be held to discuss the BOSC review process, including the LTG rating: January-October, 2011. Discussions with BOSC and OMB: June 2011 – June 2012. BOSC guidance on LTG rating tools will be revised: August 31, 2012.

If there are any questions please do not hesitate to call me at 202-564-6620 or Deborah Heckman at (202) 564-7274.

Attachment

cc:

Randy Wentzel  
Mya Sjogren  
Rick Buesse  
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