Climate Ready Water Utilities Working Group
Meeting #1
December 3-4, 2009

Agenda

Location: Washington, D.C., Washington Marriott, West End Ballroom, Salons A&B
Advance Materials: Background Information Packet (Annotated Bibliography, five best overview documents, and Research Synthesis)

Day 1

8:30 AM Welcome and Opening Remarks – Peter S. Silva, Assistant Administrator, Office of Water

8:45 AM Introductions

8:50 AM Meeting Overview and Objectives

9:00 AM Identification of Key Challenges and Considerations
   ➔ Themes from interviews with CRWU Working Group members
   ➔ Additional CRWU Working Group observations

10:00 AM Background Presentations (20 min. with 10 min. of Q&A each)
   ➔ Findings from the literature review (facilitation team)

10:30 AM Break

10:45 AM Background Presentations (Continued)
   ➔ Current EPA climate change legislation relevant to utilities (Bill Irving, EPA)
   ➔ Practice based examples of adaptation and mitigation actions to address water sector climate change impacts (Paul Fleming, Seattle Public Utilities and Pat Davis, Orange Water and Sewer Authority)

12:15 PM Lunch

1:15 PM Initial Identification of the Attributes of a Climate Ready Water Utility
   ➔ Themes from interviews with CRWU Working Group members
   ➔ Hexagon supported brainstorm exercise
2:30 PM Tools, Training, and Products
   ➔ Identify an initial list of potential climate change-related tools, training, and products that address short-term and long-term needs of water and wastewater utility managers, decision makers, and engineers

3:30 PM Break

3:45 PM Public Comment

4:30 PM Review of Day 1 Discussion and Preparing for Day 2
   ➔ Review of key outcomes, action items, and continued discussion items for Day 2
   ➔ “Homework,” agenda adjustments, or other action based on Day 1 outcomes

5:00 PM Wrap-Up and Adjourn

Day 2

8:30 AM Day 2 Overview and Objectives

8:45 AM Review Initial Characterization of What It Means to be a CRWU
   ➔ Review outcome of Day 1 discussions
   ➔ Continue open discussions
   ➔ Identify actions and next steps

10:15 AM Review Initial List of Tools
   ➔ Review outcome of Day 1 discussions
   ➔ Continue open discussions
   ➔ Identify actions and next steps

11:15 AM Break

11:30 AM Review List of Key Questions and Follow-Up Research Needed
   ➔ Review outcome of Day 1 discussions
   ➔ Continue open discussions
   ➔ Identify actions and next steps

12:00 PM Next Steps and Preparing for Meeting #2
   ➔ Review next steps
   ➔ Discuss and determine possible Task Team structure and work
   ➔ Draft agenda items for Meeting #2

1:00 PM Wrap-Up and Adjourn