



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

OFFICE OF  
INSPECTOR GENERAL

November 17, 2015

The Honorable Vanessa Allen Sutherland  
Chairperson  
U.S. Chemical Safety and Hazard Investigation Board  
1750 Pennsylvania Avenue, NW, Suite 960  
Washington, D.C. 20006

Dear Ms. Sutherland:

The U.S. Environmental Protection Agency's Office of Inspector General (OIG) for the U.S. Chemical Safety and Hazard Investigation Board (CSB) plans to begin its audit of CSB's compliance with the improper payments legislation. This audit is included in our annual plan and is an Office of Management and Budget requirement.

The audit objectives are to:

- Determine compliance with the improper payments legislation for fiscal year 2015.
- Follow up on the prior year Improper Payment Act audit finding and recommendation.

The OIG plans to conduct fieldwork and obtain supporting documentation. Applicable generally accepted government auditing standards will be used in conducting our audit. The anticipated benefits of this audit are improved operational efficiency.

We will contact the audit liaison to arrange a mutually agreeable time to meet with your staff to discuss our objectives and the purpose of our project. We would also be particularly interested in any areas of concern that you may have. We will answer any of your questions about the review process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the project. Throughout the project, we will provide updates to the audit liaison on a regular basis through emails.

We respectfully note that the OIG is authorized by the Inspector General Act of 1978 to have timely access to personnel and all materials necessary to complete its objectives. We will request your resolution if an agency employee or contractor refuses to provide requested records to the OIG, or otherwise fails to cooperate with the OIG. We may report unresolved access matters to the Chairperson and include the incident in the Semiannual Report to Congress.

The project will be supervised by Michael Davis, Director. Gloria Taylor-Upshaw will be the Project Manager. Any information related to the project should be addressed to Michael Davis at (513) 487-2363 or [davis.michaeld@epa.gov](mailto:davis.michaeld@epa.gov), or Gloria Taylor-Upshaw at (404) 562-9842 or [taylor-upshaw.gloria@epa.gov](mailto:taylor-upshaw.gloria@epa.gov).

Sincerely,

Kevin Christensen /s/

Kevin Christensen  
Assistant Inspector General for Audit

cc: Manual Ehrlich, Board Member, CSB  
Rick Engler, Board Member, CSB  
Kristen Kulinowski, Board Member, CSB  
Anna Brown, Director of Administration and Audit Liaison, CSB  
Arthur A. Elkins Jr., Inspector General  
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Alan Larsen, Counsel to the Inspector General  
Carolyn Copper, Assistant Inspector General for Program Evaluation  
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Richard Eyermann, Deputy Assistant Inspector General for Audit  
Jennifer Kaplan, Deputy Assistant Inspector General for Congressional and Public Affairs  
Jeffrey Lagda, Congressional and Media Liaison, OIG  
Michael D. Davis, Director, OIG  
Gloria Taylor-Upshaw, Project Manager, OIG