



Pesticide Inspector Regulatory Training Charter



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U.S. Environmental Protection Agency
Office of Enforcement and Compliance Assurance
Office of Compliance
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Revisions

March 2016 – Original PIRT Charter finalized

September 2016 – PIRT Charter revised to include clarifying language on how the PIRT program operates.

Pesticide Inspector Regulatory Training

The Pesticide Inspector Regulatory Training (PIRT) program typically funds two national pesticide classroom courses a year for state, tribal, and territorial inspectors through the FIFRA State and Tribal Assistance Grant (STAG), which is available to states, tribes, and territories. The PIRT covers a variety of topics such as urban Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) issues, advanced inspector skills, agricultural use, structural training, fumigation, and product related trainings. There is also a Tribal PIRT that is made available to federally-recognized tribes every other year. This Charter does not apply to Tribal PIRTs.

PIRT Steering Committee Membership Selection, Rotation, and Logistics Guidelines

The PIRT Steering Committee operates as a coordinating and information exchange group to help establish strategic direction and priorities as well as to recommend key training topics for pesticide inspectors. The Committee shall be organized by the EPA employee whose job responsibility is to coordinate the Steering Committee. The PIRT Coordinator is selected by the supervisor of the Pesticides, Waste, and Toxics Branch of EPA's Office of Compliance. This employee shall be a permanent member of the Committee. There shall also be a [Pesticide Regulatory Education Program \(PREP\)](#) liaison on the Steering Committee, who shall be a permanent member of the Committee. The Steering Committee shall be limited to 12 members, not including the PIRT Coordinator and PREP liaison. The PIRT Coordinator and PREP liaison are not considered members of the Steering Committee, but rather, advisors to the Steering Committee. The PIRT Coordinator helps coordinate decisions of the members of the Steering Committee.

Membership Selection

- Steering Committee members shall reflect the geographical, cultural, and technical knowledge diversity of the EPA's counterparts.
- The Steering Committee shall consist of a minimum of five individuals employed by State Lead Agencies (SLAs), territories and federally-recognized tribal governments representing a minimum of three different EPA Regions. Slots are available for one representative from the [Association of American Pesticide Control Officials \(AAPCO\)](#), the [Association of Structural Pest Control Regulatory Officials \(ASPCRO\)](#), and one AAPCO Lab Committee Chair. These representatives are nominated by their respective executive boards.
- The AAPCO representative shall also serve as the AAPCO co-chair of the Steering Committee. Responsibilities include providing guidance on course content and providing direct communication with the states.

- There shall be at least one EPA regional representative, exclusive of the Steering Committee Coordinator.
- Members shall be selected via a self-nomination process. Annual calls for nominations shall be sent to appropriate contacts including, but not limited to, the AAPCO representative, the ASPCRO representative, Tribal Pesticide Program Council representative, appropriate EPA FIFRA personnel. These groups are responsible for ensuring their mailing lists are accurate and up-to-date. Information may also be posted on the [EPA PIRT website](#).
- Selection for Steering Committee membership shall be made by the EPA PIRT Coordinator to reflect the best possible geographical, cultural, and technical knowledge diversity of the EPA counterparts.

Membership Rotation

Rotating membership is important to the health and vitality of the Steering Committee.

- No member exclusive of the Coordinator and PREP liaison may have terms on the Steering Committee more than three consecutive years.
- The selection process shall be staggered so that no more than 1/3 of the Steering Committee members rotate off the committee on an annual basis.
- If there is an early resignation, the Coordinator may send out an additional call for new members or select a new member from previous volunteers that were not selected during the annual call for members.
- Active participation on the Steering Committee is critical to the success of the PIRT program. If a member has not participated on the Steering Committee for three months via phone or e-mail, the PIRT Coordinator may ask for a continued commitment from the member to be active on the Steering Committee. If the member asserts that they can be active for the Steering Committee, then the Office of Compliance will provide three months for the member to become active. If the member cannot assert that they can be active for the Steering Committee, the Coordinator may seek a replacement member.
- At the discretion of the sitting members of the Steering Committee, certain members may remain on the Committee for more than three consecutive years.

Steering Committee Logistics

- At the start of each fiscal year, the Coordinator will survey all members to determine the best time to hold monthly PIRT Steering Committee meetings.

- The Coordinator will set the agenda for each Steering Committee meeting.
- Meetings will typically occur on a monthly basis.
- Meetings are open to members of the Steering Committee and invited PIRT hosts.
- Decisions will be made by a simple majority of the members that are present at the meetings.
- The Coordinator may also e-mail out materials to members for further comment.

Training Logistics

During the November/December monthly Steering Committee call, the Coordinator will solicit potential topic ideas for the next Fiscal Year's PIRTs. These ideas, as well as a call for additional potential topics, will be sent to the larger FIFRA community during the annual call for PIRT topics in November/December. PIRT topics will be selected by a simple majority based on feedback received from the larger FIFRA community by January.

The PIRT Coordinator will send out an invitation for hosts for the selected topics by January, and will select the host with assistance from the Steering Committee based on technical expertise and frequency of hosting previous PIRTs. After the hosts have been selected, EPA's FIFRA Grants Program Manager will allocate PIRT funds to the EPA Region(s) where the host(s) are located, and the EPA Region(s) will award the PIRT funds to the host(s). These annual invitations will be sent to AAPCO, ASPCRO, TPPC, and appropriate EPA FIFRA personnel mailing lists.

The host should provide information to the PIRT Steering Committee on the location and date of the training as soon as reasonably possible, but no later than five months prior to the training. Exceptions will be permitted if the funding has not been received by the host. (Contracts with hotels, bus companies, etc. must not be signed until the host has received the training funding.) The host shall be responsible for arranging the lodging, meeting room (if separate from lodging), flights and AV equipment for the training.

All members of the Steering Committee will have the opportunity to provide input for the agenda. The host should provide a draft to the Steering Committee at least five months prior to the event. Agendas must include logos for both the host and EPA. Invitation letters (see Attachment B), along with a draft agenda and nomination form (see Attachment C), should be sent to the invitees no later than four months prior to the event. Invitations should provide nominees' supervisors two months to send in the nomination for their inspector(s). Invitations should ask for primary and secondary attendees from the SLAs, territories and tribal governments. Invitations should also explain whether speakers are required to nominate themselves and how EPA or other federal employees are welcome to nominate

themselves for the course (but are required to fund their entire travel). Steering Committee members are allowed to have their supervisors nominate themselves for the PIRTs.

Final selection of attendees must be made by the host. Selections are based on objective criteria, such as whether the nominee has attended previous PIRTs or the number of inspections that the nominee has conducted in the last year. Tribes with FIFRA cooperative agreements with EPA have a higher priority to be selected than tribes without FIFRA cooperative agreements consistent with grant regulations. Hosts have the discretion to accept late nominations. The host may want to confer with non-EPA employees on the PIRT Steering Committee on PIRT participant selection.

Acceptance and rejection letters (see Attachments D, E, and F) should be sent to the attendees no later than three months prior to the event. The rejection letter should explain the criteria used to select participants. The host shall finalize travel arrangements with attendees at least two months prior to the event. If a state, tribal or territorial participant drops out of the training after flight arrangements have been made and the flight tickets are nonrefundable, that state, tribe or territory is required to reimburse the host for the flight tickets.

Presenters serving as representatives of EPA and speaking about EPA policy and/or procedures must be current EPA employees or state, territory or tribal government employees directly involved in the implementation of the cooperative agreement (An industry representative speaking about how EPA policy affects industry procedures is allowable). Agendas must reflect expertise from EPA and a variety of states/territories/tribes. It is strongly encouraged that at least one field trip be integrated into the agenda.

Before an agenda is finalized, the Steering Committee will meet a sufficient number of times to give input on the topics and speakers (the majority of Steering Committee meetings will take place via conference call). The actual number of times will be determined in conjunction with the PIRT Host Chairperson, the host, and the EPA PIRT Coordinator. The Steering Committee must give final approval to the agenda.

All trainings must include course evaluations (see Attachment G) completed by the participants. The evaluations will be shared with the Steering Committee and used to assess the training and future training needs. It is strongly encouraged that each topic and instructor be evaluated to help future trainings and that performance measure tools be used, such as pre- and post-tests. The host shall provide course completion certificates to attendees.

The table below shows a sample timeline for training development.

Task	Responsible	Task Length	Target Example Date
Revise the PIRT Charter	Steering Committee	Ongoing	N/A
Send Out Invitation for PIRT topics to	PIRT Coordinator	0 weeks	December 16

Larger FIFRA community			
Determine PIRT topics for next FY	Steering Committee	0 weeks	January 20
Send Out Invitation for Next FY PIRT Hosts	PIRT Coordinator	0 weeks	January 20
Accept Hosts for PIRT	PIRT Coordinator	4 weeks	February 20
Region Receives Grant Funding from HQ	FIFRA Grants Program Manager	2-4 weeks	March 2
SLA, Territory or Tribe Receives Grant Funding from Region	Regional Grants Project Officer	Varies	April 1
Location and Date of Training Confirmed	Host	At least 5 months before training	May 1
Draft Agenda for Training Sent to Steering Committee for Comment	Host	At least 5 months before training	May 1
Invitations with Draft Agenda Sent to SLAs, Territories and Tribes	Host	At least 4 months before training	June 1
Acceptance Letters Sent to Attendees	Host	At least 3 months before training	July 1
Agenda Commented on by Steering Committee	Steering Committee	Back and forth varies, but may take a few months	July 21
Agenda Finalized and Approved	Steering Committee	Varies	July 21
Hotel and Flight Arrangements Completed	Host	At least 2 months before training	August 1
Notify Members Whose Term Has Expired to Rotate Off the Steering Committee	PIRT Coordinator	1-2 weeks before sending out e-mail below	September 1
Solicit New Steering Committee Members for Next FY	PIRT Coordinator	3-4 weeks before end of FY	September 1
Course Takes Place	Host	5 days	October 5
Certificates Provided to Attendees	Host	0 weeks	October 9

Evaluations Completed by Course Attendees	PIRT Coordinator	0 weeks	October 9
Next FY Steering Committee with New Members Takes Place	PIRT Coordinator	0 weeks	October 20
Discuss Evaluations	Steering Committee	0 weeks	October 20

Cooperative Agreement

Allowable costs are determined by OMB’s Uniform Grants Guidance (UGG) located at 2 CFR 200. Pursuant to the UGG, costs of meetings and conferences where the primary purpose is the dissemination of technical information, including meals, transportation, rental of meeting facilities, and other items incidental to such conferences are allowable unless further restricted by the terms and conditions of the Federal award.

Funding for training will be allocated to the host when it is available. If the training is not outlined in the host’s approved workplan, the workplan must be amended before the funding is received.

Funds cannot be used to provide travel, meals, or lodging for EPA employees. In addition, use of funds for the expenses of pesticide industry representatives are discouraged, but may be allowed in certain circumstances on a case-by-case basis with the approval of the Steering Committee.

The expenditure of funds by the host for tribes without cooperative agreements can be allowable as a “participant support cost” (see 2 CFR 200.75), so long as the providing training to tribes without cooperative agreements is reasonably within the scope of the current host’s cooperative agreement. If it’s not within the scope, the Regional Project Officer might decide from a policy perspective to amend the workplan, depending on the reasoning for paying for the tribe without a cooperative agreement to attend a PIRT.

Any funds not used in the implementation of the training must be used for other inspector training needs (in house training, travel for training, etc.). This information must be included in the host’s workplan. Any plans to include meals and/or refreshments should be included in the workplan and grant application and approved by the Technical and Administrative Project Officers. Per GPI-98-11, the costs of meals and refreshments may be charged to assistance agreements only to the extent that they are allowable under the OMB Circulars A-21, A-87, and A-122, which have been superseded by the UGG. Generally, the cost of meals that are essential to the business of a conference are allowable because they are accompanied by presentations or panel discussions. Also, refreshments at breaks are generally allowable, provided the costs are reasonable. The Checklist for Determining the Allowability

of Costs for Light Refreshments and Meals Under Assistance Agreements (see Appendix A) must be provided if this information is not included in the workplan.

All lodging rooms and meals associated with the training must be priced within the host state/tribe/territory's per diem limits.

EPA cannot approve use of grant funds if any portion of an event includes an occurrence where alcohol is served, purchased or otherwise available. (Grants Policy Issuance 11-02)

Costs of entertainment, including amusement, diversion, and social activities and any costs directly associated with such costs (such as tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities) are not allowed, except where specific costs that might otherwise be considered entertainment have a programmatic purpose and are authorized either in the approved budget for the Federal award or with prior written approval of the Federal awarding agency.

Airfare costs in excess of the customary standard commercial airfare (coach or equivalent), Federal Government contract airfare (where authorized and available), or the lowest commercial discount airfare are unallowable except when such accommodations would:

- (a) require circuitous routing;
- (b) require travel during unreasonable hours;
- (c) excessively prolong travel;
- (d) result in additional costs that would offset the transportation savings; or
- (e) offer accommodations not reasonably adequate for the traveler's medical needs. The governmental unit must justify and document these conditions on a case-by-case basis in order for the use of first-class airfare to be allowable in such cases.

Funds cannot be used to purchase giveaway items that are not used as part of training (t-shirts, hats, etc.). Example of some acceptable items include notepads, pens, and memory sticks containing course materials.

Any financial or in-kind support that comes from a source other than the cooperative agreement or the host must be approved by the host's ethics official. Graduation dinners, non-FIFRA or non-inspector related activities are generally prohibited.

Appendix A

Checklist for Determining the Allowability of Costs for Light Refreshments and Meals Under Assistance Agreements

This checklist must be completed by the project officer. Providing a response for each item listed below will assist project officers and grant specialists in determining whether the use of appropriated funds for light refreshments (including beverages such as coffee and juice) and meals under assistance agreements is allowable.

Note: U.S. General Services Administration regulations define light refreshments for morning, afternoon or evening breaks to include, but not be limited to, coffee, tea, milk, juice, soft drinks, donuts, bagels, fruit, pretzels, cookies, chips, or muffins. (41 CFR 301-74.11).

The project officer should (1) include this checklist as an attachment in the funding recommendation in IGMS when light refreshments, meals, or beverages are included in the work plan for a planned meeting, conference, training workshop, or outreach activity (event), or (2) provide a copy to the grant specialist immediately upon being notified of such costs when the event is not specified in the initial work plan that EPA has approved.

Budget

1) Does the budget include an estimate of the costs for the event(s)?

Yes No

Answer/Description: The budget must include an estimate of costs for the event by category including an estimate of the costs associated with light refreshments and meals. If the budget does not include an estimate of costs, the Project Officer must request one from the award recipient.

Work Plan

2) Does the work plan provide an adequate description of the event?

Yes No

Answer/Description: The work plan should include information sufficient for you to determine its purpose, location, timing of the event and the identity and roles of the participants.

Other Items of Determination and Consideration

3. Will those who attend the event receive a per diem financed with grant funds?

Yes No

Answer/Description: If any person(s) attending the event is receiving a per diem financed with grant funds, the Project Officer should ensure that an individual(s) reduce their per-diem claim to reflect that grant funds were used for the meal. There is no need to reduce per-diem claims for light refreshments since federal employees do not do so under the Federal Travel Regulations.

4. Is the provision of light refreshments, meals, or beverages necessary to achieve the objectives of the grant or cooperative agreement?

Yes No

Answer/Description: One should be able to identify the objective(s) of the assistance agreement that will be accomplished by providing light refreshments, meals, and/or beverages.

5. Is the provision of light refreshments or meals necessary to achieve the objectives of the event?

Yes No

Answer/Description: The Project Officer should be able to determine from the description of the event(s) in the workplan how light refreshments and meals, are necessary for a productive and meaningful meeting, conference, training event, or outreach activity. For example, serving light refreshments at a conference or training workshop may be necessary to ensure that participants remain at event during breaks and interact with each other in order to facilitate effective and efficient execution of the agenda. Reasonable costs for meals at which there is a speaker or panel presentation relating to the subject matter of the event are allowable.

6. Are events with light refreshments, meals, and/or beverages scheduled after the event's main proceedings?

Yes No

Answer/Description: It is EPA's policy to prohibit the use of grant funds for (1) evening receptions, or (2) evening banquets. If the recipient believes there are special circumstances which justify the use of grant funds for an evening reception or banquet, it may request approval of the use of grant funds for that component of the event from the EPA Award Official. The Agency will not approve the use of grant funds for evening receptions or banquets where alcohol is served at a cash bar or otherwise as EPA considers the use of grant funds in those circumstances to be unallowable entertainment expenditures even if grant funds are not used for the alcohol.

If you encounter a problem or question regarding light refreshments, meals, beverages, or other costs that is not addressed in this checklist, please contact your Grants Management Office for assistance.

Attachment B

Example Invitation Letter

[Host Letterhead]

[Date]

Dear State Lead Agency, Tribal, Territory, or EPA Representative:

It is our pleasure to invite your agency to participate in the [year and name of the PIRT] hosted by the [PIRT Host Agency] in conjunction with the U.S. Environmental Protection Agency (EPA). The course will be held at the [location] from [dates of training, not including travel days].

The target audience for this course will be [selection criteria]. The objective of this course is to focus on [provide description]. Please see the draft agenda ([provide embedded link](#)) for session topics.

Classes will begin the morning of [date] and end [time] on [date]. **[Date]** and **[Date]** will be set aside for travel. Attendees with extended travel time may be approved for an additional night of hotel in [location] if they provide reasonable justification.

Hotel, airfare and meals associated with attending the training will be paid by [PIRT Host Agency] through funding provided by EPA for selected States, Tribes, and Territories. Participants will be reimbursed for other expenses including airline baggage fees, airport parking, and other meals that are not provided in accordance with [PIRT Host Agency] per diem rates of [provide per diem rates]. Participants will be responsible for any incidental expenses, such as car rentals, hotel telephone charges, room service, movies, etc.

EPA or other federal inspectors who are selected for the course will be required to fund their own travel. Registration fees for EPA or other federal inspectors should not exceed [provide dollar amount]. The group rate for [hotel] is [dollar amount] per day plus [percentage] hotel tax. [Sentence on whether group rate is at or above federal per diem rate and whether EPA or federal employees may want to consider booking a room in another hotel that will allow the federal per diem rate.]

We are looking forward to having your nominee attend this training opportunity. We realize that this represents a substantial commitment of time. However, [PIRT Host Agency] and the EPA feel the curriculum will enhance the ability of your inspector to address [PIRT Topic] issues in your State, Tribe, Territory or EPA Region. Therefore, we request a full commitment from the participants to attend and participate in the entire program.

Supervisors of inspectors, please submit this online nomination form (embed link) for one representative and one alternate nominee from your agency by **[Date]**. Please select individuals who can benefit most from the course with the understanding that they must be able to attend the training in its entirety. Preference will be given to individuals [provide selection criteria]. Once the nomination form has been received, participants will be notified if they've been selected and additional information will be provided by **[date]**.

If you have any questions pertaining to this program, please feel free to contact [contact information].

Sincerely,

Manager Name
Manager Title

Attachment C

Example Nomination Form

[Year] Pesticide Inspector Regulatory Training
[PIRT Course Title]
[Location]
[Date]

Supervisor Information	
Name:	
Position/Title:	
Email Address:	

Primary Nominee Information	
Name (first, middle, last as it would appear on a plane ticket):	
Agency Name (include state/tribe/territory name):	
Position/Title:	
Years of Inspector Experience:	
Mailing Address:	
City/State/Zip Code:	
Telephone Number:	
Email Address:	
City of home airport, use three letter airport code if known), secondary airport (optional), or approximate round-trip mileage if planning to drive a personal vehicle:	
Emergency Contact Name:	
Emergency Contact Phone Number:	
Please list any dietary restrictions (if applicable) or other special notes regarding the inspector:	

Secondary Nominee Information

Name (first, middle, last as it would appear on a plane ticket):	
Agency Name (include state/tribe/territory name):	
Position/Title:	
Years of Inspector Experience:	
Mailing Address:	
City/State/Zip Code:	
Telephone Number:	
Email Address:	
City of home airport, use three letter airport code if known), secondary airport (optional), or approximate round-trip mileage if planning to drive a personal vehicle:	
Emergency Contact Name:	
Emergency Contact Phone Number:	
Please list any dietary restrictions (if applicable) or other special notes regarding the inspector:	

By submitting this form, I attest that I am a pesticide program supervisor and that the inspector(s) who I am nominating for PIRT is (are) committed to attending the course in its entirety. I also attest that the nominee is a pesticide field inspector. I understand that submitting a nomination does not guarantee that the applicant will be admitted into the course, and that I will be notified of acceptance or rejection via email from the [PIRT Host Agency].

Attachment D

Example Acceptance Letter for Non-Federal Employees

Dear PIRT Attendees:

Congratulations on being selected for participation or thanks for agreeing to speak at the [year] [PIRT Course Title] Pesticide Inspector Regulatory Training (PIRT) course hosted by the [PIRT Host Agency] in coordination with the U.S. Environmental Protection Agency (EPA). If for any reason, you can no longer attend this PIRT, please contact [contact information] immediately so that we may fill the spot with another person who is able to go. The course will be held [date] in [location]. If a state, tribal or territorial participant drops out of the training after flight arrangements have been made and the flight tickets are nonrefundable, that state, tribe or territory is required to reimburse the host for the flight tickets.

The objective for the course is to focus on [description of course]. A draft agenda is attached. We request that you bring a laptop with wireless internet capability to participate in course activities and follow the PowerPoint presentations. The program will begin at [time] on [date]. Class will conclude [date] at [time]. [Date] and [Date] will be used as travel days.

Weather Conditions

Please check the local weather before departure to [location] as weather changes frequently during the month of [month]. [Provide dress code] Also, prepare for cool conference rooms!

Hotel Accommodations

We are pleased to host this PIRT at the [location] in [location]. All hotel reservations will be made for you and rooms will be held under your name. The group rate for the [location] is [dollar amount] plus [percentage] room tax per day, which is [consistent or not consistent] with federal per diem rates. Airfare and lodging expenditures will be paid directly by the [PIRT Host Agency]. Participants will be reimbursed for other expenses including baggage, airport parking, mileage and meals. Participants will be responsible for the hotel deposit and other incidentals such as tips to room service and shuttle drivers.

Ground Transportation

[Description of how participants can get to the hotel] If you have an unexpected flight change or are unable to utilize the ground transportation provided, please call [contact information] and someone will assist you. If for some reason your flight gets delayed, please keep us informed!

The [PIRT Host Agency] and EPA welcomes you to an exciting, educational, and informative training conference and look forward to your attendance and participation at this program. If you have any questions, please feel free to contact me at [contact information].

Sincerely,

Manager Name

Manager Title

Attachment E

Example EPA/Other Federal Employee Acceptance Letter

Congratulations on being accepted to attend the [PIRT Course Title] to be held in [location] on [dates].

Please see attached files for details on the agenda, course information for nominees, and an invoice for a small registration fee for EPA employees.

After reading the attached information – if you have any questions – please let me know. Thank you and we look forward to seeing you in [location]!!

Sincerely,

Manager Name

Manager Title

Attachment F

Example Rejection Letter

Due to the tremendous response to the [PIRT Course Title] being held in [location], we were not able to accommodate all requested nominees. [Provide description of criteria used to select PIRT participants] [Provide information on other future training opportunities that are available for the same topic] If anyone we've selected for this [PIRT Course Topic] drops out, I may contact you to see if you can fill that spot. If you have any questions about the selection process, please let me know.

Sincerely,

Manager Name

Manager Title

Attachment G

Example Course Evaluation

For the end of each day or section of technical sessions

1. On a scale of 1 -5 with 5 being the highest, how would you rate "PRESENTATION TITLE"?
2. Please feel free to elaborate on your rating of "PRESENTATION TITLE".
3. On a scale of 1-5 with 5 being the highest, how would you rate "SPEAKER" for "PRESENTATION TITLE"?
4. Please feel free to elaborate on your rating of "SPEAKER" for "PRESENTATION TITLE".
5. On a scale of 1-5 with 5 being the highest, how would you rate the audio and video used to support "PRESENTATION TITLE"?
6. Please feel free to elaborate on your rating of the audio and video used to support "PRESENTATION TITLE".
7. On a scale of 1-5 with 1 being too short, 3 being just right, and 5 being too long, how would you rate the length of "PRESENTATION TITLE"?
8. Please feel free to elaborate on your rating of the length of "PRESENTATION TITLE".

End of PIRT Evaluation

Accommodations

1. On a scale of 1-5 with 5 being the highest, how would you rate your hotel room?
2. Please feel free to elaborate on your rating of your hotel room.
3. On a scale of 1-5 with 5 being the highest, how would you rate the conference facilities (not including the field trip)?
4. Please feel free to elaborate on your rating of the conference facilities (not including the field trip).
5. On a scale of 1-5 with 5 being the highest, how would you rate the field trip?

6. Please feel free to elaborate on your rating the field trip.

Overall PIRT Course Evaluation

7. Would you recommend this course to other people? Yes, Maybe, No

8. Please feel free to elaborate on why you would or would not recommend this course to other people.

9. On a scale of 1-5 with 5 being the highest, were your training needs satisfied with this PIRT?

10. Please feel free to elaborate on your rating on whether your training needs were satisfied with this PIRT.

11. What topic was not covered that you think should be included in future trainings?

12. On a scale of 1-5 with 5 being the highest, what was your overall impression of the course?

13. Please feel free to elaborate on your rating on your overall impression of the course?

Overall PIRT Program Evaluation

14. What suggestions do you have to improve the PIRT program to better benefit the FIFRA inspector community?

15. What suggestions do you have for future PIRT courses?

16. Is there anything else you'd like to provide feedback on?