Example: RSP Meeting Agenda for Remedy Selection including Interim Measures

Topics for Discussion

I. Introductions
   a. Objectives of meeting
      i. Agree on the scope of remaining sampling to support a final remedy decision
      ii. Agree on approach to complete Facility Investigation
      iii. Agree on schedule to complete Facility Investigation actions
      iv. Discuss possible CAOs and site clean-up plan
   b. Mechanism
      i. ACT II/One Cleanup
   c. Goals and Expectations Discussion
      i. Land use:
         1. Prefer non-residential (environmental covenant will be needed)
         2. Potential facility process/land use/owner changes
            a. Selling? Redevelopment
      ii. Use of historical data
         1. Can use to determine progress at site
      iii. Expected groundwater use/process for addressing groundwater contamination including state, federal, and local requirements

II. Objectives for investigation workplan
   a. Groundwater:
      i. Current extent of groundwater contamination to MCLs in shallow and deep aquifer
   b. Soil (for surface and subsurface):
      i. Define extent of soils where COCs exceed EPA industrial screening
   c. Vapor intrusion:
      i. Evaluated neighboring properties to determine if vapor is impacting neighboring properties
   d. Site conceptual model
      i. What is the current site conceptual model
         1. Source—has this been addressed?
         2. Soils—?
         3. Groundwater—on-site pumping and off-site extent
         4. VI—on-site and off-site
         5. Surface water—?
   e. Data gaps/questions
      i. Vapor intrusion
         1. EPA and PADEP differ on _______ (what should standards be)
      ii. Synoptic gauging of all wells to understand the downgradient groundwater flow direction (discuss with Dave)
      iii. Clean up standards (discuss with Dave)
   f. CAO discussion

III. Future of the site
   a. Timeline
i. Act 2 reporting
ii. Cleanup plan
b. Community involvement

IV. Discuss Project Communication Plan
   a. Digital copies
   b. Set to PADEP and EPA

V. Summary of Framework Meeting (brief written document by the end of the meeting)