

**The Research and Information Collection Partnership
STEERING COMMITTEE CONFERENCE CALL**

March 9, 2010

Final Conference Call Summary

Meeting Objectives/Desired Outcomes:

- Review draft Research and Information Collection Priorities Document and obtain feedback from the Steering Committee;
- Discuss process and timeline for the Steering Committee's acceptance of the Research and Information Collection Priorities Document; and
- Discuss next steps.

I. Key Next Steps

	What	Who	When
1	Draft language on premise plumbing and send out to Steering Committee members	Water Research Foundation	By COB March 11 th
2	Draft a flow chart depicting the prioritization process for addition to Section 2.3.2	EPA (Jeanne Briskin)	April 1st
2	Send comments on the Research and Information Collection Priorities Document and premise plumbing language to Karl Anderson (cc Kathy Grant)	Steering Committee members	By COB March 16 th
3	Send comments on RICP Steering Committee February 1 st conference call summary to Kathy Grant	Steering Committee members	By COB March 25 th
4	Revise Priorities Document based on comments received from the Steering Committee members both during the call and after it	Partners	By April 1st
5	Send out revised Priorities Document to Steering Committee members for review	Partners	By April 1 st , two weeks prior to April 15 th meeting

II. Welcome, Introduction, Meeting Objectives and Agenda

Kathy Grant, the facilitator, opened the call and welcomed the participants. She briefly reviewed the call materials, the call objectives, and the call agenda.

Chris Rayburn of the Water Research Foundation (the Foundation) thanked members of the Steering Committee for taking the time to participate in the conference call. He noted this was

another opportunity to ensure that the final Research and Information Collection Priorities Document accurately reflect the priorities of the Steering Committee. He reminded the group that the Partners hope to finalize the Priorities Document at the Steering Committee's in-person meeting in April.

Jeanne Briskin, US EPA, expressed appreciation for the Committee's work and commitment to helping the Partners identify the high priorities for research and information collection. She welcomed the Committee's additional comments on the Priorities Document, and looked forward to engaging the Committee on the communications process for the document.

III. Presentation and Discussion: Overview of the Document "High Priorities of the Distribution System Research and Information Collection Partnership"

Karl Anderson, US EPA, provided an overview of the Priorities Document. He reminded the group that the document fulfills one of the recommendations in the Total Coliform Rule / Distribution System Advisory Committee (TCRDSAC) Agreement in Principle. He noted that the Partners decided to change the name of the document from "agenda" to "Priorities Document" to avoid confusion. He then reviewed the different sections of the Priorities Document - the introduction, the approach to prioritize research and information collection projects, the research and information collection priorities, and the appendices - and highlighted the changes made in each section since the document was last presented to the Steering Committee in September 2009.

Members of the RICP Steering Committee reviewed and discussed the Priorities Document. They requested the following changes to the document:

- Section 1.1: Add background information about the TCRDSAC and the revised TCR.
- Section 1.2.1: Expand the note on premise plumbing to include a definition and references to the potential public health risk, challenges to risk management strategies, and complications for research and information collection efforts to delineate the source of risk. Consider using language from the National Academy of Sciences report.
- Section 2.1: Revise Figure 1 and its description as follows:
 - Change the title of the diagram to "An Illustration of Events Leading to a Public Health Risk from the Distribution System."
 - Rephrase the description language to read "Figure 1 illustrates the events that need to co-occur to lead to a public health risk."
 - Change the lower left circle to read "Failure to Detect or Mitigate."
 - Revise the top circle to read "Exposure Pathway."
- Section 2.3: Move the explanation of how the scoring system works (Section 2.3.2) and the initial scoring results (Section 2.3.3) to the appendices. To ensure transparency about the scoring system, add after Section 2.3.1 a flow chart or process map describing the scoring process and how it fit in to the Steering Committee's deliberations.
- Remove the "Rank" column from Table 2; try to reduce the size and prominence of this table
- Remove Appendix D: The diagram may be helpful to the partners, but it is not as useful or easy to understand for an outside reader.

IV. Discussion: Strategy for Steering Committee Priorities Document Acceptance

The Steering Committee briefly discussed the plan for its April meeting. Members agreed that the meeting objectives can be accomplished in one day and that a second day is unnecessary. They believed that the Priorities Document was close to completion and would not need much deliberation. In addition to acceptance of the Priorities Document, the Steering Committee suggested the meeting include a 30-minute discussion on how the partners will use the Priorities document; and a discussion of communication and coordination efforts going forward, milestones, other potential partners/co-funders, and the role of the partners and Steering Committee in maintaining the Priorities Document.

V. Next Steps

The Partners will send the Steering Committee the revised language on premise plumbing by March 11th. The Steering Committee will send comments on the premise plumbing language and on the Research and Information Collection Priorities Document to the EPA and RESOLVE by March 16th. The Committee will send comments on the February 1, 2010 draft conference call summary by March 25th.

The Steering Committee will next meet on April 15th in Washington, DC.

U.S. Environmental Protection Agency
RESEARCH AND INFORMATION COLLECTION PARTNERSHIP
STEERING COMMITTEE CONFERENCE CALL

March 11, 2010

Conference Call Participants

Karl Anderson, US EPA, OGWDW
Ali Arvanaghi, US EPA, OGWDW
Nick Ashbolt, US EPA, ORD, National Exposure Research Laboratory *
Pam Barr, US EPA, OGWDW
Marie-Claude Besner, US EPA, OGWDW
Frank Blaha, Water Research Foundation
Jeanne Briskin, US EPA, OGWDW
Erica Brown, Association of Metropolitan Water Agencies
Joan Brunkard, Centers for Disease Control and Prevention*
Gary Burlingame, Philadelphia Water Department*
Guy Cole, US EPA, OGWDW
Steve Estes-Smargiassi, Massachusetts Water Resources Authority*
Cindy Forbes, Southern California Section Drinking Water Field Operations Branch, California
Department of Public Health*
David Gute, Tufts University*
Kathy Grant, RESOLVE
Mark LeChevallier, American Water*
Debbie Lee, RESOLVE
Audrey Levine, US EPA, ORD, Drinking Water Research Program*
Darren Lytle, US EPA
Adrienne Menniti, CH2M Hill
Jini Mohanty, US EPA, OGWDW
Chris Rayburn, Water Research Foundation
Stig Regli, US EPA, OGWDW*
Alan Roberson, American Water Works Association
Crystal Rodgers-Jenkins, US EPA, OGWDW
Ken Rotert, US EPA, OGWDW
Nicole Shao, US EPA
Steve Via, American Water Works Association

* RICP Steering Committee member