



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

DEC 22 2016

OFFICE OF
ENVIRONMENTAL INFORMATION

MEMORANDUM

SUBJECT: Response to the Office of Inspector General's Final Report, 17-F-0046 "EPA's Fiscal Years 2016 and 2015 Consolidated Financial Statements," dated November 15, 2016

FROM: Ann Dunkin
Chief Information Officer 

TO: Rudy Brevard, Director
IRM Audits

Thank you for the opportunity to respond to the issues and recommendations in the subject audit report. Following is OEI's Response to Recommendation 12 of the above mentioned audit. We have included a Corrective Action and completion date for this recommendation.

If you have any questions regarding this response, please contact Judi Maguire, OEI's Audit Follow-up Coordinator at maguire.judi@epa.gov or (202)564-7422.

Attachment

cc: Judi Maguire
Tom Reilly
Dave Pritchett
Tim Thorpe

	<u>Recommendation</u>	<u>Corrective Action</u>	<u>Completion Date</u>
Rec 12	<p>We recommend that the Chief Information Officer:</p> <p>Develop a process for obtaining the current inventory listing and document the process in the National Computer Center's its Disaster Recovery Plan and Information System Contingency Plan</p>	<p>Update the NCC Hosting Systems Information Contingency Plan to include process for generating a "parts list" for procurement.</p> <p>Project description: We have determined that the current process is time consuming and have developed a plan for improvement. NCC uses Infraview/EM7 for the monitoring of servers and hardware which includes all the specifications required for identifying needed hardware in the NCC. We will establish a DR server for Infraview/EM7 in Potomac Yard and implement regular replication of this data between the primary and DR server. We will create a report in Infraview/EM7 that can be generated as needed listing all hardware required for emergency procurement. We will then update the NCC Hosting Systems Information Contingency Plan to reflect this new process.</p>	3/31/2017