

3/14/11

Initial meeting of the Community Outreach Committee, via phone conference.

In attendance: Bill Logue, Liz Kachur, Jimmy Rose, and John Soojian.

Absent: Dana Patterson

It was decided that John Soojian would compile a summary of the meetings. The group will operate in accordance with page 6 of the CAG operating procedures. It will meet once monthly on the Wednesday between town council meetings. No decisions will be made without adequate opportunity for CAG input. The next meeting will be Wednesday, 4/20/11, at 7 pm, place to be determined. Phone conference will be considered a possibility. Adequate notification of meetings will be provided for all CAG members to have the opportunity to attend.

John Soojian was nominated a possible chair for the committee. It was decided that Dana would have the opportunity to input on the nomination, and that a vote would be made at some time prior to the next meeting via email poll.

Discussion centered upon setting some early goals for the committee:

- Compile a short survey of questions for all stakeholders designed to:
  - Heighten awareness of Vapor Mitigation Systems and promote acceptance of testing and installation of systems among residents without systems
  - Create a greater awareness of the CAG and encourage resident participation
- DEP Permitting Process:
  - Draft a resolution to assure an orderly process for a meeting(s) that will allow the public ample opportunity to provide input.
  - Possible meeting formats:
    - Presentation and public comment
    - Key pad polling process
    - Presentation followed by small work groups prior to public comment

Miscellaneous discussion touched upon the possibility of cross committee meetings, for example technical/community outreach, or property valuation/community outreach, with the purpose of compilation and distribution of information for stakeholders.